

# GREEN LAKE COUNTY

## *BOARD PROCEEDINGS*

### *REGULAR SESSION*

***November 13, 2012***

The Green Lake County Board of Supervisors met in regular session, Tuesday, November 13, 2012, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 19, Absent – 0

<u>Supervisor</u>	<u>Supervisor Districts</u>
Jack Meyers	1
Donald Peters	2
Eugene Henke	3
Paul Schwandt	4
Ben Moderow	5
Margaret Whirry	6
Michael Starshak	7
Carter Richter	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Nicholas Toney	13
Debra A. Schubert	14
Michael R. Stoddard	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Gene Thom	19

## **READING OF THE CALL**

### **NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS**

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 13<sup>th</sup> day of November, 2012 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER  
ROLL CALL  
READING OF THE CALL  
PLEDGE OF ALLEGIANCE  
MINUTES 10/16/2012  
ANNOUNCEMENTS  
CHAIRMAN'S REMARKS  
APPEARANCES  
PUBLIC COMMENTS (3 Min. Limit)  
CORRESPONDENCE  
RESOLUTIONS

- Res 25-2012 Commemorating the 100<sup>th</sup> Anniversary of Cooperative Extension, a division of the University of Wisconsin-Extension

HEARINGS: Recess for Public Hearing on 2013 Budget and 2012 Tax Levy at 6:30 PM.  
Regular business will resume at the conclusion of the Public Hearing.

RESOLUTIONS CONTINUED

- Res 26-2012 Relating to 2013 Budget and 2012 Property Tax Levy
- Res 27-2012 Restructuring the Highway Department
- Res 28-2012 Green Lake County Meal Reimbursement

ORDINANCES

- Ord 1036-2012 Amending Code of Green Lake County, Chapter 9 Board of Supervisors, Article III
- Ord 1037-2012 Rezone in the Town of Brooklyn: Thomas R. Willett
- Ord 1038-2012 Rezone in the Town of Green Lake: Diane J. Burk
- Ord 1039-2012 Rezone in the Town of Mackford: Steven Smits, Double S Dairy, LLC
- Ord 1040-2012 Rezone in the Town of Mackford: Steven L. Eckert
- Ord 1041-2012 Rezone in the Town of Mackford: Steven L. Eckert

PROCEDURE TO WITHDRAW MOTIONS AT COUNTY BOARD

COMMITTEE APPOINTMENTS

- Veterans Service Commission

REPORTS

- County Fair
- Information Technology
- Land Use Planning & Zoning

COMMITTEES TO REPORT ON December 18, 2012

OUT OF STATE TRAVEL – HEALTH UNIT

CLOSED SESSION

Move into Closed Session per ss 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Corporation Counsel selection

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Courthouse in the City of Green Lake, Wisconsin this 7th day of November, 2012.

## PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

## MINUTES

2. Minutes of October 16, 2012 were reviewed by the Board. *Motion/second (D. Richter/Schubert)* to approve the minutes from October 16, 2012. All Ayes. Motion carried.

## ANNOUNCEMENTS

3. The next meeting will be on December 18, 2012.
4. Chairman Meyers informed the Board that the Public Hearing for the proposed 2013 Budget will take place at 6:30 PM. The regular County Board meeting will resume immediately following the Public Hearing.
5. Chairman Meyers stated that Item #18 on the agenda (Reports) will be moved to follow Item #10 (Correspondence).

## CHAIRMAN'S REMARKS

6. Chairman Meyers urged all County Board members to visit the departments of the committees they serve on to familiarize themselves with county operations and procedures. This will allow committee members to make informed decisions and demonstrate interest in the areas that they serve.
7. Chairman Meyers advised Department Heads to remind employees of proper phone etiquette.

## APPEARANCES

8. None

## PUBLIC COMMENTS (3 Minute Limit)

9. Robert Jahn, president of the AFSCME Local #514 highway union, expressed concern regarding the lack of progressive disciplinary procedures and just cause in the draft of the new Policy and Procedures handbook for county employees. He asked that supervisors meet with current union leaders to discuss these matters before the handbook is adopted. He stated he has sample copies of other agreements and would be happy to share them with anyone who is interested. Jahn also asked the Board to

carefully consider adoption of Resolution 27-2012 Restructuring the Highway Department. Jahn stated that all parties have not been heard on this matter.

## CORRESPONDENCE

10. County Clerk Marge Bostelmann read a letter from Wisconsin County Mutual Insurance Corporation congratulating Green Lake County Highway Department for being one of 5 counties statewide with a zero loss ratio for 2011. The Sheriff's Department received Honorable mention for best overall loss ratio for 2011.

## REPORTS

11. Kim Zills, Program Specialist, summarized the printed report given to all supervisors regarding the 2012 Green Lake County Fair. Zills gave a brief overview of the highlights of the fair and the community involvement promoted by the event for area youth, businesses, and all other community members. She thanked all of the volunteers involved in making this yearly event a success. Plans are already in the works for next year's fair which will have a 70's theme and be entitled "Fair Fever – Catch It!"
12. Bill Hutchison, Information Technology department head, gave a Power Point presentation of the duties and equipment used in the IT department. He stated that the new Government Center has allowed IT to operate more efficiently on both a cost basis as well as updated technology. Hutchison also gave a brief overview of the updates planned for 2013.

## HEARINGS

13. ***Motion/Second (Wendt/Thom)*** at 6:46 PM to dissolve as a County Board of Supervisors and arise as a Committee of the Whole for the purpose of conducting a Public Hearing on the proposed 2013 budget. All ayes. Motion carried.
14. Finance Committee Chairman Deb Schubert conducted the Public Hearing. County Clerk Marge Bostelmann briefly summarized the final budget numbers in each department. Supervisor Peters questioned the increase in Law Enforcement Revenues and also asked if the Maintenance budget included the request for the additional position in that department. Bostelmann stated it does not. Law Enforcement revenues have increased due to additional grant money. Supervisor Schubert thanked the various committees and departments for working diligently on the budget.
15. ***Motion/second (Starshak/Thom)*** to dissolve at 6:59 PM as a Committee of the Whole and arise as a County Board of Supervisors for the purpose of continuing the meeting and that Jack Meyers be seated as County Board Chairman. All ayes. Motion carried.

## REPORTS CONT'D

16. Al Shute, Land Use Planning & Zoning director, gave a report on the four functions of his department including Planning & Zoning, GIS, Code Enforcement, and Surveying. He stated that the department has already met or exceeded the projected revenues for 2012. Shute also gave a brief overview of the current duties in the department and plans for future projects.

## RESOLUTIONS

17. Resolution No. 25-2012 Commemorating the 100<sup>th</sup> Anniversary of Cooperative Extension, a Division of the University of Wisconsin-Extension. **Motion/second (Stoddard/Toney)** to adopt Resolution No. 25-2012. Roll call vote on motion to adopt Resolution No. 25-2012 – Ayes – 19, Nays – 0, Absent – 0, Abstain - 0. Resolution 25-2012 passed as adopted.
18. Resolution 26-2012 Relating to 2013 Budget and 2012 Property Tax Levy **Motion/second (Guden/C. Richter)** to adopt Resolution No. 26-2012. Roll Call vote on Motion to adopt Resolution No. 26-2012 – Ayes - 19, Nays – 0, Absent – 0, Abstain - 0. Resolution 26-2012 passed as adopted.
19. Resolution 27-2012 Restructuring the Highway Department. **Motion/second (C. Richter/Peters)** to adopt Resolution No. 27-2012. Supervisor Reabe stated that the job description needs to be changed on one line to read Patrol Supervisor instead of County Supervisor. Supervisor Whirry also stated that there are indirect cost savings of \$23,000 as well as payroll. Roll Call vote on Motion to adopt Resolution No. 27-2012 – Ayes - 18, Nays – 1 (Schweder), Absent – 0, Abstain - 0. Resolution 27-2012 passed as adopted.
20. Resolution 28-2012 Relating to Green Lake County Meal Reimbursements. **Motion/second (Schubert/Stoddard)** to adopt Resolution No. 28-2012. Roll Call vote on Motion to adopt Res No. 28-2012 – Ayes - 19, Nays – 0, Absent – 0, Abstain - 0. Resolution 28-2012 passed as adopted.

## ORDINANCES

21. Ord. 1036-2012 Amend Code of Green Lake County, Chapter 9 Board of Supervisors, Article III. **Motion/second (Thom/Guden)** to enact Ordinance No. 1036-2012. Supervisor Whirry pointed out one typo to change “of” to “or”. Roll Call vote on Motion to enact – Ayes – 19, Nays – 0, Absent – 0, Abstain - 0. Ordinance No. 1036-2012 passed as enacted.
22. Ord. 1037-2012 Rezone in the Town of Brooklyn: Thomas R. Willett **Motion/second (Reabe/Starshak)** to enact Ordinance No. 1037-2012. Supervisor Guden stated that the word “exclusive” needs to be removed to read A-2 General Agriculture District. Supervisor Reabe stated this rezone was unanimously approved by the Town of Brooklyn board. Roll Call vote on Motion to enact – Ayes – 19, Nays – 0, Absent – 0, Abstain - 0. Ordinance No. 1037-2012 passed as enacted.
23. Ord. 1038-2012 Rezoning in the Town of Mackford: Diane J. Burk. **Motion/second (C. Richter/Starshak)** to enact Ordinance No. 1038-2012. Roll Call vote on Motion to

enact – Ayes – 19, Nays – 0, Absent – 0, Abstain - 0. Ordinance No. 1038-2012 passed as enacted.

24. Ord. 1039-2012 Rezoning in the Town of Mackford: Steven Smits, Double S Dairy, LLC. **Motion/second (Henke/C. Richter)** to enact Ordinance No. 1039-2012. Roll Call vote on Motion to enact – Ayes - 19, Nays – 0, Absent – 0, Abstain 0. Ordinance No. 1039-2012 passed as enacted.

25. Ord. 1040-2012 Rezoning in the Town of Mackford: Steven L. Eckert. **Motion/second (Toney/Starshak)** to enact Ordinance No. 1040-2012. Roll Call vote on Motion to enact – Ayes - 19, Nays – 0, Absent – 0, Abstain - 0. Ordinance No. 1040-2012 passed as enacted.

26. Ord. 1041-2012 Rezoning in the Town of Mackford: Steven L. Eckert. **Motion/second (Henke/Wendt)** to enact Ordinance No. 1041-2012. Roll Call vote on Motion to enact – Ayes - 19, Nays – 0, Absent – 0, Abstain - 0. Ordinance No. 1041-2012 passed as enacted.

#### PROCEDURE TO WITHDRAW MOTIONS AT COUNTY BOARD

27. Chairman Meyers read an excerpt from Roberts Rules of Order regarding the proper procedure for withdrawal of motions.

#### COMMITTEE APPOINTMENTS

28. Chairman Meyers with the Board's approval would like to appoint Anthony Soda to the Veterans Service Commission to serve an additional 3 year term which will expire in 2015. Voice vote to approve - all ayes. Appointment approved.

#### COMMITTEES TO REPORT IN DECEMBER

29. Chairman Meyers informed the Board that Land Conservation, W-2, and the WinneFox Library will give reports in December.

#### OUT OF STATE TRAVEL – HEALTH UNIT

30. Kathy Munsey, Health Unit manager, requested approval for out of state travel for herself and Judy Kasuboski to attend training in Charlotte, NC on December 4 – 8, 2012. The department has been awarded a National Network of Public Health Institute grant so there would be no cost to the county. **Motion/second (D. Richter/Trochinski)** to approve the out of state travel for the Health Unit. All ayes. Motion carried.

#### CLOSED SESSION

31. **Motion/second (Schubert/Toney)** to enter into closed session per ss19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Corporation Counsel selection. Roll Call vote on Motion to enter into

Closed Session – Ayes - 19, Nays – 0, Absent – 0, Abstain - 0. Motion carried.  
Entered into Closed Session at 7:50 PM.

32. **Motion/second (Trochinski/Wendt)** to resume open session. Roll Call vote on Motion to resume open session – Ayes - 19, Nays - 0, Absent – 0, Abstain – 0. Motion carried. Open session resumed at 7:58 PM.
33. **Motion/second (Schubert/Guden)** to hire Daniel Hurst as Corporation Counsel effective January 1, 2013. Supervisor Thom questioned if there are stipulations for a resignation notice should he decide to leave the position. Clerk Bostelmann stated there would be a 30 day notice requirement which is the same as Department Heads. Roll Call vote on Motion to hire – Ayes - 19, Nays - 0, Absent – 0, Abstain – 0. Motion carried.
34. Supervisor Wendt thanked the Independent Committee for Corporation Counsel for their hard work on this matter. Supervisor Schubert thanked Interim Corporation Counsel Daniel Sondalle for his service. Sondalle stated he will be available to assist Attorney Hurst to ensure a smooth transition.

#### FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

35. Supervisor Whirry suggested that electronic devices for County Board supervisors be discussed at the December meeting.

#### SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

36. None

#### ADJOURN

37. **Motion/second (D. Richter/Guden)** to adjourn. All Ayes. Motion carried.
38. Meeting adjourned at 8:05 PM.

Respectfully Submitted,  
/s/ Liz Otto  
Liz Otto  
Deputy County Clerk