

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, NOVEMBER 18, 2008 AT 5:30 P.M.

PRESENT: Elden Dallman, Chairman
Joanne Guden, Vice Chair
Dan Priske, Member
Nolan Wallenfang, Member

EXCUSED: Bob Malchetske, Member
Cindy Skipchak, Secretary
Roberta Erdman, Member
Gus Mueller, Member
Ruth Topham, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chair
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:30 p.m. by Dallman. After discussion, Wallenfang made a motion to approve the agenda. Priske-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the October 7, 2008 minutes. Wallenfang-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Guden made a motion to approve the November Health & Human Services and Veteran's Services vouchers. Helmer-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: 2009-2011 State Budget Requests: Van Ness reported to Committee members that the State budget is projected to have a billion dollar deficit - impacts to counties are unknown at this point.

Veteran's Service Office Report: Beuthin reported regarding the article talking about eliminating a priority group for Vietnam Veteran's. Beuthin explained the status to Committee members. Discussion followed.

Beuthin reported that for any veteran who has had ALS (Lou Garrets Disease), it is presumed that it is service-related. Veterans and widows should be contacting the Veteran's Service Office to apply for benefits.

Beuthin reported that the VA increased mileage rate from 28.5 to 41.5c effective 17th of November.

After discussion, Wallenfang made a motion to approve the Veteran's Service report. Guden-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held November 20, 2008 at the Fox River Industries.

Health Advisory Committee: The meeting was held on October 8, 2008. Dallman reported regarding the meeting. Discussion followed. The next meeting will be held January 14, 2009.

Family Resource Council: The meeting was held on November 3, 2008. Dallman reported regarding the meeting including Birth-Three; CST; CCS, etc. Discussion followed.

Transportation Coordinating Committee: The next meeting will be held November 20, 2008.

W-2 Committee Report: The next meeting will be scheduled at a later date.

Advocap/Headstart Report: Van Ness reported regarding a grant that is being written by ADVOCAP for loans to assist low-income individuals purchase cars. Van Ness reported that the agency submitted a letter of support for this grant.

Van Ness reported that there is currently a waiting list for the Prairieview Headstart School for 4-year old children.

ADRC Coordinating Committee Report: The next meeting will be held on November 13, 2008. Guden reported regarding the ADRC centers.

Guden reported on the following: many consumers have concerns regarding care for their pets if they need to go into assisted living facilities.

The IRIS program which enables consumers to make their own decisions regarding their care. Guden reported that no one has, to date, selected this as an option in Green Lake County.

A new survey will be distributed to consumers.

Grievance policies are being developed for the program.

Van Ness reported that on December 1st there will be a budget meeting to review the 2009 budget.

Promotional ideas were shared with Committee members. Discussion followed.

The next ADRC Coordinating Committee meeting will be held on January 8, 2009 in Green Lake.

Unit Reports: Administrative: Van Ness reported that preparations are underway for the Angel Tree program.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness updated Committee members regarding the transition to Family Care. Discussion followed.

Van Ness reported that County employees have implemented a 12 Days of Christmas food drive for the food pantries in Green Lake County.

Van Ness reported that the representative payee program is being revised as suggested by the auditor. Fox River Industries will be the entity that will cut the checks for the program. Discussion followed.

Children & Families Unit: No discussion.

Clinical Services Unit: Dissing reported that Jane Handel has started in her position as Mental Health Case Manager.

Dissing reported Lisa Haas will begin her position as Psychiatric Nurse on December 1, 2008.

Dissing also reported that the Clinical Service Unit programs have recently been re-certified by the State of WI for two years. (See attached.)

Economic Support Services: Van Ness reported to Committee members that in October 2008, \$1,454,344 was spent on 2,295 individuals in Green Lake County eligible for Medicaid services. Discussion followed.

Van Ness reported that there are over 1,300 cases at the present time in the Economic Support Unit for Medicaid, Food Stamps, etc.

Fox River Industries: Roof: Van Ness reported that Schuh is working with the Maintenance Supervisor, Scott Weir, on revised bids for replacing the roof at Fox River Industries. Committee members will be updated.

Newsletter: Committee members reviewed the FRI Newsletter.

Dissing reported to Committee members that the Department of Health & Human Services Personnel Committee recommended hiring Ralph Epling for the position of Material Handler/Bus Driver.

Health: Current Health Abatements:

Selsing reported concerns regarding outdoor wood burners. Discussion followed.

Van Ness distributed materials for Committee members to fill out regarding the Great American Smokeout. Discussion followed.

Van Ness reported that the funds for Women's Night Out came from a \$5,000 outreach grant, and a 5.00 fee for registration plus various donations.

Van Ness reported that Brenda Keller has developed the emergency government COOP outreach plan. The draft plan was presented to the County Personnel Committee. Discussion followed.

Policies/Procedures Update: None.

Purchases: Dissing presented three bids for bulk storage zinc-plated steel baskets which would help eliminate shoveling of corn, saves time and saves shelling. The proposal is to purchase 8 baskets. The bids are: Northern Tool & Equipment - \$1,851.45; Cisco-Eagle - \$1,841.85 and L.K. Goodwin Company - \$1,615.15. After discussion, Guden made a motion to recommend to the Property & Insurance Committee purchase of the 8 bulk storage zinc-plated steel baskets from L.K. Goodwin Company at a cost of \$1,615.15 with funds coming from the FRI checkbook. Wallenfang-second. All ayes. Motion carried.

Van Ness presented a request for Fox River Industries for a gravity box at a cost of \$1,200 through a classified ad. After discussion, Helmer made a recommendation to take the request to Property & Insurance along with comparable bids to purchase the gravity box for \$1,200 from the classified ad after checking with other vendors for comparable prices. Wallenfang-second. All ayes. Motion carried.

Health & Human Services Budget: Budget 2008: Van Ness reported the status of the 2008 budget.

Van Ness reported to Committee members regarding expenditures in the Aging Unit. Discussion followed.

Budget 2009: The 2009 proposed budget was presented for Committee review approved on November 12, 2008.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Priske reported that the 2009 budget was approved by County Board. Discussion followed.

Personnel: Vacant Position(s) Review: No discussion.

Van Ness updated Committee members regarding position mandates. Discussion followed.

Property & Insurance: Helmer reported that the 5 million dollar loan got approved at a recent meeting. The interest rate for the loan is 3.5%. Discussion followed.

IT Committee: No report.

Facilities & Security Committee Report: Helmer reported regarding the Facilities & Security Committee meeting held November 18, 2008. Helmer reported that the Judge resigned. The future of the Committee was discussed. Committee members will be updated.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, December 9, 2008 at 5:30 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion: 2009 budget

Committee Discussion: None.

Closed Session - None.

Adjournment: The meeting adjourned at 6:55 p.m. on a motion by Guden. Wallenfang-second. All ayes. Motion carried.