

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, SEPTEMBER 14, 2010 AT 6:00 P.M.

PRESENT: Dan Priske, Chairman
Jack Meyers, Vice Chairman
Joe Gonyo, Member
Ruth Topham, Member
Bob Malchetske, Member
Nolan Wallenfang, Member
Richard Trochinski, Member
David Richter, Member
Cindy Skipchak, Secretary

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Priske. After discussion, Skipchak made a motion to approve the amended agenda to move Burial Policy under Appearances. Richter-second. All ayes. Motion carried.

Action on Minutes: After discussion, Meyers made a motion to approve the minutes of the 8/10/10 Health & Human Services Board. Trochinski-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Topham made a motion to approve the August Health & Human Services and Veteran's Services vouchers. Meyers-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Deb Lyons, Economic Support Unit: Indigent Burial Policy: Deb Lyons, Economic Support Unit Manager, was introduced to Committee members. Van Ness reviewed the "2010 Survey of County Policy and Procedure for Indigent Non-MA Burials" with Committee members. (See attached.) The statistics are shown for what other counties do for Indigent Burials. Van Ness updated Committee members that \$6,000.00 was budgeted in 2010 and \$6,000.00 was expended in January 2010. There have been additional indigent burials which are causing funding issues. Lyons reported that the policy at present is to pay up to \$1,500.00 to the funeral home and up to \$1,000.00 for the cemetery for each burial. Discussion followed.

Skipchak reported to Committee members the funeral home procedures/costs. Discussion followed.

Different options were discussed: MA application; Policy with strict requirements; RFP (Request for Proposal). A proposed policy, MA application and RFP will be brought to the next meeting for Committee review.

Lyons reported to Committee members regarding the Economic Support Unit including caseload numbers; numbers served, etc. Discussion followed. Lyons presented some statistics regarding caseload increases throughout the years.

Correspondence: Van Ness presented the WCA Resolutions (See attached.). After discussion, Skipchak made a motion to recommend to the County Board to support the WCA Resolutions - "Authorizing Financial Support of Local Public Health by the State of WI"; "Current Statute on Nurse Practitioner Dispensing Medications"; Child & Family Services Review and Follow Up"; "Age of Juvenile Court Jurisdiction" and "Supporting Changes in the Operations of Juvenile Corrections in the State of WI that will Reduce the Rates Counties Pay for Youth Sentenced to State Corrections and Direct Additional Resources to Cost Effective and Outcome Driven Community-Based Programming. Meyers-second. All ayes. Motion carried.

Van Ness read two letters regarding thanks for the wonderful services of Fox River Industries.

Veteran's Service Office Report: Beuthin report that the application was sent in for the WI Dept. of Veteran's Affairs transportation grant. Beuthin reported that approximately \$1650 is anticipated fin funds.

Beuthin reported that he will be attending the CVS0 conference in October 2010.

Topham made a motion to approve the Veteran's Service report. Meyers-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held September 15, 2010 at the Berlin Senior Center.

Health Advisory Committee: The next Health Advisory Committee meeting will be held October 13, 2010.

Family Resource Council: The next meeting will be scheduled at a later date.

Transportation Coordinating Committee: The next meeting will be held on November 18, 2010 at Fox River Industries.

W-2 Committee Report: No meeting scheduled.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting will be held on October 14, 2010 at Green Lake County.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness reviewed the monthly aging report. (See attached.)

Food Pantry: Meyers reported that he donated his computer to the food pantry.

Children & Families Unit: Out-Of-State Training/Travel Request: No report.

Clinical Services Unit: Van Ness reported that the agency is working closely with the jail through the grant project. The two LTE Mental Health/AODA Counselors have begun their positions.

Economic Support Services: Operation Backpack: No discussion.

Indigent Burial Policy (Draft): Discussed above.

Fox River Industries: 2010/2011 Elderly and Disabled Transportation Capital Assistance Program Grants: Van Ness reviewed the attached 2010/2011 Elderly and Disabled Transportation Capital Assistance Program Grants with Committee members. (See attached.) Discussion followed.

Van Ness reviewed the letter of thanks to the Berlin Knights of Columbus for their donation to Fox River Industries. (See attached.)

Van Ness reviewed the Fox River News Newsletter with Committee members. (See attached.)

Dissing reported that with Wallenfang's help the Heat Sealer was purchased at a considerable savings to the other bids that were presented to Committee members.

Health: Current Health Abatements: No discussion.

TB Dispensary Certification: Van Ness updated Committee members that a Memorandum of Understanding is being developed to access funding from the State in dealing with TB cases.

Van Ness reported that the Women's Night Out will be held September 22, 2010.

Wisconsin Office of Rural Health Grant: Van Ness reported that the agency received a \$15,000 grant from the Wisconsin Office of Rural Health Grant.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2009: Van Ness reported that the 2009 audit has been received in the amount of \$150,000 in the black. The reserve account is 1 million. This reserve account will be utilized for the Family Care paydown.

Budget 2010: No report.

Budget 2011: Van Ness reported that the Department is still waiting for some revenue figures from the State.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: Vacant Position(s) Update: Van Ness reported that the agency has

two vacant positions that need to fill but are waiting on budget matters to be settled for 2011.

Dissing reported Donna Richards, ADRC Tri-County Coordinator, began her position.

Property & Insurance: Priske reported that the electrical bill is very high in the new facility. Discussion followed.

IT Committee: No report.

Facilities & Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 12, 2010 at 6:00 p.m. at Fox River Industries.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Adjournment: The meeting adjourned at 7:35 p.m. on a motion by Meyers. Topham-second. All ayes. Motion carried.