HIGHWAY COMMITTEE MINUTES October 12, 2009

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer at 9:00 AM on Monday, October 12, 2009 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer Absent: Bob Krause

Alma Hedberg Eugene Henke

Others Present: Robert Podgorski, Highway Commissioner

Becky Pence, Administrative Assistant John Selsing, Corporation Counsel Dan Priske, County Board Vice Chair Marge Bostelmann, County Clerk Scott Weir, Maintenance Supervisor

Jason Kauffeld, UWEX Resource Coordinator Lauree Renaud, Green Lake Greenways Paul Renaud, Green Lake Bike Committee

Agenda

Motion/second (Henke/Hedberg) to approve the Agenda. Motion carried.

Minutes

Motion/second (Henke/Hedberg) to approve the meeting Minutes of September 17, 2009 with corrections as noted by Orrin Helmer. Motion Carried.

Parks Business:

Correspondence

Email from Marge Bostelmann regarding Mascoutin Trail Re-Route; email from Dean Slark regarding Dog Agility Course.

Marge Bostelmann received the approval from the National Park Service for the land swap for the Mascoutin Trail Re-Route, and will work with John Selsing to finalize. No more County Board action needs to take place.

Public Comment None

Barry Rogers, resident Town of Brooklyn thanked the county for resurfacing the Mascoutin Trail.

Appearances

Charles Mirr, Mayor City of Green Lake thanked the Committee for resurfacing the Mascoutin Trail and also spoke in favor of the STH 23 bike path indicating more people need to be on board. They still need approximately \$110,000.00 and would like to see Green Lake County donate \$10,000.00 in 2010 and 2011 for the project. The county would not have to maintain any trails.

Lauree Renaud, Green Lake Greenways explained they are a citizens group and would like a comprehensive trail

system. The bike path will bring in tourists, and is asking the county for financial support. Lauree Renaud also indicated the Parks and Recreational Plan indicates there is a need for additional biking trails as part of the comprehensive plan.

Monthly Vouchers

Vouchers were presented in the amount of \$7,201.57

Motion/second (Henke/Hedberg) to approve the vouchers in the amount of \$7,201.57. Motion carried.

Dodge Park None

Lake Maria Park None

Spring Lake-Kingston None

Spring Valley None

Sunset Park Grant

Marge Bostelmann will send the DNR the Ordinance pertaining to the Mandatory Boat Launch Fees. Robert Podgorski commented the paving of the parking lot has been completed.

Twin Lakes None

Zobel Park

Scott Weir indicated a lot of repairs need to be done next year which will cost approximately \$2,700.00.

Bike Path Donation - City of Green Lake

Orrin Helmer asked the Committee if they feel they could donate money towards the STH 23 bike path, and suggested implementing a license tax to help out with the cost. Orrin Helmer further commented the bike path is a great thing for private trails, but our highways need more attention at this time. Eugene Henke agreed that the county highways need attention.

Lauree Renaud commented that the Parks Budget is separate from the Highway Budget

After further discussion, it was decided to table the decision for further discussion until it has been determined who will be overseeing the Parks.

Dog Agility Course

Orrin Helmer indicated the Fair and Extension Committee has approved the dog agility course to the east of the Sheriff's building even though the Fair will lose some parking area during the fair.

Motion/second (Hedberg/Henke) to authorize to build the dog agility course east of the Sheriff's building. Motion Carried.

Mascoutin Recreational Trail None

Parks and Recreational Responsibilities

Orrin Helmer stated that Robert Podgorski, Scott Weir, Marge Bostelmann, and himself discussed the Parks responsibilities. John Selsing was not present. Robert Podgorski stated that everyone was in agreement that

two separate committees cannot draw from one budget, and that because P & I has the greater responsibilities with maintaining the buildings, bathroom, and driveways that Maintenance would have a stronger stand as far as taking over the parks through P & I.

Marge Bostelmann agreed that the majority of duties for Maintenance are under P & I, and that the parks budget and responsibilities should be moved under P & I, with the exception of the Highway employees wages will be moved back into the Highway budget. The responsibilities will need to be rewritten and submitted by the Administrative Committee to the County Board for approval.

Motion/second (Henke/Hedberg) to recommend that the Parks budget and responsibilities be turned over to the P & I Committee under the guidance of the Maintenance Supervisor, and the Highway employees wages to be moved back into the Highway budget. Motion carried.

Parks and Recreational Plan Review/Revision

Jason Kauffeld, UWEX and the Committee completed reviewing the Parks and Recreational Plan. Jason will have it retyped and will forward it to the County Board.

Expenditure/Revenue Summary Reports

The Committee reviewed the Expenditure/Revenue Summary Report. It was noted the boat launch fees collected for September amounted to \$1,247.18. The year to date amount is \$5,575.64.

2010 Budget None

Committee Discussion None

Highway Business:

Correspondence

Letter from Division of Transportation Investment Management regarding the 2010 General Transportation Aids Estimate; Email from David Vieth, DOT regarding State Highway Maintenance; Letter from Bureau of Highway Operations regarding 2009-2011 Budget Constraints.

Public Comments

Thomas Boguszewski, PE, AECOM explained what their Engineering Services consist of, and will provide Robert Podgorski with recommendations and references for their level of service for upcoming projects.

Appearances None

Vouchers

Vouchers were presented for \$216,590.45.

Motion/second (Henke/Hedberg) to approve the vouchers in the amount of \$216,590.45. Motion Carried.

Bid Opening, Truck & Equipment

Truck bids were sent out to V & H Truck, Inc; L & S Truck Center; and Packer City International. The only bid received was from Packer City International in the amount of \$96,497.00.

Motion/second (Henke/Hedberg) to recommend to the P & I Committee the purchase of the truck from Packer City International for \$96,497.00 after the Commissioner looks the bid specs over to ensure all is in order. Motion Carried.

Equipment bids were sent out to Monroe Truck and Equipment, and Olson Body and Trailer. The only bid received was from Monroe Truck and Equipment in the amount of \$98,996.00. This price includes the underbody scrapper and will be mounted on the state truck.

Motion/second (Hedberg/Henke) to recommend to P & I Committee the purchase of equipment from Monroe Truck and Equipment for \$98,996.00 after the Commissioner looks the bid specs over to ensure all is in order. Motion carried

Commissioner's Report

Robert Podgorski reported the crews paved bad spots on STH 23 East, and CTH BB; worked on CTH BB Bridge; mowed county roads and mowed for the Town of Brooklyn; spot paved for the Town of Mackford; and worked for Columbia County.

DOT Request for Services None

Driveway Variance - Andrew Zeratsky, CTH A

Andrew Zeratsky explained the need for the driveway variance located at N5561 CTH A, Green Lake, WI. Robert Podgorski recommended the variance be granted as the sight distance is very good, and the speed limit is 45mph. The fees have been paid.

Motion/second (Hedberg/Henke) to approve driveway variance to Deborah Zeratsky on CTH A. Motion carried.

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure / Revenue Summary Report

The Committee reviewed the Expenditure & Revenue Summary Report.

NC Region Fall Meeting, WI Rapids – October 30, 2009

Committee discussed the Agenda for the NC Region Fall meeting. No one will attend this year.

NC Region Bookkeener's Meeting, Wausau, - November 4, 2009

Motion/second (Henke/Hedberg) to approve Becky Pence attending the NC Region Bookkeeper's Meeting in Wausau on November 4, 2009. Motion carried.

Railroad Consortium None

Permit Fee Increases

The Permit Fee Increases presented were reviewed.

Motion/second (Hedberg/Henke) to approve the permit fee increases as presented. Motion carried.

Vacant Position – Grader Operator

The Grader Operator Position Job Description was reviewed.

Motion/second (Henke/Hedberg) to recommend to the Personnel Committee for authorizing refilling of the Grader Operation Position. Motion Carried.

2010 Budget Review None

Closed Session

Motion/second (Henke/Hedberg) to move into Closed Session per ss19.85(1)c: Personnel Matters, Employee Evaluations. Roll-Call Vote, 3 ayes – 0 nays - 1 absent. Motion Carried.

Resume Open Session

Motion/second (Henke/Hedberg) to move into open session. Roll-Call Vote, 3 ayes – 0 nays - 1 absent. Motion Carried.

Announce Findings of Closed Session

Motion/second (Hedberg/Henke) to accept and approve the evaluations of Duane Prachel, County Patrol Supervisor; and John Zimmerman, Labor and to send to their personnel file. Motion Carried.

Crash Data and Locations

Committee reviewed 19 deer related, 0 weather related, and 18 other related accidents.

Field Road Review None

Committee Discussion None

Future agenda items for action:

- Road Review meeting date: October 26, 2009 at 9:00 AM
- Regular meeting date: November 9, 2009 at 9:00 AM

Adjournment

Motion/second (Henke/Hedberg) to adjourn at 12:00 PM. Motion carried.

Submitted by,

Becky Pence Administrative Assistant