

HIGHWAY COMMITTEE MINUTES
December 08, 2008

The regular meeting of the Highway Committee was called to order by Vice-Chair, Eugene Henke 9:00AM on Monday, December 08, 2008 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Dan Priske, Alternate
Alma Hedberg
Eugene Henke
Bob Krause

Absent: Orrin Helmer

Others Present: Robert Podgorski, Highway Commissioner
Becky Pence, Administrative Assistant
John Selsing, Corporation Counsel
Jason Kauffeld, UWEX Resource Coordinator
Keith Nikolay, Ayres Associates
Gary Podoll, Law Enforcement
Marge Bostelmann, County Clerk
Tom Wishman, Representative AFSCME Council 40

Agenda

Motion/second (Krause/Hedberg) to approve the agenda. Motion carried.

Minutes

Motion/second (Krause/Hedberg) to approve the meeting minutes of November 10, 2008. Motion Carried.

Parks Business:

Correspondence None

Public Comment None

Appearances

Jason Kauffeld commented that Christine Halburt still has not contacted him yet.

Dodge Park None

Sunset Park None

Zobel Park

Alma Hedberg asked the committee how involved she needs to get. John Selsing feels that her involvement would be for communication and follow-up. As a supervisor she would gather the information and report back to the Committee.

Mascountin Recreational Trail

Jason Kauffeld spoke with Lauree Renaud, regarding approval of grant money for the bike trail.

Monthly Vouchers

Vouchers were presented in the amount of \$1,764.79.

Motion/second (Hedberg/Krause) to approve the vouchers in the amount of \$1,764.79. Motion carried.

Boat Launch Permit Fees

Robert Podgorski called Welding Fab Company in Green Bay regarding the price for the equipment. Total is \$1,250.00 for everything including delivery. The County will need to dig the hole.

Committee Discussion None

Highway Business:

Correspondence

The TDA Newsletter was included in the Committee Packets.

Public Comments None

Appearances

Keith Nikolay, PE of Ayres Associates presented a letter explaining that Ayres Associates has been the Counties Engineer for the past three years, the working relationship is excellent, and requests that the contract be renewed for another year.

Contract Renewal-Ayres Associates

Committee Members discussed what Ayres Associates has done for Green Lake County.

Motion/second (Hedberg/Krause) to extend the Ayres Associates contract for another year. Motion Carried.

Vouchers

Vouchers were presented for \$88,540.87. *Motion/second (Krause/Hedberg)* to approve the vouchers in the amount of \$88,540.67. Motion Carried.

Commissioner's Report

Crews rigged plow equipment, plowed State and County roads, Patched State and County Roads, and put up State and County snow fences.

Railroad Consortium

Eugene Henke discussed the railroad consortium and what they do is very interesting.

DOT Request for Services None

Equipment Analysis

The Committee reviewed the November Equipment Analysis Report

Fund Balance

The Committee reviewed the November Fund Balance. Expenses are 5.94 over budget, and revenues are 6.55 to the good.

Routine Maintenance Agreements

The Committee reviewed the Routine Maintenance Agreements for 2009 received from the State.

Motion/second (Hedberg/Krause) to accept the State Routing Maintenance Agreement and for Committee Members to sign.

Shop Truck #55 Replacement

Robert Podgorski received two bids for Truck #55 Replacement. Monroe Truck in the amount of \$11,693.00 & Regional Truck Equipment in the amount of \$12,105.00.

Motion/second (Hedberg/Krause) to purchase the truck body for #55 from Monroe Truck for \$11,693.00. Motion Carried.

Use of Manchester Grounds for STH 44 Construction

Robert Podgorski explained that Buteyn & Peterson along with Michels Materials request to use the Manchester grounds for the construction bid going out for STH73/44 to Kingston. They will be responsible for everything including any damage to the property.

Motion/second (Krause/Hedberg) to approve the use of Manchester grounds for STH 44 Construction, and to send to P&I to add to their Agenda. Motion Carried.

Fuel Bid Specification/Procurement

Steve Westpfahl explained to the Committee Members what the fuel prices have been and what they have currently been dropping to.

Robert Podgorski explained that the Committee Members need to decide on either locking in a price for the 2009 contract year, or to go with the average monthly pricing.

Motion/second (Krause/Hedberg) to go with the average price per month fuel purchases, with all products being billed based on usage, with the balance of unused fuel deferred into the following month. Motion Carried.

Closed Session

Motion/second (Hedberg/Krause) to moved into closed session per ss 19.85(1)(c)(f) for Personnel Matters and Evaluations; Grievance #101508J. Roll call vote, 3 ayes – 0 nays. Motion Carried.

Resume Open Session

Motion/second (Hedberg/Krause) to resume open session. Roll call vote, 3 ayes – 0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Krause/Hedberg) to deny Grievance #101508J. Motion Carried.

Crash Data

The Committee Members reviewed the crash data consisting of 31 deer accidents, 6 other, and 1 weather related accident.

Field Road Review None.

Committee Discussion

Discussion was held regarding CTH F /Retzlaff Trucking driveway variance. Robert Krause suggested that the Committee go out and look at the site.

Future agenda items for action:

Fuel Procurement
Driveway Variance Retzlaff

Regular meeting date: January 12, 2009 at 9:00 AM

Adjournment

Motion/second (Krause/Hedberg) to adjourn at 11:30 AM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant