

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE HUMAN SERVICES CENTER, 500 LAKE STEEL STREET, GREEN LAKE, WI ON WEDNESDAY, APRIL 14, 2010 AT 8:00 A.M.

MEMBERS PRESENT: Elden Dallman, Sara Mueller, Jeanne Lyke, Jean Surguy, Cindy Skipchak, Kathy Munsey. Also present, LeRoy Dissing.

EXCUSED: Mary Hansen

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Skipchak called the meeting to order at 8:00 a.m.

Approval of Agenda: Mueller made a motion to approve the agenda. Surguy -second. All ayes. Motion carried.

Approval of Minutes: Dallman made a motion to approve the minutes of the January 13, 2010 meeting. Lyke-second. All ayes. Motion carried.

Appearances: Skipchak recognized the many years of service on the board by Elden Dallman and Jean Surguy. Elden has retired from county board and a replacement will be named. Jean is taking a position in Mauston and will be leaving Ripon Medical Center at the end of the month. A replacement will be named. Munsey also stated that Mary Hansen has left Community Health Network and we are waiting to get a replacement from that facility as well. Munsey expressed gratitude to Hansen for her contributions to the committee over the past few years. Certificates of appreciation were distributed to Elden and Jean and Munsey will get Mary's certificate to her.

Quarterly Report on Health Unit Activities: Munsey reported regarding Health Unit January, February and March activities. The Birth to 3 Program has received ARRA (American Recovery and Re-investment Act) and will be using it to train several of the therapists who assist our clients. A portion will also go towards playground equipment at Zobel Park for disabled children.

Staff has been assisting with Child Development Days in the past few months.

The 3 focus groups for the small business wellness grant were held. We had 21 attendees at the 3 focus groups and got many ideas on problems or concerns including alcohol abuse, stress, obesity, lack of health insurance and mental health issues. We will be working on a toolkit and reconvening the groups in July to see if they like it. We will then be writing for an implementation grant for this program. Dissing suggested sharing the information with the Economic Development group. The implementation grant is for approximately \$50,000.

The Health Unit applied to get a summer intern through the Southwest Area Health Education Center and was notified on 4/13 that we would get a student if the student agrees. We will have her work on the Community Health Improvement Project.

Environmental Health Issues/Agent Status Report: Munsey reported that Ashley Rondorf, Green Lake County Environmental Specialist, resigned and the position is being advertised and interviews will be completed on 4/19/10. Committee members will be updated. Munsey explained about a child with an elevated blood lead level. Discussion followed. Munsey also reported on a house in Berlin that was placarded due to raw sewage in the basement. City of Berlin building inspector will need to give final inspection approval before place can be considered rentable. Munsey also discussed issue with corporation counsel and lack of support for food and restaurant program. Discussion followed. Motion by Lyke to formally recommend that corporation counsel follow policies for the Tri-county Environmental Health program. Second by Mueller. All ayes. Committee also expressed concern and stated that corporation counsel must recuse themselves from any cases where there may be conflict of interest or bias. Dissing stated that he and Munsey would set up meeting with Corporation Counsel regarding these issues and to discuss the environmental health program policies. Discussion followed.

The regional office has hired a half time epidemiologist, Lynn Hrabik to assist local health departments with outbreaks. Munsey stated that they recently had a norovirus outbreak at a long term care facility and had nearly 100 residents and staff sickened by the virus. Health Department staff worked with nursing home staff on procedures on cleaning, isolation and preventing spread. Munsey will be working with Lynn to see if we need to do a report on this.

Bioterrorism/Emergency Preparedness: Munsey reported that the new consortium members have met and individual training plans have been developed for all staff. One of the main objectives is to plan for special populations during disasters.

Community Health Improvement Plan: The Wellness Coalition wrote a grant to the Healthy Wisconsin Leadership Institute (HWLI) and received funding for a leadership team. It consists of Linda Van Ness, Jeri Loewe, Danelle Phillips from Ripon Medical Center, Danielle Krueger from Berlin Hospital and Molly Spaulding from UW-Extension. This team is taking the leadership role on the CHIP project. HWLI staff came and worked with subcommittees on the following issues: Mental Health, Physical Activity and Nutrition. The subcommittee members are working on strategies. Munsey also presented the County Health Rankings which are completed annually by the UW Population Health Institute. Green Lake County currently ranks 41<sup>st</sup> out of 72 counties for health outcomes. The groups will be working to improve this ranking. Discussion followed.

New Building: Munsey reported that Human Services staff will be moving to the new building on June 4<sup>th</sup>. The next meeting which is in July will be held at that location.

Tobacco Consortia Update: The first meeting of the new tobacco consortium was held in March. The new consortium consists of Marquette, Waushara, Fond Du Lac, Washington and Green Lake Counties. At the initial meeting, we developed a mission statement, vision and bylaws related to voting and rules. Since all members were unable to attend, a survey will be sent out to all members to vote on the name, voting etc. Sandy Bernier of Fond Du Lac County is heading up the consortium and the funding went to their county. We are obligated and funded for the WI Wins compliance checks. Other activities may be done based on funding available. The smoke free workplace ban goes into effect on July 5<sup>th</sup> of 2010. Our environmental health specialists will be sharing information with businesses on how implement this process.

Committee Discussion: Surguy and Dallman thanked the committee for the opportunity to serve on the committee. Skipchak again thanked them for their service to the people of Green Lake County.

Future Meeting Date: The next Health Advisory Committee meeting will be held on July 14, 2010 at 8:00 a.m. at the new facility. The new address is 571 County Road A.

Future Agenda Items After Action and Discussion: Health Officer Abatement issues, quarterly update, bioterrorism consortium.

Adjournment: Dallman made a motion to adjourn the meeting. Mueller-second. All ayes. Motion carried.

The meeting adjourned at 9:00 a.m.