HIGHWAY COMMITTEE MINUTES August 11, 2008

The regular meeting of the Highway Committee was called to order by Chair Orrin Helmer at 9:00 AM on Monday, August 11, 2008 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer Absent:

Bob Krause Eugene Henke Alma Hedberg

Others Present: John Selsing, Corporation Counsel

Bob Podgorski, Highway Commissioner Becky Pence, Administrative Assistant

Jason Kauffeld, UW Extension Resource Coordinator Dan Steffen and Barb Boelter, Parks Concession Dan Priske, County Board Vice Chairman Gene Kussart, Donohue & Associates

Pamela Schumacher, Berlin Journal Newspapers

Agenda

Motion/second (Henke/Krause) to approve the agenda. Motion carried.

Minutes

Motion/second (Hedberg/Henke) to approve the meeting minutes of July 14, 2008. Motion carried.

Parks Business:

Correspondence

Alma Hedberg presented handouts from Hiedi Burns regarding the layout for Zobel Park Disk Golf.

Public Comment None

Appearances

Jason Kauffeld indicated the grant money for Sunset Park asphalt could be two months out.

Dan Steffen and Barb Boelter, Parks Concession again discussed the garbage situation, and also mentioned that dogs are running at large. Dan Steffen presented a letter that was left on his clipboard regarding some public complaints pertaining to the garbage.

Orrin Helmer stated that it is up to the Sheriff's Department if dogs are running at large, and the garbage-less decision was a County Board action. Dennis Green, a Surveyor from Ripon called Orrin and complained about the garbage being a disgrace. Orrin questioned as to weather more signage was needed. Eugene Henke indicated that two weeks ago the garbage at the dock was piled high.

Jason Kauffeld commented that other state park ordinances has been a carry-in/carry-out for years, and the public has adapted to the ordinance. Jason will write an article for the papers.

Bob Krause commented that we need to enforce the ordinance where people get fined. John Selsing indicated that enforcing the ordinance for a \$30.00 fine will end up being approximately \$130.00 due to extra state cost.

Dan Steffen said there's only one coal pit, and that most of the people leaving their garbage are from out of town. It was mentioned that hot coals are being left in the garbage cans. Robert Podgorski will check the hot coal situation out, as people should be putting the coals in the pit designated for hot coals.

Dodge Park

Robert Podgorski reported that the breaker in the pavilion was on but was not working – it is working now. Also, no one knows anything about a \$15.00 charge that was mentioned from Dan Steffen last month to use the breaker. There never has been a charge.

Sunset Park

Asphalt quotes were reviewed. If the DNR approves the grant, they may pay half the cost. The Parks has money set aside in the carryover account to cover the other half.

Motion/second (Hedberg/Henke) to apply for grant of \$72,800.00 for 3" Asphalt for the Main Driveway, leaving the county to pay \$36,400 out of the carryover account. Motion Carried.

Zobel Park

Alma Hedberg attended the Disc Golf meetings. They have brochures ready for handout, but donations have not been started yet. A meeting will be held September 18, 2008 at 5:00 PM in the Green Lake County Demonstration Room. Jason Kauffeld will also attend this meeting and keep us informed about any special funding.

Mascoutin Recreational Trail

Jason Kauffeld stated Chris Holbar is trying to speed things up with the grant money, and will contact the DNR on a weekly basis.

Monthly Vouchers

Vouchers were presented in the amount of \$10,012.25

Motion/second (Krause/Henke) to approve the vouchers. Motion carried.

Boat Launch Fees

The Boat Launch Fees collected in July amounted to \$543.81. This brings a total to date of \$2,544.81.

Parks Concession

The Insurance Policy has been received, and the Contract has been revised per request of Dan Steffen reflecting June rent being waived. John Selsing reviewed the revised Contract and stated that everything looks fine, but suggested changing paragraph 5 from three months to two months minimum.

2009 Budget Review

The 2009 Budget was reviewed with a zero percent increase. Orrin Helmer indicated the revenue for the Concession Stand should be changed from \$1,200.00 to \$900.00 explaining it used to be four months, but it is now a three month contract.

Motion/second (Hedberg/Henke) to approve the zero percent increase with changing the Concession Stand revenue and submit to the Finance Committee for approval. Motion Carried.

Committee Discussion None

Highway Business:

Correspondence None

Public Comments

Mr. Gene Kussart, Vice President of Donohue Associates presented his Engineering Firm.

Appearances None

Vouchers

Vouchers were presented for \$184,583.97.

Motion/second (Henke/Krause) to approve the vouchers in the amount of \$184,583.97. Motion Carried.

Commissioner's Report

Robert Podgorski reported that the State has approved the CTH A Bridge by Mackford Canning, and CTH A by STH 44 South to Bridge has also been approved. A Consultant needs to be chosen yet.

Public Comments None

Annearances None

Commissioners Report

County & State Storm Damage Repairs – CTH 73 is now open, CTH B culverts are in. Contract for CTH BB Bridge Assessment was given to Ayres Associates. The State wants a bridge structure, they do not want culverts. Orrin Helmer would like to see the bridge lowered and wider. Robert Podgorski already spoke to Ayres about.

CTH B Reconstruction is way behind. Hopefully the project will be completed by mid-September. Orrin Helmer asked about CTH H Reconstruction. Robert Podgorski stated that CTH H has not been started yet, and he would like to start STH 73/44 on CTH S south of Manchester first. Because of the price increase of blacktop next year, Orrin Helmer would like to see more blacktopping done this year, and to get the portion on CTH H completed by the campground.

The crews have been steadily working on County and State mowing, centerlining, and patching.

DOT Request for Services None

Auction Listing

The Auction Listing for September consisted of (1) 1994 International Tandem Dump Truck including 11" Snow Plow, 9' Wing, and Salter; and (1) 2004 Ford Expedition SUV, with 105,000 miles (Commissioners vehicle).

Motion/second (Krause/Henke) to recommend items for auction to P & I. Motion Carried.

Conventions and Training

Wisconsin County Highway Superintendent's & Foremens' Association (WCHSFA) Convention will be held September17th through 19th, 2008 at the Kalahari Resort & Convention Center, Wisconsin Dells. The State pays the registration fee and 80/20 for Patrol Superintendent's salary. Both Chuck Buss and Duane Prachel attended last year.

Motion/second (Henke/Hedberg) to send Chuck Buss and Duane Prachel to WCHSFA Convention on September 17, 18, 19, 2008 at the Kalahari Resort in Wisconsin Dells, WI. Motion Carried.

2008 CHEMS Annual Training will be held October 16 and 17, 2008 at the Fox Hills Resort and Convention Center in Mishicot, WI. Robert Podgorski would like to have Steve Westpfahl attend with Becky Pence.

Motion/second (Hedberg/Krause) to send Becky Pence and Steve Westpfahl to attend the CHEMS Annual Training at the Fox Hills Resort in Mishicot, WI. Motion Carried.

Extension of Summer Hours through September

Letter was received from Thomas Wishman, Wisconsin Council 40 AFSCME, AFL-CIO requesting an extension of the four ten hour day per week work schedule through September 26, 2008 with the crew returning to the five day per week effective September 29, 2008.

John Selsing commented that it is strictly up to the Highway Committee, and if approved will need to go the Personnel Committee for approval. Orrin Helmer noted that by the end of September 6:00AM is pretty dark, and suggested to start at 7:00AM. Robert Podgorski indicated the last couple of years there was not a problem because of daylight hours, and the early hours saves money along with getting more work done. *Motion/second (Henke/Krause)* to recommend to the Personnel Committee to extend the hours as requested by Wisconsin Council 40 AFSCME, AFL-CIO. Motion Carried.

Equipment Analysis

Discussion was held pertaining to equipment usage. All truck use gets charged out, therefore the cost to keep running is the total cost indicated in the Analysis. If equipment is used, it generates money; if equipment sits idol in the shed it will loose money.

Fund Balance

Discussion was held on the Fund Balance. Orrin Helmer explained that a more detailed report has been generated. The bottom figures indicate approximately 17% over budget due to the storm damage which will hopefully be reimbursed. Robert Podgorski also noted that CTH H will not get done this year because of the flood damage.

Railroad Consortium

Orrin Helmer received two letters from Wisconsin Railroad. The first letter was a request for an additional

contribution of \$10,000.00 for 2008, the second letter for recommending \$25,000.00 contribution for 2009. These additional contributions will be used to fund the rail rehabilitation projects. Orrin recommends that the request for an additional \$10,000.00 for 2008 be disregarded, and the Committee should consider giving \$25,000.00 for 2009.

Eugene Henke commented that Badger Mining is running 3,000 cars; Del-Monte is running approximately 1,500; and Didion, Gelhart's Sand, and the Cooperative will be starting to use the railway.

Robert Podgorski requested that if other counties don't agree to contribute \$25,000.00 that Green Lake County not contribute the extra money either. Eugene Henke feels the extra contribution up to \$25,000.00 should be granted because if the State pays 80%, the Railroad Consortium pays 10%; and also \$38,000.00 for bike trails have previously been agreed to.

Motion/second (Henke/Hedberg) to budget \$25,000.00 for 2009 for the East Central Railroad Consortium. Motion carried.

Closed Session

Motion/second (Henke/Krause) to moved into closed session per ss.19.85(1)(c) for Personnel Matters and Evaluations. Roll call vote, 4 ayes – 0 nays. Motion Carried.

Resume Open Session

Motion/second (Krause/Hedberg) to resume open session. Roll call vote, 4 ayes -0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Hedberg/Henke) to accept evaluations of Charles Engel, Steve Westpfhal, and John Zimmerman. Motion Carried.

Crash Data

The Crash Data and locations were reviewed. A total of 54 reports consisting of 10 accident reports, and 44 deer related reports.

Field Road Review None

2009 Budget Review

The Highway 2009 Budget with a 0% increase was reviewed with mention to increase the Railroad Consortium by \$10,000.00 for a total budget of \$25,000 for 2009.

Motion/second (Krause/Henke) to approve the 0% increase after adjusting the Railroad Consortium and submit to the Finance Committee for approval. Motion Carried.

Committee Discussion

Robert Podgorski recommends rejoining the Transportation Development Association (TDA). Member dues are \$250.00 per year. Orrin Helmer noted that the TDA does a good job for the counties.

Per request of Orrin Helmer, Eugene Henke to carryout the September meeting.

Orrin Helmer requests changing the regular meeting date of October 13, 2008 to October 6, 2008 due to the Wisconsin Counties Convention that he attends on October 13th which would conflict with the Highway Committee.

Motion/second (Krause/Hedberg) to change the October 13, 2008 meeting date to October 6, 2008. Motion Carried.

Future agenda items for action:

TDA Membership Parks Budget Parks/Highway

Regular meeting date: September 8, 2008 at 9:00 A.M.

Adjournment

Motion/second (Henke/Krause) to adjourn at 11:18 AM. Motion carried.

Submitted by,

Becky Pence Administrative Assistant