

**COMMISSION ON AGING ADVISORY MINUTES**

January 26, 2011

Present: Naomi Hilger, Betty Gross, Carol Kujawa, Darlene Krentz, Dan Priske

Others Present: Betty Bradley, Karen Davis; Karen Neuman; Linda Van Ness; Tony Daley, Berlin Journal Newspapers

Excused: Jack Meyers

Requirements of Open Meeting Law have been met.

**CALL TO ORDER:**

The meeting was called to order at 10:32 a.m. by Hilger at the Green Lake Dartford Bay Mealsite.

Introductions were made.

**PLEDGE OF ALLEGIANCE:**

None.

**APPROVAL OF AGENDA:**

Motion/second (Priske/Gross) to approve the amended agenda. All ayes. Motion carried.

**ACTION ON MINUTES:**

Motion/second (Krentz/Kujawa) to approve the minutes of the November 17, 2010 meeting. All ayes. Motion carried.

**APPEARANCES:** None.

**CORRESPONDENCE:** None.

**GREATER WISCONSIN AGENCY ON AGING RESOURCES, INC (GWAAR):** Bradley reported that she recently attended a meeting with GWAAR. GWAAR is reviewing present programs/funding and looking at future funding. Bradley reported that Luther Olson is on the Joint Finance Committee and Committee members are urged to contact Mr. Olson expressing the importance of the aging programs and funding. Discussion followed.

**HEALTH & HUMAN SERVICES BOARD REPORT:** Van Ness reported regarding the January meeting.

**OLD BUSINESS: November and December Program Information:** Bradley distributed and explained the November and December program information to Committee members. (See attached.) Discussion followed. Bradley reported that the homebound contributions have increased. Discussion followed regarding the importance of the homebound meal program not only for supplying the meal but for the extras, like, daily contact, checking on the homebound, etc. The benefits to the community were also discussed including the jobs that are being provided locally.

**Meal Program Policies/Decisions:** **Nutrition Advisory Council:** Bradley reported that the Nutrition Advisory Council will be holding their first meeting on Thursday, January 27, 2011. Bradley explained the requirement of the Nutrition Advisory Council in each county. Green Lake County has formed the Council to be compliant with requirements. The Council consists of 9 volunteers. Discussion followed.

**Review/Approve Updated By-Laws:** Bradley reviewed the revised by-laws with Committee members. Discussion followed. Motion/second (Priske/Gross) to approve the updated by-laws. All ayes. Motion carried.

**NEW BUSINESS:** **2010 Aging Unit Self-Assessment Report:** Bradley distributed the 2010 Aging Unit Self-Assessment Report for Committee review. (See attached.) The various services that are offered in Green lake County were discussed. Motion/second (Priske/Krentz) to approve the 2010 Aging Unit Self-Assessment Report. All ayes. Motion carried.

**Berlin Senior Center Nutrition Site:** Karen Neuman introduced herself to Committee members. Neuman reported that she was present at the January 20, 2010 meeting to present a request for an increase in rates for the Berlin Senior Center. Neuman updated Committee members regarding what the center has been doing to reduce expenses in the meal program. Neuman distributed a handout and explained to Committee members. Neuman reported that the Berlin food bank has been providing the center with extra food. The second cook has been reduced by one day/week. Neuman reported that the new head cook has been making more meals from scratch reducing expenses. Neuman reported that the Berlin Senior Center increased the meals by 484 in 2010 from 2009. Neuman reported that the Berlin Senior Center reduced meal expenses by \$7,548.21 in 2010. Neuman reported that the Senior Center gets reimbursed \$4.00/meal while the actual cost of the meal is \$4.53. Neuman will bring a proposal to the next Committee meeting. Discussion followed.

Discussion followed regarding RFP's (Request for Proposals) that are required for the mealsite providers every few years. Bradley reported that a request for RFP's will go out later this year.

#### **COMMITTEE DISCUSSION**

Gross reported that the Berlin Senior Center is having various fundraisers for the expansion of the Berlin Senior Center. They presently have a "tree/leaf" fundraiser. (See attached.)

**Future Meeting Date:** The next meeting of the Aging Advisory Committee will be March 16, 2011 at the Markesan Vista Valley Apartments Mealsite at **10:30 a.m.**

**Future Agenda Items for Action and Discussion:** Nutrition Advisory Council update; Berlin Senior Center Nutrition Site

Motion/second (Krentz/Priske) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 11:30 a.m.