



GREEN LAKE COUNTY
AGRICULTURE/EXTENSION EDUCATION
& FAIR COMMITTEE

May 13, 2008

The meeting of the Green Lake County Ag, Extension Education and Fair Committee was called to order by Chairperson McConnell at 8:30 a.m., on Tuesday, May 13, 2008, with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

S. McConnell, W. Williams, M. Stoddard, M. Schweder, and T. Traxler

EDUCATORS/STAFF PRESENT

D. Slark, C. Hargrave, M. Spaulding, A. Kavanaugh, J. Kauffeld and K. Zills

LIBRARY SERVICES REPRESENTIVE(S) PRESENT

C. Carroll

AGENDA

Motion/second (Stoddard/Williams) to approve the Agenda. Motion carried.

MINUTES

Motion/second (Williams, Traxler) to approve the April 8, 2008 minutes. Motion carried.

LIBRARY SERVICES REPORT

Written report on file. Carroll reported that area libraries celebrated National Library Week in April. Libraries are working on summer reading programs.

PUBLIC APPEARANCES/COMMENTS

Fred Barke was present, representing the American Legion. Barke requested permission from the committee to raffle off one or two long guns at the 2008 Green Lake County Fair. Barke explained that the guns would be kept inside the American Legion booth, attended at all times, and removed at night. Additional safety precautions (bolt removal) would be taken so that guns could not be fired. In addition, raffle winner(s) would be required to pick up guns at the place of purchase, where all legal paperwork would be filled out. Zills added that she had previously spoken with Sherriff Podoll, who did not see any problems with the raffle as long as

safety precautions were taken. Discussion followed. *Motion/second (Stoddard, Traxler)* to approve the raffle of up to two guns by the American Legion at the 2008 Green Lake County Fair, as long as proper safety precautions are taken. Motion carried.

Roy Fleegal was present, to request permission from the committee to hold a tractor pull at the 2008 Green Lake County Fair on Sunday, August 3, 2008. Fleegal explained that the tractor pull would be different from the traditional Thursday pull, in that he plans to utilize more antique style tractors. Fleegal was informed that the pull must be mainly self sufficient, begin no earlier than 11:00 a.m. and end no later than 5:00 p.m. He must also provide a certificate of insurance and his own ticket takers. Zills explained that the fair will provide fire and ambulance service. Discussion followed, with the committee giving Fleegal permission to plan the pull and prepare a contract. This issue will be revisited and a motion made to give formal permission at the June 10, 2008 committee meeting, provided Fleegal prepares a contract by that time.

CORRESPONDENCE

None

ORIENTATION TO UW-EXTENSION

All agents participated in a presentation designed to explain what UW-Extension is and how it is funded. The presentation will be continued at the June committee meeting.

EDUCATOR REPORTS

Written reports are on file for the educators.

Hargrave: Hargrave reported that she assisted many area residents with nutrient management plans and horticulture questions during the month of April. She is currently planning several crop trials which she will be implementing in the near future.

Spaulding: Spaulding reported that she continues to work with the Health and Wellness Coalition, and held employee sessions on caregiving in April. In May, Spaulding will be working with the Christine Ann Abuse Center and holding "Rent Smart" education which helps individuals budget for housing expenses. She also had her three year review in April, and felt that it was a positive experience.

Slark: Slark reported that fair preparation is beginning for area 4-H and FFA members. Foods Review/Demonstration Day was held in April, with approximately 20 children participating. Slark has also been working with 4-H clubs and the Horse Council to make meetings more efficient. He is also planning 4-H Camp Counselor training.

Kauffeld: Kauffeld reported that he continues to learn about and make contacts in Green Lake County. Recent highlights include meeting with Highway Commissioner Bob Podgorski. Discussion followed regarding area parks and boat launches. Kauffeld reported that he is also involved in area bike trail development. Discussion followed with the committee offering several suggestions. These issues will be revisited in the future.

Motion/second (Stoddard/Traxler) to approve out of county days for the educators: Hargrave (1);, Slark (4);, Kauffeld (5.5);, and Spaulding (4.5). Motion carried.

WACEC CONFERENCE ATTENDANCE AND AUCTION ITEM

Spaulding informed the committee that the WACEC conference is June 17-18. No committee members will be attending, due in part to a conflict with the June County Board meeting.

Spaulding informed the committee that Green Lake County will be donating one or more silent auction items for the WACEC conference this year. Margaret Hollander has offered to donate a food processor and coffee maker. McConnell offered to donate 2 peony potted plants. Stoddard suggested a Heidelberg House gift certificate. Spaulding will look into options and report at the next committee meeting.

CARRYOVER PURCHASE – DRY ERASE BOARD

Kavanaugh informed the committee that UW-Extension would like to use carryover funds to purchase a permanent dry erase board for the demonstration room. Two estimates were provided. *Motion/second (Williams, Stoddard)* to forward the request to purchase a dry erase board with carryover funds to the Finance Committee. Motion carried.

LEAVE FOR ALLISON KAVANAUGH

Slark informed the committee that Kavanaugh is expecting a child in mid August, and is requesting 12 weeks of unpaid leave. The request must be approved by the committee and then forwarded to the Personnel Committee. *Motion/second (Traxler, Stoddard)* to approve Kavanaugh's request for 12 weeks of unpaid leave and forward it to the Personnel Committee. Motion carried.

GREEN LAKE COUNTY DRAINAGE BOARD NOMINATIONS REVIEW

The committee had previously received a letter from Jim Hebbe, Land Conservation Department Head, regarding the recommendation of a new member for the Green Lake County Drainage Board. This recommendation will be forwarded to Jim Hebbe at Land Conservation, to in turn be forwarded to Judge McMonigal for the appointment which he is required to make. *Motion/second (Stoddard, Schweder)* to recommend Wayne Albright for appointment to the Green Lake County Drainage Board. Motion carried.

UW-EXTENSION SUMMER INTERN

Spaulding informed the committee that interviews for the UW-Extension Summer Intern will be held on Thursday, May 15 at 12:30 p.m. Schweder will attend because she is also on the Personnel Committee. Any other committee members are welcome to attend. June 9, 2008 is the target start date for the intern, although the final candidate's schedule will determine whether the start date will be adjusted.

UW-EXTENSION DEPARTMENT HEAD DISCUSSION

Agents explained that after evaluating the UW-Extension Department Head position, it was agreed among the agents that the position would run more efficiently if Slark took over as sole Department Head, as opposed to Slark, Hargrave and Spaulding sharing the position as they do now. If the committee approves the change, the position will be evaluated again in 6 months to determine whether Slark should continue as Department Head. *Motion/second (Stoddard, Traxler)* to approve Dean Slark for both State and County Department Head for Green Lake County UW-Extension. Motion carried.

BREAK

10:35 a.m. Meeting reconvened at 10:44 a.m.



Fair Committee Discussion – 2008 Fair

SCHEDULE OF EVENTS - UPDATE

The committee was presented with an updated schedule of fair events. Discussion followed.

DUCK SCRAMBLE (ROY CREEK RAMBLERS 4-H CLUB) - APPROVAL

Zills informed the committee that the Roy Creek Ramblers 4-H club requested approval to hold a duck scramble at the 2008 fair. Discussion followed. The committee requested that participants have parental approval and receive printed instructions on duck care as conditions of approval. *Motion/second (McConnell, Traxler)* to approve a duck scramble at the 2008 Green Lake County Fair, with parental permission of participants and care sheets provided. Motion carried.

HISTORICAL SOCIETIES (FAIR PARTICIPATION) - UPDATE

Zills explained that area Historical Societies have been very helpful and informative in research for the 2008 fair. The societies will be holding a picture contest. Zills will be meeting again with the societies and hopes to get a commitment from them to host the Clover Action Area for part of the fair.

FAIR AND ENTERTAINMENT CONTRACTS

None were presented.

FAIR MAINTENANCE CONTRACTS

Zills presented the committee with contracts from Jerome Jahnke and Clark Buchanan. Jahnke added a \$400.00 fuel and delivery surcharge since the last time the contract was presented. Discussion followed. Traxler suggested offering to pay a \$200.00 surcharge instead of the requested \$400.00, with the committee agreeing. *Motion/second (Traxler, Williams)* to ask that the Jahnke contract be revised so that the fuel surcharge reads \$200.00. Motion carried. *Motion/second (McConnell, Traxler)* to sign contracts from Jerome Jahnke and Clark Buchanan, provided Jahnke agrees to the \$200.00 fuel surcharge. Motion carried.

MAINTENANCE PURCHASE (CLAY) - APPROVAL

Zills informed the committee that the clay pile at the fair is low. Jerome Jahnke thought that the cost to replace the clay would be approximately \$500.00. Discussion followed. Zills informed the committee that former CRD Educator Jeff Hoffman handled clay purchasing in the past. Hoffman will be contacted to determine what terms of sale have been in the past and where the clay is used at the fairgrounds. This item will be revisited.

Schweder left the meeting at 11:08 a.m.

BLEACHER RENTAL

Zills recommended not renting bleachers for this year's fair. She explained that last year bad weather caused a low turnout at track events and the bleachers were never used. Bleacher rental is approximately \$500.00. Discussion followed, with the committee agreeing that bleacher rental is not necessary this year.

PRIZE GIVEAWAY - APPROVAL

Zills asked the committee to approve the giveaway of a \$150.00 gas card as a raffle prize for the 2008 fair. Discussion followed. Traxler suggested giving 3 different gas cards at \$50.00 each, purchased from different area vendors. *Motion/second (McConnell, Williams)* to approve the giveaway of \$150.00 in gas cards. Motion carried.

Kavanaugh left the meeting at 11:19 a.m.

TRUCK/TRACTOR PULL - DISCUSSION

No discussion.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH’S COMMITTEE MEETING – INCLUDING Q & A

- a. Property & Insurance Committee – Stoddard reported that bike racks were discussed. The issue will be revisited.
- b. Personnel Committee – No report given.
- c. Finance Committee – McConnell reported that committee members received an overview of budget and finances.

VOUCHERS – AGRICULTURE/EXTENSION EDUCATION & FAIR

Motion/second (Traxler/Stoddard) to sign vouchers. Motion carried.

NEXT REGULAR MEETING DATE

The next regular meeting is scheduled for Tuesday, June 10, 2008 at 8:30 a.m. in the Courthouse Demonstration Room.

ADJOURNMENT

Motion/Second (Williams,Stoddard) to adjourn. Motion carried. The meeting was adjourned at 11:24 a.m.

Respectfully Submitted,

Allison Kavanaugh
Account Clerk II