

Boat Launch Fees

The Boat Launch Fees collected September amounted to \$163.07. Total to date is \$4,972.95.

Discussion was held regarding boat launch permit fees. Dan Priske presented a hand out after researching 10 other boat launch fees and permits from other Cities, Towns, and Villages. Green Lake County has the potential of generating more revenue by use of permits and suggests that an ordinance be passed like the City of Green Lake has in place.

Orrin Helmer spoke with Sheriff Mark Podoll. Mark indicated the boat patrol could go up on shore periodically to check the trailers for permits, and that they also have the authority to issue citations. Mark also indicated they would only want a portion of the fines, and the 1st violation would be a warning. Orrin Helmer indicated that this will need to go to the Judicial/Law Enforcement meeting first. John Selsing said a motion needs to be made indicating the Highway is interested, and ask to ask Law Enforcement to add to their December Agenda.

Bob Krause suggests that Robert Podgorski check into the equipment regarding specification sheets, costs, etc. Bob Krause would also like the two committees to meet in January for further discussion.

Motion/second (Henke/Hedberg) to ask Law Enforcement to add Boat Launch Permits to their December Agenda for review and comment. Motion Carried.

Committee Discussion

Jason met with Martenson & Eisele Inc. regarding assistance in paving grants stating that their service fee is \$100.00 per hour.

Highway Business:

Correspondence

The TDA Newsletter was included in the Committee Packets.

Robert Podgorski received a letter from Sheryl Bauman, Clerk Town of Marquette requesting Green Lake County Highway Department help clear roads in an emergency snow situation until the Town Board reaches an agreement with a snow plowing service. Robert Podgorski will inform the Town of Marquette that the crews are fully engaged, and will help out only after the Green Lake County roads have been completed.

Robert Podgorski stated Governor Doyle has declared November 12, 2008 as Snowplow Appreciation day, and his letter will be read at the County Board Meeting.

Public Comments None

Appearances

Scott Fenedael of Mid-County Cooperative appeared to discuss fuel procurement in more detail after Committee Members reviewed their booklet that was handed out in November.

Vouchers

Vouchers were presented for \$815,501.98.

Motion/second (Krause/Henke) to approve the vouchers in the amount of \$815,501.98. Motion Carried.

Commissioner's Report

Robert Podgorski reported the crews finished paving 2 miles on CTH D & shouldering; and paved County and State storm damage roads.

Fuel Purchase

Robert Podgorski checked Mid-County's history with Door and Lincoln Counties. Door County locks their price in, and Lincoln County uses the average monthly pricing. Both Counties are very satisfied with Mid-County Cooperative.

Scott Fenedael explained the difference between the two options. By locking the price in on a year contract, Door County saved approximately \$131,000.00 over the past three years with a consumption of approximately 180,000 gallons of fuel. If the average monthly price is contracted, in a rising market it can pull the average higher. Orrin Helmer stated that Green Lake County uses the average monthly pricing, and it's actually hurting us because of the fluctuating market prices. Right now, the price is cheaper at the pumps, and the county departments are paying the higher price right now through the fuel system. Robert Podgorski commented that prior to this price differential the county departments were coming out ahead because they were paying cheaper prices than if they were at the pumps, so in the long run the departments do come out ahead.

Scott Fenedael stated the average billing cycle is approximately 45 days, because of being billed on a consumption basis, e.g., billed monthly on what you use/consume. Scott also recommends being very disciplined in purchasing fuel. If you start out by locking in your price, do not fluctuate between locking in then switching to the averaging.

Becky Pence commented that from the financial aspects, the county currently pays approximately \$22,000 per shop with payment due in 10 days. If this amount can be stretched out to anywhere from 30-45 days, cash flow wise it would greatly benefit the county by the consumption billing alone. Orrin Helmer agreed that the consumption billing would be the way to go.

Scott Fenedael also recommended to buy from January 1st to December 31st, and reviewing the consumption in late July-September. Mid-County Cooperative will also monitor both the gas and diesel on a monthly basis for delivery purposes.

Orrin Helmer was concerned from a legal standpoint, and thought before a decision was made that John Selsing be contacted to see if bids needed to be sent out prior to contracting. Robert Podgorski said that Door County contracts out for bids, but Lincoln County doesn't. John Selsing was unavailable. Discussion was held in regards to being on the cautious side by sending bids out for contracting from January 1, 2009 to December 31, 2009 with specific terms of billing, and mention of bid opening at the Highway office at a specific time. A motion is needed to adopt contracting for fuel procurement upon getting bids from other sources.

Motion/second (Henke/Hedberg) to send a bid letter out by November 11, 2008 with the bid due date of

November 20, 2008 for contracting out fuel procurement for 1 year at a contracted price from January 1, 2009 to December 31, 2009 with consumption billing. The bid to specify “premium diesel”, and “regular” gas; the bids will be opened and read at 11:00, November 20, 2008 at the Highway office. Upon bid opening, the Highway Commissioner and staff to decide on what would be the most advantageous for Green Lake County. Motion Carried.

Railroad Consortium None

DOT Request for Services None

Equipment Analysis

The Equipment Analysis was reviewed, and it was noted the report did not have the description of the equipment listed.

Fund Analysis

The Fund Analysis report was reviewed. After accounting for the revenues, total over budget is 20%. This percentage includes all storm related expenses, and does not include any anticipated reimbursements. This month a substantial amount for asphalt and salt was paid out.

Auction Finding

On October 11, 2008, the 2004 Ford Expedition was auctioned for \$6,200.00, the 1994 Int’l Tandem Dump Truck auctioned for \$11,000.00. Commission for the auction was \$1,634.00 which net due to Green Lake County was \$15,566.00.

Yacht Club Use of Grounds

The Green Lake Yacht Club requests to use the Highway grounds for pre-registration and trailer parking during their annual regatta which will be held August 12, 2009 through August 18, 2009.

Motion/second (Krause/Hedberg) to approve the Green Lake Yacht Club the use of Highway grounds for pre-registration and trailer parking August 12, 2009 through August 18, 2009. Motion Carried.

WCA Legislative Meeting

Orrin Helmer explained the WCA Legislative Meeting is for County Officials. It is meant for the County Board Chairman to attend.

WCA Educational Seminar

After reviewing the WCA Educational Seminar Agenda, Orrin Helmer didn’t think any items pertain to Green Lake County.

Winter Conferrence

The Highway Winter Conference is scheduled for January 26-28, 2009 in Wisconsin Dells. Robert Podgorski needs to know by December 14, 2008 the Committee Members who wish to attend.

Motion/second (Henke/Hedberg) to authorize the Highway Commissioner and Committee Members to attend. Motion Carried.

Closed Session

Motion/second (Krause/Henke) to moved into closed session per ss.19.85(1)(c)(f) for Personnel Matters and Evaluations; Grievance #101508J. Roll call vote, 4 ayes – 0 nays. Motion Carried.

Resume Open Session

Motion/second (Henke/Krause) to resume open session. Roll call vote, 4 ayes – 0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Hedberg/Krause) to table Grievance #101508RJ until the December meeting at which time, Thomas Wishman, Staff Representative, AFSCME Council 40 can attend. Motion Carried.

Motion/second (Hedberg/Krause) to accept evaluations of James Seeliger and Duane Prachel, and to send to personnel files. Motion Carried.

Motion/second (Henke/Hedberg) to accept the evaluation of Rebecca Pence and to take to next Personnel Committee. Motion Carried.

Crash Data

The Committee Members reviewed the crash data which consisted of 17 deer accidents, and 9 other.

Field Road Review None

Committee Discussion None

Future agenda items for action:

Results of fuel bids

Regular meeting date: December 8, 2008 at 9:00 AM

Adjournment

Motion/second (Krause/Hedberg) to adjourn at 11:45 AM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant