

HIGHWAY COMMITTEE MINUTES
July 14, 2008

The regular meeting of the Highway Committee was called to order by Chair Orrin Helmer at 9:00 AM on Monday, July 14, 2008 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer
 Bob Krause
 Eugene Henke
 Alma Hedberg

Absent:

Others Present: John Selsing, Corporation Counsel
 Bob Podgorski, Highway Commissioner
 Becky Pence, Administrative Assistant
 Dan Steffen, Park Concessions
 Bill Schramm, Omni Associates
 Roberta Erdmann, County Supervisor
 Jason Kauffeld, UW Extension Resource Coordinator

Agenda

Motion/second (Henke/Krause) to approve the agenda. Motion carried.

Parks Business

Vouchers were presented in the amount of \$23,273.12. Bob Krause questioned the two invoices for Highway labor, materials, and equipment totaling \$22,428.00. Commissioner, Robert Podgorski explained the billing was due to the new pier being built.

Motion/second (Krause/Henke) to approve the vouchers. Motion carried.

Correspondence None

Public Comment

County Supervisor Roberta Erdmann requested the Highway Committee to pass a Resolution by East Central Wisconsin for supporting the creation of a State and National Heritage Parkway Area Designation corresponding to the Historic Marquette & Joliet Route of Exploration along the Fox and Wisconsin Rivers. Roberta explained when the early explorers paddled up the Fox River hoping to find the "route to the Orient" which has led to the opening of the Northwest Territory, and how the Fox River Valley and the Lower Wisconsin waterways has shaped out nation's growth and history.

Appearances

Dan Steffen of the park concession asked for garbage cans at the park for other public garbage not pertaining to the concessions. Dan also stated that due to the flooding and parks closures, they didn't bring in \$300.00 for June, and is requesting that one months rent not be charged.

Chair Orrin Helmer questioned if there has been a contract signed. It was noted by Dan Steffen that a contract has not been signed to date, but the \$300.00 security deposit along with the \$300.00 first months rent for June has been paid. Eugene Henke indicated that the concession stand should not be charged for the full month of June due to weather related issues.

Dan Steffen commented that people are complaining that the outlet under the pavilion is turned off, and that there is a \$15.00 charge for turning on. He let the other party use his outlet.

Motion/second (Henke/Hedberg) to waive the June rent of \$300.00. Motion carried.

Mascoutin Recreational Trail

Jason Kauffeld, UW-Extension Resource Coordinator stated that Madison sent the grant to the Nebraska office on June 20, 2008. We should know by August 1, 2008 if the grant was approved. It was mentioned that nobody knows if guards are at the end of the trail while shooting is going on.

Committee Discussion:

Commissioner Robert Podgorski will look into the breaker situation under the pavilion, and will also contact Marge Bostelmann pertaining to the contract for the concession stand.

Jason Kauffeld attended the City of Green Lake Parks and Recreation meeting and stated they put \$4,000.00 into the fund for biking. Also, the Town of Brooklyn will hold a meeting to look at biking improvements and maintenance. Jason noted that he is gathering costs from others for maintaining the bike trails. Chair Orrin Helmer inquired about grant monies for blacktopping Sunset Park. Jason will submit an application for blacktopping. Jason will need a budget and plan of work. He will also attend the Zobel Park meetings.

Discussion was held on Roberta Erdmann's proposed Resolution for the State and National Heritage Parkway Area Designation for submittal to the County Board, and that there will be no Green Lake County Funds used for this project. Corporation Counsel, John Selsing also reviewed, and agreed that no extra funds from Green Lake County to be used.

Motion/second (Krause/Hedberg) to submit a Resolution to the County Board on August 19, 2008 in support of the Heritage Parkway with no funding from Green Lake County. Motion Carried.

Minutes

Motion/second (Henke/Hedberg) to approve the meeting minutes of June 9, 2008 and June 23, 2008. Motion carried.

Correspondence None

Public Comments None

Appearances

Bill Schramm of Omni Associates was introduced to the new members of the Highway Committee.

Fryda Variance for Driveway on CTH D

Commissioner Robert Podgorski represented Fryda for a Driveway Variance on CTH D by Princeton. Fryda will be in violation by 50' of the ordinance, but the sight distance is good. Robert Podgorski consulted with Duane Prachel, Green Lake County Patrol Supt. They do not see any problem with the 50' difference because it would otherwise put the driveway in the wetlands. Fryda has paid the \$400.00 for the variance hearing. Corporation Counsel John Selsing articulated the reasoning for the 50' variance because the extra 50' would put the driveway in wetlands, and seeing the site distance is good that there is no problem in granting this variance.

Eugene Henke and Alma Hedberg requested a copy of the Chapter 159, County Trunk Highway Access Ordinance.

Motion/second (Krause/Henke) to grant driveway variance to Fryda. Motion Carried.

Vouchers

Vouchers were presented for \$183,880.69. *Motion/second (Hedberg/Krause)* to approve the vouchers in the amount of 183,880.69. Motion carried.

Boat Launch Fees

The Boat Launch Fees collected in July amounted to \$716.25. This brings a total to date of \$1,293.00.

Commissioner's Report

The crews worked on storm damage, repairing shoulders, minor culvert replacement, with further repairs to do for the State yet.

Review Crash Data and Locations

Accident reports were just received prior to the meeting. The data will be included with the August meeting.

Filling Union Truck Driver/Laborer Position

Chair Orrin Helmer commented on the language as written under "Required Qualifications". The Laborer Position should not have the responsibility to estimate the amount of material needed and time to complete various jobs. The ability to use a transit would be a plus. Also, the July 2009 date at the bottom of page is incorrect. It should read July 2008.

Motion/second (Krause/Hedberg) to recommend to Personnel to fill the Truck Driver/Laborer Position, and to recommend changing the job description from "Ability to use a transit; skill in math to estimate amount of materials needed and time to complete various job" to "Ability to use a transit would be a plus". Motion Carried.

Review Salt Bids

Discussion was held on the State Salt Contract for 2008-2009 Winter Season contracted to North American Salt Company by Wisconsin Dept. of Transportation. Commissioner Robert Podgorski explained the increase to 3,000 tons, and has acknowledged the increase of \$1.26 in pricing. Also, there is 960 tons available in our vendor reserve that can be used if needed.

Review Refund Balance and Equipment Analysis Report

Discussion was held on the Fund Balance Report. As of June the expended budget is at 42.76%, almost half expended. It was noted that the bigger dollar amounts are still to come with the ice and snow. It was suggested that costs for CTH B & H should be separated out from Reconstruction.

Alma Hedberg and Eugene Henke visited Wisconsin & Southern Railroad Company. The Railroad is expecting us to fund another \$10,000.00. A representative will stop in to explain why they are expecting the additional funding.

Discussion was held on the Equipment Analysis Report. Commissioner Robert Podgorski will double check on the V-Plow rates (Equipment # 651, 655, and 657), for the next meeting.

DOT Request for Services

Discussion was held on the State Discretionary Maintenance Agreement. Commissioner Robert Podgorski stated the State didn't have a price yet for all the repairs we have to do. They listed \$1.00 right now, but they will refund 100%. This will be for the State repairs only. Labor, equipment, material and administrative support will be reimbursed from FEMA. The percentage is unknown at this time.

Motion/second (Henke/Krause) to sign the State Discretionary Maintenance Agreement to repair State roads at 100% reimbursement. Motion carried.

Clean Sweep – Use of Highway Grounds

Committee reviewed letter from Jim Hebbe, County Conservationist regarding the use of the highway dairy barn, and forklift for the Clean Sweep hazardous waste collection on Friday August 8 and Saturday August 9, 2008. They will supply the man to run the forklift. No cost will be incurred by highway.

Motion/second (Krause/Hedberg) to approve Land Conservation to use Highway Grounds for the Clean Sweep project on August 8 and 9, 2008. Motion Carried.

Closed Session None

Field Road Review

Committee traveled to Sunset Park at 10:50 AM to evaluate the blacktopping of the roadway in order for Jason Kauffeld to apply for grant monies.

Committee Discussion

Discussion was held on STH 44 being under water. Commissioner Robert Podgorski told the State that reconstruction of STH 44 was needed. Podgorski wanted the Committee to be aware of the incident on

STH 44 in Dalton where a train blocked traffic for 4-1/2 hours. The underpass is very dangerous, therefore the road and trussel should be raised. The Sheriff's Department and the Dalton Fire Department are writing a letter to the State.

Discussion was held on whether to repave Sunset Park roadway, and whether to pave some of the gravel parking area for the public to park their boat trailers.

Future agenda items for action:

Evaluations, accidents, and crash data review.

Blacktop prices for Sunset Park.

Regular meeting date: August 11, 2008 at 9:00 A.M.

Adjournment

Motion/second (Krause/Henke) to adjourn at 11:25 A.M. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant