

PERSONNEL COMMITTEE MEETING
September 23, 2010

The meeting of the Personnel Committee was called to order by Chair Joanne Guden at 4:00 PM on Thursday, September 23, 2010 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Maureen Schweder
Dan Priske
Gene Henke
John Zelenski

Also Present: Marge Bostelmann, County Clerk
Brenda Keller, HR Consultant
John Selsing, Corp Counsel
LeRoy Dissing, Deputy HHS Director
Sheriff Mark Podoll
Al Shute, LUPZ Director
Tony Daley, Berlin Journal

AGENDA

Motion/second (Priske/Schweder) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Priske/Henke) to approve the minutes of August 19, 2010. All ayes. Motion carried.

CLOSED SESSION

Motion/second (Henke/Schweder) to move into closed session per ss. 19.85(1)(c) Evaluations, Personnel Matters, Employee Performance Issues (g) Conferring with legal counsel to discuss pending litigation. Roll call vote, 5 ayes – 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second (Priske/Zelenski) to resume open session. Roll call vote, 5 ayes – 0 nays, motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Employment Matters: Keller presented information regarding employment matters for the Committee to consider in the future.

PUBLIC COMMENT – None

CORRESPONDENCE – None

APPEARANCES – None

FILLING OF VACANT POSITIONS

Meal Site Manager: Dissing presented a resignation for Elizabeth Taylor and gave the committee the information and reason for the position to be filled.

Motion/second(Priske/Henke) to fill the position as requested. Motion carried.

UNPAID LEAVE REQUEST

Kathy Doro is requesting 2 days of unpaid leave and it has been approved by the P&I committee. *Motion/second(Hence/Zelenski)* to approve unpaid leave for Kathy Doro.

HR REPORT

- Fox Valley Labor Negotiators: Keller suggested that the County continue to attend these meetings. Keller explained ways counties have addressed budget shortfalls.
- Damage or Lost Property Policy: Keller presented a policy that would help make sure all employees are treated alike.

Motion/second(Henke/Priske) to send to the October County Board meeting. Motion carried.

- Use of Cell Phones/County Telephones Policy and Provisions: this has to do with open records of cell phones.

Motion/second(Zelenski/Schweder) to send to the October County Board meeting. Motion carried.

- FMLA Court Decision: Keller presented a summary of two recent FMLA cases.

RESOLUTIONS/ORDINANCES – None

CLERK'S REPORT

Bostelmann explained that the Highway Union gave a complaint related to excess dust exposure to union workers involved in the Green Lake County road upgrade efforts on County Highway B. An assessment was completed by Environmental Management Consulting, Inc. The data gathered indicates exposures well under the 8 hour TWA limits established by OSHA and ACGIH.

MONTHLY VOUCHERS

Voucher was presented in the amount of \$15.00 for Keller's mileage.

Motion/second (Priske/Zelenski) to approve the voucher. All ayes. Motion carried

COMMITTEE DISCUSSION

Dress Code – County Board Supervisors: Guden received a complaint on the dress of some of the supervisors when they attend the County Board meeting. Guden will send a letter to all board members requesting proper business attire for the meetings.

Future meeting date: October 21, 2010 at 4:00.

Future agenda Items for action and Discussion:

ADJOURNMENT

Motion/second (Priske/Schweder) to adjourn at 5:10 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann

County Clerk