

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, SEPTEMBER 12, 2006 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Nolan Wallenfang, Member
Joe Gonyo, Member
Joanne Guden, Member
Gus Mueller, Member
Ruth Topham, Member
Dan Priske, Member

EXCUSED: Bob Malchetske, Member
Cindy Skipchak, Secretary

OTHERS PRESENT: Linda Van Ness, Director
Karen Davis, Administrative Asst.
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chairman
Suzi Giesen, Aging/LTC Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the agenda. Wallenfang-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the minutes of the 8/8/06 Health & Human Services Board meeting. Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the August 2006 Health & Human Services and Veteran's Services vouchers. Mueller-second. All aye Motion carried.

Appearances: Public Comment (3 minutes): None.

Katrina Video - Cindy Skipchak: None.

Suzi Giesen - Aging Plan for 2007-2008: Giesen reviewed the 2007-2008 proposed Aging Plan with Committee members. Discussion followed.

After discussion, Mueller made a motion to approve the 2007-2008 Aging Plan. Guden-second. All ayes. Motion carried.

Correspondence: Review WCA Resolutions: Committee members reviewed the WCA Resolutions. After discussion, Guden made a motion to recommend approval of the WCA Resolutions. Priske-second. All ayes. Motion carried.

Van Ness reviewed the letter of resignation from Betty Freimark, effective January 31, 2007. The Board extended their appreciation to Betty Freimark for her 33 years of dedicated service to Green Lake County and wished her well in her retirement.

Veteran's Service Office Report: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Advisory Committee Reports: Aging: The meeting was held on August 23, 2006 at Green Lake Dartford Bay Mealsite. Guden reported regarding the meeting. The proposed plan was presented. The next Aging Advisory Committee meeting will be held on October 10, 2006 at the Berlin Senior Center.

Guden reported that the suggested meal donation has been increased and there have been no complaints to date.

Discussion followed regarding the new meal containers that have been purchased to deliver home-delivered meals. These are less expensive than the ones previously used.

Discussion followed.

Long Term Support: The next meeting will be held September 20, 2006.

Health Advisory Committee: The next meeting will be held on October 4, 2006.

Family Resource Council: The next meeting will be held on October 2, 2006.

Transportation Coordinating Committee: The next meeting will be held in December 2006.

W-2 Committee Report: The next W-2 Steering Committee meeting will be held on October 9, 2006.

Advocap/Headstart Report: Mueller reported that there was a picnic to honor 40 years of volunteers in the ADVOCAP/Headstart programs.

Van Ness reported regarding questions regarding the equity in funding between Green Lake, Fond du Lac and Winnebago Counties. She spoke to ADVOCAP and they are very grateful for the support that Green Lake County has given to ADVOCAP for the programs and acknowledged that Green Lake does pay a higher per capita amount.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long Term Care Reform Update: No discussion.

Children & Families Unit: Van Ness reported that the Summer group finished with a luncheon at the Goose Blind on August 17, 2006.

Dissing updated Committee members regarding a \$16,000 respite grant that is being applied for in collaboration with Marquette and Waushara Counties. These funds would be utilized for respite for families that might be at risk of abuse or neglect. Discussion followed.

Clinical Services Unit: Dissing reported that the Comprehensive Community Services (CCS) program was re-certified for an additional year. Discussion followed.

Dissing reported that the AODA and clinic recertification is due in October 2006.

Economic Support Services: Van Ness reviewed the summary of the 2006 Operation Backpack distribution. (See attached.)

Fox River Industries: The next Department of Health & Human Services Committee meeting will be at Fox River Industries on October 10, 2006 at 6:00 p.m..

Health: Dissing directed Committee members to the letter in the packet appointing Kathy Munsey to the Special Committee on Disaster Preparedness Planning Committee. Discussion followed. (See attached.)

Van Ness directed Committee members to the letter in the packet regarding the study that the U. W. - Madison is doing on Structural Capacities, Processes and Performances of Public Health Services by Small Local Public Health Systems: Phase I. Discussion followed.

Current Health Abatements: None.

Policies/Procedures Update: Clinical Services - Fees: Dissing updated Committee members regarding the proposed increase in Clinical Services - Fees for Services. Dissing explained that some of these fees have not been increased for a number of years. The group fees have been increased since there are two therapists in the sessions. After discussion, Priske made a motion to approve the proposed increase to the Clinical Services - Fees for Services. Mueller-second. All ayes. Motion carried.

Policy for PCW Program for MA Recipients Unable to Sign PCW Documentation Sheets: Van Ness reviewed the proposed Policy for PCW Program for MA Recipients Unable to Sign PCW Documentation Sheets. This policy includes options available if the individual is unable to sign their own documents. After discussion, Guden made a motion to approve the Policy for PCW Program for MA Recipients Unable to Sign PCW Documentation Sheets. Wallenfang-second. All ayes. Motion carried.

Purchases: Signage for ADRC/Department of Health & Human Services: None.

Chairs for Board Room: Various chairs for the Board Room were shown to Committee members. Bids will be brought to the next meeting for approval.

Emergency Weather Device - Fox River Industries: Discussion followed regarding the purchase of a new emergency weather device for Fox River Industries. The only vendor is Harkcom at a cost of \$365.00. Discussion followed regarding other options such as a weather station which is less expensive. One of these options will be explored.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion.

W-2: No report.

Budget 2006: No report.

Budget 2007: Van Ness reviewed the 2% decrease in levy which was presented to County Finance. (See attached.) Discussion followed.

Committee Discussion: Administrative Committee Report: No report.

Finance: No discussion.

Personnel: Dallman reported that negotiations have begun with all the Unions.

Property & Insurance: Mueller updated Committee members regarding the building project.

Helmer reported regarding the fixing of the heating/air conditioning system at the Health & Human Services Center. Discussion followed.

IT Committee: The next meeting will be September 25, 2006.

Facilities & Security Committee Report: The next meeting will be November 14, 2006.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 10, 2006 at 6:00 p.m. at Fox River Industries, Berlin, WI.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:18 p.m. on a motion by Wallenfang. Mueller-second. All ayes. Motion carried.