

**HIGHWAY COMMITTEE MINUTES**  
**September 17, 2009**

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer at 9:00 AM on Thursday, September 17, 2009 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer  
Alma Hedberg  
Eugene Henke

Absent: Bob Krause

Others Present: Robert Podgorski, Highway Commissioner  
Becky Pence, Administrative Assistant  
John Selsing, Corporation Counsel  
Dan Priske, County Board Vice Chair  
Marge Bostelmann, County Clerk  
Jason Kauffelf, UWEX Resource Coordinator  
Lauree Renaud, Green Lake Greenways  
Charles Schwarz, Berlin Conservation Club  
Jim Gurskowski, Berlin Conservation Club  
Scott Wier, Maintenance Supervisor  
Roger Priebe, Green Lake County Highway Department

**Agenda**

*Motion/second (Henke/Hedberg)* to approve the Agenda. Motion carried.

**Minutes**

*Motion/second (Hedberg/Henke)* to approve the meeting Minutes of August 10, 2009. Motion Carried.

**Parks Business:**

**Correspondence**

Quarterly Statement of Account Activity from Oshkosh Area Community Fund, letter from the Town of Green Lake opposing mandatory boat launch fees. Robert Podgorski received an email from the Sheriff's Department regarding trash sitting on the picnic table at Dodge Park.

**Public Comment** None

**Appearances**

Charles Schwarz and Jim Gurskowski spoke on behalf on the Berlin Conservation Club regarding the Mascoutin Trail reroute indicating they are not getting any direction or information from Christine Halbur. Marge Bostelmann commented the information is going through the federal parks now. There were concerns from the Berlin Conservation Club that the Grant money will expire. It was noted that the grant has been extended until June 30, 2010. Jim Gurskowski will stay in contact with Marge Bostelmann after meeting with Feingold.

Lauree Renaud, Green Lake Greenways explained they have an advocacy group that would write grants. They are advocating for more needed trails in Green Lake County and into Ripon. The City of Green Lake has been

awarded a Grant and they have signed a maintenance agreement with Green Lake Greenways. Green Lake Greenways inquired if Green Lake County would consider joining them in the partnership and requested a donation of \$10,000.00 this year and another \$10,000.00 in 2010. Discussion was held. Orrin Helmer indicated that Green Lake County will maintain the trail by committee action, and does not have the extra money at this time for donating for recreation.

**Monthly Vouchers**

Vouchers were presented in the amount of \$9,862.44

*Motion/second (Henke/Hedberg)* to approve the vouchers in the amount of \$9,862.44. Motion carried.

**Dodge Park**

Discussion was held on garbage.

**Lake Maria Park** None

**Spring Lake-Kingston**

Discussion was held on replacing shrubs for next year.

**Spring Valley** None

**Sunset Park Grant** None

**Twin Lakes** None

**Zobel Park**

Alma Hedberg indicated everything is coming along and the brush is getting cleaned up.

**Mandatory Boat Launch Fees**

Boat Launch fees collected in July amounted to \$1,322.79. The year to date amount total is \$4,328.46.

Discussion was held on Ordinance 962-2009 relating to adding Article IV Mandatory Boat Launch Fees. This will be taken to the County Board, September 17, 2009 for approval.

**Mascontin Recreational Trail** None

**Parks and Recreational Responsibilities**

Marge Bostelman explained what had taken place in the past regarding the repair and maintenance of the parks buildings. When the Parks Committee existed they took care of all costs out of the Parks budget. When the Parks Committee dissolved, the responsibilities were split between Highway and P & I Committees, but all money stayed in the Parks budget. Marge also presented a list of maintenance and repair items without costs that Scott Wier had developed for the Parks restrooms which was discussed with Bob Podgorski on 3/20/09.

Robert Podgorski stated that two committees should not be spending money out of one budget. Currently, the Highway Department has been given the jurisdiction of the Parks budget, and if P & I spends money out of this budget without knowing what Highway has accounted for, and without the Highway Committee approval, the monies can be depleted. Staying concurrent with the budgeted money is too cumbersome.

Discussion was held on Ordinance 607-96 revised on 4/20/04 regarding the confusion of verbage pertaining to

both Highway and P & I Committees duties. John Selsing indicated that P & I got involved because no one had a listing of assets. Orrin Helmer suggested that he and Marge Bostelmann, John Selsing, Scott Wier, and Bob Podgorski have a separate meeting to discuss, and to re-write the duties, and to bring back to both committees for a decision. Two committees have different jurisdiction, and the Parks & Recreation Committee either should act under P & I or Highway, but not both committees.

**Parks and Recreational Plan Review/Revision** None

**Expenditure/Revenue Summary Reports**

The Committed reviewed the Expenditure/Revenue Summary Report.

**2010 Budget** None

**Committee Discussion** None

## **Highway Business:**

**Correspondence**

TDA Newsletter; Public Information meeting letter regarding planned improvements to STH 23 between Princeton and Green Lake; Letter from Landmark Services Cooperative requesting reducing the speed limit on CTH S in the Town of Mackford; Joyce Affeldt, et al. Transmittal of Notice of Appeal.

John Selsing explained the notice of appeal from Joyce Affeldt, et. Al.

Orrin Helmer commented that a jurisdiction study will need to be done regarding Landmark Services Cooperative request on reducing the speed limit, and this will eventually need to go to the Safety Committee Meeting, then on to the County Board for approval. Orrin suggested Robert Podgorski take to the Safety Committee first, and if they approve it, then they will have to take care of the cost of the study.

**Public Comments** None

**Appearances** None

**Vouchers**

Vouchers were presented for \$596,904.12

*Motion/second (Hedberg/Henke)* to approve the vouchers in the amount of \$569,904.12. Motion Carried.

**Commissioner's Report**

Robert Podgorski reported the crews completed drainage work for the Town of Kingston; paved various county roads; started work on CTH BB Bridge; sealed State bridges; shouldered STH 23 (east end); and hauled for Waushara and Columbia Counties.

**DOT Request for Services** None

**Equipment Analysis**

The Committee reviewed the Equipment Analysis Report.

### **Expenditure / Revenue Summary Report**

The Committee reviewed the Expenditure & Revenue Summary Report.

### **Clarification of Highway Charging**

A brief explanation of why County Highway Departments charge for their services which are provided to interdepartmental and municipalities was given.

### **Financial Report of Highway Operations, 2008**

The Committee reviewed the Financial Report of Highway Operations, 2008.

### **Railroad Consortium**

Alma Hedberg sated that alot of people are starting to sign up with the railroad, indicating that clients are coming in.

### **Right of Way Permit Increases**

Robert Podgorski asked the Committee if they would see fit to increase the current \$25.00 to \$50.00 for Right of Way Permits. Robert will bring the fee increases back to the committee for approval.

### **Secretary I Part-Time Position –Temporary Hold**

Robert Podgorski explained that due to the current layoffs at the Courthouse, this position will be put on a temporary hold until the Courthouse Union grievance is settled.

### **Superintendents & Foreman Conference**

*Motion/second (Henke/Hedberg)* to send Chuck Buss, Duane Prachel, and Steve Westpfahl to the WCHSFA Superintendents & Foreman Conference in Sturgeon Bay, October 7, 8, 9, 2009. Motion carried.

### **Safety Rodeo Waushara County**

Robert Podgorski explained that Waushara County will hold the Safety Rodeo which the state pays for the state patrolmen, and that all members are welcome to come on October 13, 2009.

*Motion/second (Hedberg/Henke)* for the Green Lake County Highway Department, and Committee Members to participate in the Safety Rodeo held in Waushara County on October 13, 2009.

### **Truck Evaluation**

The Committee reviewed the 2009 Truck Evaluation

### **Highway Use of Grounds**

*Motion/second (Henke/Hedberg)* to approve Green Lake High School the use of Highway grounds for the bon fire on October 7, 2009. Motion Carried.

### **Winter Maintenance**

Robert Podgorski attended the Wood County meeting, and stated that they are on 10 hours days all year round and that they do save money. The majority of our overtime is spent during the winter months, and we need to start looking at where we can cut costs. Robert explained how other counties handle their start and quitting times for the plows to be out.

Discussion was held. Orrin Helmer would like to see the Sate plows sent out before the County plows go out. It

was agreed by all that Robert Podgorski should make the call as to the time and who goes out and for how long.

**2010 Budget Review** None

**Closed Session**

*Motion/second (Hedberg/Henke)* to move into Closed Session per ss19.85(1)c: Personnel Matters, Employee Evaluations. Roll-Call Vote, 3 ayes – 0 nays. Motion Carried.

**Resume Open Session**

*Motion/second (Henke/Hedberg)* to move into open session. Roll-Call Vote, 3 ayes – 0 nays – 1 Absentee. Motion Carried.

**Announce Findings of Closed Session**

*Motion/second (Hedberg/Henke)* to accept and approve the evaluations of Charles Engel, James Seeliger and to send to their personnel file. Motion Carried.

**Crash Data and Locations** None

**Field Road Review** None

**Committee Discussion**

Robert Podgorski noted that The Economic Recovery Act II – CTH A Bridge (Mackford Hill) will start Monday, 9/21/09 with a projected cost of \$311,992.45.

**Future agenda items for action:**

- Donation for City of Green Lake bike path
- Bid Opening for Truck

**Regular meeting date:** October 12, 2009 at 9:00 AM

**Road Review meeting date:** October 26, 2009 at 9:00 AM

**Adjournment**

*Motion/second (Henke/Hedberg)* to adjourn at 12:00 PM. Motion carried.

Submitted by,

Becky Pence  
Administrative Assistant