



GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski
Highway Commissioner

Office: 920-294-4062
Fax: 920-294-4066
Email: rpodgoski@co.green-lake.wi.us

GREEN LAKE COUNTY HIGHWAY COMMITTEE MINUTES

Monday, December 10, 2007

9:00 A.M.

Meeting called to order by Supervisor Helmer at 9:00 A.M.

Members present: Orrin Helmer, Carol Myers, and Bob Krause.

Member Absent: Orville Biesenthal & Dennis Galatowitsch.

Non-member present: Robert Podgorski Highway Commissioner; Michelle Burk, Cost Account Clerk; John Selsing, Corporation Council; Robert Pribnow, Berlin Conservation Club; Marge Bostelmann, County Clerk.

Certification of the open meeting law: The open meeting law was met by publication in the official county newspaper.

Approval of agenda: Motion/Second (Krause/Myers) to approve the agenda. (3 Ayes, 2 Absent) Motion carried.

Parks Business:

Supervisor Galatowitsch arrived at 9:05 A.M.

Approve Vouchers: Motion/Second (Helmer/ Krause) to approve December 10, 2007 vouchers for payment in the amount of \$4,425.98. (4 Ayes/ 1 Absent) Motion carried.

Correspondence: None.

Parks Public Comment: None.

Parks Appearances: None.

Resolution Mascoutin Trail: Motion/Second (Helmer/ Krause) to present the resolution to the County Board at the December meeting. (4 Ayes/ 1 Absent) Motion carried.

Zobel Park: The Maintenance Department will be plowing the parking lot.

Lake Maria Park: The development for Lake Maria is dormant at this time. The Town of Manchester is wondering what they have to do to turn the access road back over to the County. The County Clerk has responded to the township.

Boat Launch fees: Collected to date, \$5,855.60.

Garbage Less Parks: No action was taken.

Parks Budget: There was no discussion held.

Committee discussion:

The meeting was turned back to Highway business.

Approval of minutes: Motion/Second (Myers/ Krause) to approve the minutes for November 12, 2007 with one correction. (4 Ayes/ 1 Absent) Motion carried.

Correspondence: Green Lake County Sheriff Department sent a letter thanking the Highway Department for participating & supporting the community service program. The Town of Kingston is questioning the policy regarding billing fires. Duane Grahams complained about his mailbox being hit while the plows were widening out the roads. There was another complaint about STH 44 having some drifts.

Public Comment: None.

Appearances: None.

Signing of vouchers: Motion/Second (Myers/ Galatowitsch) to approve December 10, 2007 vouchers for payment in the amount of \$181,316.50 (\$180,235.98 County, \$566.96 State, \$513.56 others.) (4 Ayes/ 1 Absent) Motion carried.

Commissioner Report: The crews have been snow fencing on the State & County roads. There was a culvert repaired for the Town of Mackford. The crews have been cracksealing on STH 44. There has also been patching done on County Roads. The crews plowed & cleaned up after recent snow & ice hit the area. There was a County truck that started on fire. There was damage to the tire & box. The estimate is not in yet on a dollar amount.

Auction Results: The committee reviewed the results from the auction.

Highway Winter Conference; Wisconsin Dells on January 28, 29 & 30 2008: Motion/Second (Myers/ Krause) to allow the commissioner, Supervisor Helmer, & Supervisor Galatowitsch to attend the winter Highway Conference and stay

overnight according to County policy, on January 28, 29, & 30 in Wisconsin Dells. (4 Ayes/ 1 Absent) Motion carried.

Highway Accounts Receivable: The auditor advised the Highway Commissioner that the Highway Committee has to make all the decisions on what will be written off in the future regarding the accounts receivable.

Review crash data and locations: 74 reports received, 7 other, 0 weather, 67 deer versus car.

Review Fund Balance and Equipment Analysis Reports: The committee reviewed these two reports.

DOT Request for services: None.

Move into closed session under State Statute (19.85) (1) (c) and (f) for personnel matters including evaluations: Motion/ Second (Myers/ Galatowitsch) to go into closed session. (4 Ayes/ 1 Absent) Motion carried. Roll call vote taken. (4 Ayes/ 1 Absent) Motion carried.

Move back into open session to disclose findings of closed session: Motion/Second (Myers/ Galatowitsch) to return to open session. (4 Ayes/ 1 Absent) Roll call vote taken. Motion carried. Motion/ Second (Myers/ Krause) to approve evaluations for Buss and Prachel send to their personnel file. (4 Ayes/ 1 Absent) Motion carried.

Field Road Review: The committee went and looked at the damage to the truck that was damaged in the fire. Then they left the Highway Department & toured the new reconstruction on CTH B, CTH PP, & the new Bridge on CTH K, before returning to the Highway Department.

Committee Discussion: Commissioner Podgorski reported that Dodge Construction sent a letter in November stating that there would be a price increase back in August. Corporation Council and the Highway Committee agreed to pay the bill according to the price Dodge originally bid, with a letter explaining they should have sent the letter when the price went up not after the fact.

Future Meeting Date: Monday, January 14, 2008 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Myers/ Galatowitsch) to adjourn at 12:00 P.M. (4 Ayes/ 1 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski
Green Lake County Highway Commissioner