

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING COMMITTEE
Business Meeting – 4:30 p.m.
August 4, 2010**

CALL TO ORDER

Committee Chair Sue McConnell called the meeting of the Land Use Planning and Zoning Committee to order at 4:35 p.m. in the Green Lake County Courthouse, County Board Room, Green Lake, Wis. The requirements of the open meeting law were certified as being met.

Present: **Susan McConnell, Rick Perr, Donald Peters, Thomas Traxler, Jr.**

Absent: **Eugene Henke**

Also Present: **Al Shute**, County Surveyor/Land Development Director

Carole DeCramer, Committee Secretary

Jeff Haase, Assistant Corporation Counsel

Dan Priske, County Board Chairman

APPROVAL OF AGENDA

Motion by Traxler/Peters, unanimously carried, to approve the amended agenda.

APPROVAL OF MINUTES

Motion by Peters/Perr, unanimously carried, to approve the July 7th, 2010, minutes.

Audio of the meeting is available upon request from the Green Lake County Land Use Planning and Zoning Department.

PUBLIC APPEARANCES

Andrew Bremer, MSA Professional Services – Comprehensive Revision of the Zoning Ordinance

Mr. Bremer discussed the process that would be used for the comprehensive revision of the zoning ordinance should the committee decide to hire his company. Travel costs were discussed as well as the number of meetings that would be needed to complete the task. A brief history of MSA was given as well as the range of services that the company provides. Mr. Bremer estimates the whole process to take between eight and nine months at a cost of approximately \$10,000, providing on the scope of services they would provide.

McConnell stated that Lynn Markham, Land Use Specialist with UW-Extension at the Center for Land Use Education, Stevens Point, is in the process of reviewing the land use ordinances and will report back to interested parties on Wednesday, August 11th. McConnell thought that it would be prudent, and the committee agreed, to wait for Markham's input before making a decision. The committee will get back to Mr. Bremer.

Stan Arnetveit, Design Specialty Builders

Mr. Arnetveit presented a list of his concerns to the committee. His concerns include zoning ordinances that he feels are outdated and have needed to be amended for some time. Mr. Arnetveit is also concerned that the staff reports are all written negatively. The deadline for Board of Adjustment applications has been changed, unfairly in his opinion, from four weeks to seven weeks. No written summary of his comments was provided for the record.

Don Ahonen, Board of Adjustment

Mr. Ahonen apparently submitted a letter to the County Board Chairman who, in turn, gave it to the Land Use Development Director to have Chair McConnell read it into the record.

Sue McConnell

Sue McConnell read a statement directing her comments to Dr. Thomas Kloosterboer, Mr. Stan Arnetveit, and Mr. Donald Ahonen, Board of Adjustment Chairman.

Following McConnell's statement, Attorney Steven Sorenson stated that, since her comments were not listed on the agenda, the meeting should be adjourned immediately.

Attorney Haase advised that it was up to the committee whether or not they wanted to adjourn. He suggested that the committee give Attorney Sorenson and Dr. Kloosterboer an opportunity at next month's meeting (September 1st) to respond to McConnell's comments.

The committee agreed that McConnell's comments were relative to what was listed on the agenda and that it would be appropriate to continue the meeting.

CLOSED SESSION PER WISCONSIN STATE STATUTE 19.85 (1)(G) CONFERRING WITH LEGAL COUNSEL REGARDING LITIGATION, WHICH THE COUNTY IS INVOLVED AND/OR IS LIKELY TO BECOME INVOLVED.

- 1. CONSULTATION WITH ATTORNEY DEAN RICHARDS**
- 2. DISCUSSION OF LEGAL ISSUES; REVIEW PENDING VIOLATION**

5:36 p.m. Motion by McConnell/Traxler, unanimously carried on roll call (4-ayes, 0-nays), to move to closed session per Wisconsin State Statute 19.85 (1)(G) Conferring with Legal Counsel regarding litigation, which the County is involved and/or is likely to become involved.

- 1. Consultation with Attorney Dean Richards**
- 2. Discussion and review of pending legal issues and violations**

RESUME INTO OPEN SESSION TO DISCUSS FINDINGS OF CLOSED SESSION

6:28 p.m. Motion by Traxler/Peters, unanimously carried on roll call (4-ayes, 0-nays), to resume into open session.

Findings:

McConnell – The committee has instructed Attorney Richards as to further negotiation. Counsel will be in contact with Mr. Sorenson. There is nothing further that the committee needs to do in open session regarding this matter and we feel that it would be in the public's interest to wait for a letter from Attorney Richards before further comment on the Kloosterboer matter.

PUBLIC COMMENT

Joann LaMire, W1973 S. Lawson, Green Lake – Commented on the Kloosterboer appeal, the bid process, and the Land Use Planning and Zoning staff.

CORRESPONDENCE

McConnell

- Read into the record a letter that she received from the Town of Seneca clerk, Celeste Blaskowski.
- Read into the record a letter addressed to County Board Chairman Dan Priske from Don Ahonen, Board of Adjustment Chair.

2011 BUDGET REVIEW

Shute reviewed the proposed 2011 budget with the committee.

On a motion by McConnell/Traxler, unanimously carried, to accept the proposed budget and forward to the Finance Committee.

PURCHASES - None

CLAIMS

Claims totaling \$304.81 were submitted.

Motion by Traxler/Perr, unanimously carried, to approve the claims in the amount of \$304.81 for payment.

APPROVAL OF DEPARTMENT ACTIVITY REPORTS

Permits/Violations/Budget

Shute – Discussed the various aspects of the report.

Motion by Traxler/Perr, unanimously carried, to approve the June, 2010, monthly report.

DEPARTMENT/COMMITTEE ACTIVITY

- Agricultural Zoning Districts**
- Rural Residential Zoning Districts**
- R-3 and R-4 Districts**

The committee agreed to wait for Lynn Markham's input before further discussing ordinance amendments.

GENERAL COMMITTEE DISCUSSION

- Such other matters as authorized by law**
- Future activities**

On a motion by McConnell/Traxler, unanimously carried, the committee voted to go back to meeting twice a month (the first and fourth Wednesday) when more extensive work begins on the ordinance revisions.

NEXT MEETING DATE

September 1, 2010

- Business Meeting 4:30 p.m.
- Public Hearing 6:00 p.m.

ADJOURN

Motion by Peters/Perr, unanimously carried, to adjourn.

Time: 7:38 p.m.

Recorded by Carole DeCramer
Committee Secretary

APPROVED ON:

September 1, 2010