



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

December 10, 2008

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30PM on Wednesday December 10, 2008, in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
 Debra Schubert, Vice-Chairman
 Howard Sell
 John Zelenski

Others Present:

Mark Podoll, Sheriff	Winn Collins, DA
Mark Putzke, Chief Deputy	Jeff Haase, Asst. Corp. Counsel
Lori Evans, Adm. Asst.	Gary Podoll, Emergency Management
Sue Wendt, Secretary	Peter Jafuda, Doug Youngers, Motorola
Dan Priske, Vice Chair CB	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Sell) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from, November 12, 2008. *Motion/Second (Sell/Schubert) to approve minutes with the addition of Mark Putzke in attendance. All Ayes. Motion carried.*

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Thank you letter from Katie James regarding Sergeant Jeff Kiener.

Letter from Wisconsin Emergence Management, East Central Region Director regarding approval of 2nd half year EMPG and CPCRA grant payments.

DEPARTMENT COMMENTS

Sheriff stated that training on CodeRed has been rescheduled because of the snow storm. Information is being gathered to give to the Public on how they can help build the CodeRed Data Base.

INTEROFFICE REVENUE – DA

Winn Collins, DA, will present this at the January meeting.

APPROVAL FOR SHERIFF TO ATTEND NSA CONVENTION

Sheriff Podoll requested permission to attend the NSA Convention, May 17 to May 23, 2009 in Longmont, Colorado. Training is very comprehensive and has sessions on Leadership Direction, Self-Awareness, Developing your Executive Team, Ethics, Leading Change, Understanding your External Environment, Public Partnerships and Planning and Implementing Change. Registration \$750 includes meals, lodging, training and air fare. Shuttle & Parking not to exceed \$150. *Motion/second (Zelenski/Schubert)* to approve Sheriff Podoll attending the NSA Convention in Longmont Colorado, May 17 – May 23, 2009, per County Board approval. All Ayes. Motion carried.

FEE LISTING

Sheriff Podoll presented and updated Fee listing regarding EMP daily \$9.00 plus tax, plus \$9.50 unit fee.

MEMORANDUM OF UNDERSTANDING - EMP

The Memorandum of Understanding – EMP Tracking Device was reviewed by the committee. *Motion/second (Schubert/Sell)* to approve of the memorandum. All Ayes. Motion carried.

EYEWITNESS IDENTIFICATION POLICY

The committee reviewed the Eyewitness Identification Policy. State mandates requires the use of this policy. It is the same policy that the state uses. *Motion/second (Schubert/Sell)* to approve the policy. All Ayes. Motion carried.

LETTER OF AGREEMENT – INMATE PHONE CARDS

The letter of Agreement – inmate phone cards was reviewed by the committee. Start Date would be January 1, 2009. *Motion/second(Zelenski/Schubert)* to approve the agreement and have the Sheriff sign. All Ayes. Motion carried.

INFRASTRUCTURE FOR COUNTY WIDE RADIO SYSTEM

Gary Podoll, Emergency Management Director, explained that the Ad Hoc Committee has reviewed the system and all Emergency Services in the County have given their approval of the system. Gary needs approval to draft a RFP (Request for Proposal) for this system.

Peter Jafuda and Doug Youngers from Motorola gave a presentation on what we have now and what we will have in the future. Five new towers will be placed in the County. One outside of City Green Lake, City Berlin, City Princeton, City Markesan and Kingston/Dalton area.

Motion/second (Zelenski/Schubert) to approve drafting a RFP for this project. All Ayes. Motion carried.

MANDATORY BOAT LAUNCH FEES

This was brought up by the Highway committee, and they asked that the Judicial/Law Enforcement Committee discuss the merits of implementing such a program. Problems that need to be addressed: Who collects the fees? What account do the fees go into? Cost for more officers to patrol area. Boat patrol cannot go on shore to write tickets. What about a park permit, like state parks have? Highway would like to have a joint meeting with Judicial/Law to discuss the matter. Priske stated that both Law Enforcement and Highway need to feel comfortable with this. Priske would like Steve Huber to attend the joint meeting, to discuss how the City of Green Lake handles the program. *Motion/second(Schubert/Zelenski)* to invite Highway committee and Steve Huber, to the January Jud/Law meeting. All Ayes. Motion carried.

EXPENSE & REVENUE MONTHLY REPORTS

The November monthly expense and revenue reports were reviewed by the Committee.
Motion/second (Sell/Zelenski) to approve the Expense and Revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Committee reviewed the reports. Jail population averaged 60 for last month. *Motion/second (Schubert/Zelenski)* to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

Lightbars for Squad. Replacement of old unit that uses 55 AMPS of power to run. This unit draws only 21 AMPS. Account No. 09-100-09-52150-810-003. Bids: Supervisor: Harvey \$769 Galls \$799.99; Wingman: Harvey \$769 Galls \$1412; Arrowstik: Harvey \$499.75 Galls \$1412. P&I approved the purchase at their December 2nd meeting.

Motion/second (Schubert/Zelenski) to approve the purchase request from Harvey. All Ayes. Motion carried.

Courtroom Upgrade – new Microphones. System is 12-15 years old and the microphones have lost their sensitivity and no longer properly pick up voices. Bids: Camera Corner \$2571.75, Connecting Point \$2542.00 *Motion/second (Schubert/Zelenski)* to approve purchase of Microphones from Camera Corner per P&I approval. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

An ordinance amending Chapter 260 of the Green Lake County Code, Regarding Restrictions on Parking, was reviewed by the committee. Discussion was held regarding overnight parking in the parks for ice fishing. *Motion/second (Zelenski/Schubert)* to approve the Ordinance and forward to December County Board. 4 Ayes, 1 Nay (Sell). Motion carried.

NEW BUILDING UPDATE

Thom reported that the P&I committee awarded the contract for ground work to Egbert Excavating.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, December 10, 2008, in the amount of \$1,174.28.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated December 10, 2008, in the amount of \$3,290.54.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated December 10, 2008, in the amount of \$1,607.32.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated December 10, 2008, in the amount of \$1,246.99.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated December 10, 2008, in the amount of \$350.04.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated December 10, 2008, in the amount of \$46,536.42.

Motion/second (Schubert/Sell) to approve all the above claims. All Ayes. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

Mandatory Boat Launch Fees/Joint meeting with Hwy Committee and interoffice revenues – DA.

NEXT MEETING DATE

Next regular meeting set for January 14, 2009, 4:30PM with Joint meeting with Highway at 4PM in the County Board Room.

CLOSED SESSION

Motion/second (Schubert/Zelenski) to move into closed session per ss.19.85 (1)(c) Personnel matters, (d) Crime prevention (g) Confer with legal counsel. Roll Call - 4 Ayes, 0 Nays. Motion passed. 6:15 PM.

RESUME OPEN SESSION

Motion/second (Schubert/Sell) to move into open session. Roll Call - 4 Ayes, 0 Nays. Motion passed. 6:20PM

ANNOUNCE FINDINGS OF CLOSED SESSION

None.

ADJOURN

Motion/Second (Schubert/Zelenski) to adjourn. All Ayes. Motion carried. Meeting adjourned at 6:20PM

Respectfully submitted,

Sue Wendt, Secretary