

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR SESSION

May 21, 2013

The Green Lake County Board of Supervisors met in regular session, Tuesday, May 21, 2013, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 18, Absent – 1 (Richard Trochinski – District 18)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Jack Meyers	1
Donald Peters	2
Eugene Henke	3
Paul Schwandt	4
Ben Moderow	5
Margaret Whirry	6
Michael Starshak	7
Carter Richter	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Nicholas Toney	13
Debra Schubert	14
Michael R. Stoddard	15
Joe Gonyo	16
Joanne Guden	17
Gene Thom	19

READING OF THE CALL

NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 21st day of May, 2013 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE
MINUTES 04/16/2013
ANNOUNCEMENTS
CHAIRMAN'S REMARKS
APPEARANCES
REPORTS

- Clinical Services
- Economic Support
- Fox River Industries

PUBLIC COMMENTS (3 Min. Limit)

CORRESPONDENCE

RESOLUTIONS

- Res 11-2013 Creation of a Limited Term Employee (LTE) Youth Job Coach/Mentor Position – Half Time

ORDINANCES

- Ord 1054-2013 Revise Chapter 60, Article I, §60-2 Entitled Register of Deeds Previously Ordinance 523-1993
- Ord 1055-2013 Rezone in the Town of Manchester: Richard & Lois Dornfeld
- Ord 1056-2013 Amending the Code of Green Lake County Chapter 315 Land Division and Subdivision Ordinance
- Ord 1057-2013 Amending the Code of Green Lake County Chapter 260 Vehicles & Traffic Article 11.3 Add No Parking on County Road H in the Town of Kingston

DISCUSSION OF ADMINISTRATIVE POLICIES TO INCLUDE EVALUATIONS, VOLUNTARY UNPAID LEAVES, JOB INTERVIEWS AND EXIT INTERVIEWS – REFERRED TO PERSONNEL COMMITTEE BY COUNTY BOARD CHAIRMAN
COMMITTEE APPOINTMENTS

COMMITTEES TO REPORT ON June 18, 2013

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 20th day of May, 2013.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES

- Minutes of April 16, 2013 were reviewed by the Board. *Motion/second (Schubert/D. Richter)* to approve the minutes from April 16, 2013. All Ayes. Motion carried.

ANNOUNCEMENTS

- The next meeting will be on June 18, 2013.
- Chairman Meyers stated that the Wisconsin Counties Association annual conference will take place on September 22 – 24, 2013. He urged all supervisors to try to attend. Anyone interested should contact the County Clerk's office.

CHAIRMAN'S REMARKS

- Chairman Meyers reminded the supervisors that their role on the County Board is as policy makers. Employees should be told to contact Department Heads with any problems or issues and to follow the Chain of Command outlined in the Personnel Policies and Procedures Manual.

APPEARANCES

- None

REPORTS

- Jana Tetzlaff, Clinical Services Unit Manager, gave a brief overview of her department and the new grant funded project for Crisis Intervention: Mental Illness in Corrections. Corrections Officers as well as staff in the Clinical Services Unit will receive training on how to effectively deal with mental illness.
- Shelby Jensen, Economic Support Unit Manager, explained the various services offered in that department such as family care, food share, energy assistance, and Medicaid eligibility. Green Lake County is now part of a 10 county consortium with an average of 12,000 calls per year.
- Ed Schuh, Fox River Industries Unit Manager, gave a presentation of all of the services they offer to intellectually and developmentally disabled individuals as well as the chronically mentally ill. They offer prevocational services, day service, supported employment, printing, transitional services, representative payee service, and transportation.
- Motion/second (Schubert/Thom)* to allow Supervisor Carter Richter to be seated upon re-entering the room. All ayes. Motion carried.

PUBLIC COMMENTS (3 Minute Limit)

- Thor Backus, AFSCME Council 40 representative, distributed a letter to the Board in regard to the current wage study being conducted in partnership with Wipfli. He cited issues in Monroe County such as flawed comparables and inconsistent job descriptions and urged Green Lake County to ensure the pay plan adopted is fair and accurate.

12. Shirley Parker, Markesan, spoke against the possible proposed plan of converting the vacant former HHS building into a thrift store. She currently serves on the board of the Samaritan House Thrift Store in Markesan and gave several reasons why she feels the plan is not a good alternative for that building.

CORRESPONDENCE

13. Clerk Bostelmann read a letter from Aegis Corporation stating that Green Lake County received a dividend check in the amount of \$48,855.20 based on the workers compensation audit adjustment for the past 24 months.
14. Clerk Bostelmann read a letter from the Wisconsin Counties Association requesting nominations for WCA Second Vice-President. Anyone interested should submit a letter and resume by July 5, 2013 requesting consideration by the WCA Nominating Committee.
15. Clerk Bostelmann read a letter from the Wisconsin Counties Association requesting appointment applications for the various steering committees for the WCA. Anyone interested must complete a form and submit it to the WCA by August 16, 2013.

RESOLUTIONS

16. Resolution No. 11-2013 Relating to Creation of a Limited Term Employee (LTE) Youth Job Coach/Mentor Position – Half Time. **Motion/second (D. Richter/Guden)** to adopt Resolution No. 11-2013. **Motion/second (Schubert/Starshak)** to amend Resolution 11-2013 to change final paragraph from “as long as no county tax levy funds it” to “until the grant ends in September of 2014”. Roll call vote on Motion to amend – Ayes – 18, Nays – 0, Absent 1 (Trochinski), Abstain – 0. Motion carried. Roll call vote on motion to adopt Resolution No. 11-2013 as amended – Ayes – 18, Nays – 0, Absent – 1 (Trochinski), Abstain - 0. Resolution 11-2013 passed as adopted.

ORDINANCES

17. Ord. 1054-2013 Revise Chapter 60, Article I, §60-2 Entitled Register of Deeds Previously Ordinance 523-1993 Hours for Filing of Documents. **Motion/second (D. Richter/Stoddard)** to enact Ordinance No. 1054-2013. Roll Call vote on Motion to enact – Ayes – 18, Nays – 0, Absent – 1 (Trochinski), Abstain - 0. Ordinance No. 1054-2013 passed as enacted.
18. Ord. 1055-2013 Rezone in Town of Manchester: Richard & Lois Dornfeld. **Motion/second (Toney/Reabe)** to enact Ordinance No. 1055-2013. Roll Call vote on Motion to enact – Ayes – 18, Nays – 0, Absent – 1 (Trochinski), Abstain - 0. Ordinance No. 1055-2013 passed as enacted.
19. Ord. 1056-2013 Relating to Amending the Code of Green Lake County Chapter 315 Land Division and Subdivision Ordinance. **Motion/second (Henke/Starshak)** to enact Ordinance No. 1056-2013. Supervisor D. Richter asked that in the future the supervisors receive the original and the proposed changes in advance to be better informed. He also stated that the penalties and fees are too harsh. **Motion/second (D. Richter/Guden)** to amend Ordinance 1056-2013 to change §315-51 Sec C to “a forfeiture that is reasonable and proper, as

decided by the Land Use Planning & Zoning Committee, not to exceed \$5,000". Corporation Counsel Dan Hurst stated that "reasonable and proper" is a nebulous term that would not stand up well in court. Supervisor Starshak agreed that the penalties should be fixed and he proposed a compromise of eliminating the last sentence. **Motion/second (Schubert/Toney)** to withdraw the original motion by D. Richter to amend Ordinance 1056-2013. Roll call vote – Ayes – 18, Nays – 0, Absent – 1 (Trochinski), Abstain – 0. Motion carried. **Motion/second (D. Richter/Starshak)** to amend Ordinance 1056-2013 to delete final sentence in §315-51 Sec C. Roll call vote on amendment – Ayes – 18, Nays – 0, Absent – 1 (Trochinski), Abstain – 0. Motion carried. Supervisor Whirry stated she feels there is confusion in the text of §315-39 Sec A in regard to access. **Motion/second (Whirry/Schubert)** to allow Planning & Zoning Director Al Shute to speak. All ayes. Motion carried. Shute explained the text of the section. **Motion Starshak** to clarify the wording. Motion not recognized by the Chairman. Chairman Meyers called for a motion and second to send the entire ordinance back to committee for clarification. **Motion/second (Whirry/Guden)** to send the entire document back to committee. Roll call vote on motion to send back to committee – Ayes – 7 (Meyers, Whirry, Reabe, Toney, Schubert, Stoddard, Guden), Nays – 11, Absent – 1, Abstain – 0. Motion failed. **Motion/second (D. Richter/Whirry)** to amend Ordinance 1056-2013 to change §315-39 Sec A to insert a sentence reading "Access may be provided by easement or ownership" following the second sentence. Roll call vote on amendment – Ayes – 18, Nays – 0, Absent 1 (Trochinski), Abstain – 0. Motion carried. Roll Call vote on Motion to enact Ordinance 1056-2013 as amended– Ayes – 18, Nays – 0, Absent – 1 (Trochinski), Abstain - 0. Ordinance No. 1056-2013 passed as enacted.

20. Ord. 1057-2013 Amending the Code of Green Lake County Chapter 260 Vehicles & Traffic Article 11.3 Add No Parking on County Road H in the Town of Kingston. **Motion/second (Thom/Schubert)** to enact Ordinance No. 1057-2013. Supervisor Henke questioned why this matter was not brought before the Highway Committee before consideration by the County Board. **Motion/second (Schubert/Guden)** to allow Chief Deputy Mark Putzke to explain the ordinance. All ayes. Motion carried. Putzke explained that this is a rapidly evolving safety concern involving Amish auctions and the parking issues along the side of the road. Roll Call vote on Motion to enact – Ayes – 17, Nays – 1 (Henke), Absent – 1 (Trochinski), Abstain - 0. Ordinance No. 1057-2013 passed as enacted.

<p>DISCUSSION OF ADMINISTRATIVE POLICIES TO INCLUDE EVALUATIONS, VOLUNTARY UNPAID LEAVES, JOB INTERVIEWS AND EXIT INTERVIEWS – REFERRED TO PERSONNEL COMMITTEE BY COUNTY BOARD CHAIRMAN</p>
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21. Chairman Meyers informed the supervisors that he has looked into Roberts Rules of Order regarding discussions and those rules state that each member is allowed to speak twice. He stated that he has been very lenient with that and will continue to be unless the rules are abused.
22. Supervisor Guden stated that the updated personnel manuals do not mandate how individual committees handle administrative polices – it gives the committees choices and is permissive rather than mandatory. Supervisor Schubert and Starshak stated they would like to be included on department issues. Clerk Bostelmann stated each committee has the

power to request to be included on any of these issues. Chairman Meyers has referred this matter to the Personnel Committee in June.

COMMITTEE APPOINTMENTS

23. *Motion/second (Stoddard/Moderow)* to approve Chairman Meyer's appointment of Kathleen Moore as a full member of the Board of Adjustment to fill Roger Ladwig's position through June 30, 2014. All ayes. Motion carried.

COMMITTEES TO REPORT IN JUNE

24. Chairman Meyers informed the Board that Highway, Judicial Law/Emergency Management, and Finance will give reports in June.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

25. None

SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

26. None

ADJOURN

27. *Motion/second (Schubert/Stoddard)* to adjourn. All Ayes. Motion carried.
28. Meeting adjourned at 8:10 PM.

Respectfully Submitted,

/s/ Liz Otto

Liz Otto

Deputy County Clerk