

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING  
COMMITTEE MEETING MINUTES  
Thursday, May 2, 2019**

**CALL TO ORDER**

Chairman Lyon called the meeting of the Land Use Planning and Zoning Committee to order at 5:16p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met.

**PLEDGE OF ALLEGIANCE**

Present: **William Boutwell, Robert Lyon, Harley Reabe, Curt Talma, Peter Wallace**

Absent:

Also Present: **Matt Kirkman, Land Use Planning and Zoning Director  
Krista Kamke, Code Enforcement Officer  
Carole DeCramer, Committee Secretary  
Daniel Sondalle, Assistant Corporation Counsel**

**APPROVAL OF MINUTES**

**Motion by Boutwell/Reabe, unanimously carried, to approve the 4/10/19 minutes as corrected.**

**PUBLIC COMMENT - None**

**PUBLIC APPEARANCES - None**

**CORRESPONDENCE - None**

**DEPARTMENT ACTIVITY REPORTS**

**a. Financial reports**

Kirkman discussed the monthly financial reports, land use permits, and sanitary permits reports.

**b. Permits**

Kirkman explained the list of issued land use and sanitary permits for the month of March.

**c. Violations**

The committee discussed land use violations. Kirkman explained that, with the code enforcement position now being vacant for three months, staff has not had time to verify the POWTS violations.

**DEPARTMENT/COMMITTEE ACTIVITY**

**a. Staff update**

Kirkman – After the first round of interviews, the code enforcement officer position was offered to an individual but the negotiation process between the individual and the coordinator was unsuccessful. The position is now being posted/published for a second time.

**b. Three-minute limit for public hearing testimony**

Lyon explained that there may be a need to limit public hearing testimony.

Assistant Corporation Sondalle advised that Kirkman discuss this with Corporation Counsel Klockow before making a decision. He explained that the audience participants may want to talk more than three minutes. You can limit them to possibly ten minutes and then suspend the rules, if the committee so chooses, to allow individuals to talk longer. The committee directed Kirkman to discuss this with Corporation Counsel Klockow and bring back to the next meeting.

**c. Amendments to Chapter 338 Shoreland Zoning**

Kirkman – The proposed amendments to Chapter 338 Shoreland Zoning Ordinance will be discussed at a special meeting scheduled for Thursday, May 16<sup>th</sup>, at 4:30 p.m.

**d. Amendment to Chapter 350 Zoning Ordinance**

Kirkman reported that he did discuss with Corporation Counsel Klockow the request for the county to deal with dilapidated and rundown buildings. Klockow shared an opinion regarding that request and advised that the Land Use Planning and Zoning Department cannot be enforcing that type of ordinance. Kirkman will talk to her about releasing the detailed opinion.

**Motion by Reabe/Boutwell, unanimously carried, to not release Corporation Counsel Dawn Klockow’s opinion regarding the above without her permission.**

**6:03 p.m. Recessed the business meeting for the public hearing.**

**PUBLIC HEARING ITEMS**

**Item I: Owners/Applicants:** William H & Rosetta L Bontrager **General legal description:** W3986 County Road X, Parcel #012-00396-0100 (±5.0 acres) being Lot 1 and Outlot 1 of Certified Survey Map 2880, and Parcel #012-00398-0100 (±1.09 acres) being Lot 1 of Certified Survey Map 1925 located in Section 21, T14N R12E, Town of Manchester **Request:** Rezone ±6.09 acres from A-1 Farmland Preservation District to R-4 Rural Residential District. To be identified by certified survey map.

**a. Public hearing**

No one appeared.

Public hearing closed.

**b. Committee discussion and deliberation**

Kirkman – Read the rezone criteria as presented in the staff report. The Town of Manchester approved the request.

**c. Committee decision**

**Motion by Reabe/Boutwell, unanimously carried on roll call (5-ayes, 0-nays), to approve the rezone request as presented and forward to the county board for final action.**

**Item II: Applicant:** Green Lake County Land Use Planning & Zoning Committee **Explanation:** The committee is requesting an amendment to the Code of Green Lake County, Chapter 350, Zoning Ordinance; more specifically, to amend Section 350-27A.(3)(a) adjusting the minimum acreage in the A-1 Farmland Preservation District from 15 acres to 8 acres.

**a. Public hearing**

No one appeared.

Public hearing closed.

**b. Committee discussion and deliberation**

Kirkman – Read explained the ordinance amendment.

**c. Committee decision**

**Motion by Boutwell/Talma, unanimously carried on roll call (5-ayes, 0-nays), to approve the proposed ordinance amendment to the Code of Green Lake County, Chapter 350, Zoning Ordinance; more specifically, to amend Section 350-27A.(3)(a) to adjust the minimum acreage in the A-1 Farmland Preservation District from 15 acres to 8 acres, and forward to the county board for final action.**

**FUTURE COMMITTEE ACTIVITIES**

**a. Future agenda items**

**b. Next meeting date**

May 16, 4:30

June 6, 2019

Business meeting – 5:15 p.m.

Public hearing – 6:00 p.m.

**ADJOURN**

**6:28 p.m. Meeting adjourned.**

**RECORDED BY**

Carole DeCramer

Committee Secretary

**APPROVED ON:**