HIGHWAY COMMITTEE MINUTES May 11, 2009

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer 9:00 AM on Monday, May 11, 2009 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer Absent: Alma Hedberg

Eugene Henke Bob Krause

Others Present: Robert Podgorski, Highway Commissioner

Becky Pence, Administrative Assistant John Selsing, Corporation Counsel

Dan Priske, Alternate

Jason Kauffeld, UWEX Resource Coordinator Dean Slark, UWEX 4H Youth Dev. Educator

Lauree & Paul Renaud, City of Green Lake Parks & Rec

Troy Robillard, Ayres Associates

Mary Rowley, Green Lake City Council/Bike Path Mary Jo Johnson, Business Owner/Bike Path

John Hynson, Bike Path Larry Zarnott, Bike Path

Todd Riebau, Contech Construction

Agenda

Motion/second (Krause/Henke) to approve the Agenda. Motion carried.

Minutes

Motion/second (Henke/Krause) to approve the meeting minutes of April 13, 2009. Motion Carried.

Parks Business:

Correspondence

Committee packets included a statement from Oshkosh Area Community Foundation; Email from Emil Burmeister regarding boat launch fees and gas tax; a proposed Mandatory Boat Launch Committee letter drafted by Dan Priske.

Discussion was held regarding authorizing a boat launch committee for addressing various concerns. *Motion/second (Krause/Henke)* for authorization to form a boat launch committee which will include surrounding townships to discuss with the highway committee various aspects of a mandatory boat launch fees. Highway Department will set up a mutual date in the evening for the meeting. Motion Carried.

Public Comment

Mary Rowley, Green Lake City Council requested that Green Lake County consider donating \$10,000 from the 2009 budget for the bike path, and to consider a donation as well from the 2010 budget.

Mary Jo Johnson, Green Lake business owner is in favor of Green Lake County support because it would be positive for tourism and money could be brought into the community. The DOT has contributed, and Mary Jo feels it is important to have the county entity involved as well.

Larry Zarnott, resident City of Berlin commented on the condition of the bike path indicating the trail between Ripon to Berlin is un-rideable. It would certainly benefit Berlin if Green Lake County aide in the support of the bike path as the bigger groups all stop in the community for lunch, etc.

John Hynson, resident City of Berlin spoke about the bike path being in poor shape. Waste Management resurfaced a little bit. Mr. Hynson would like to see Green Lake County Highway support in requesting Badger Mining to donate crushed limestone if the County could provide trucks and manpower to spread the limestone on the remaining mile. He would like to see closer cooperation between Waste Management and the Highway Department, and better coordination as to who does what.

Appearances

Lauree Renaud, City of Green Lake Parks & Recreation requested the Highway Commissioner, Robert Podgorski to contact Waste Management for renovating the bike path, or to possibly get the Committees permission so the Green Lake Parks & Rec can contact Waste Management themselves for the renovation, and to approach the grant writing.

Orrin Hemler was not in favor of other people speaking on behalf of Green Lake County for the renovations, etc., other than the Highway Commissioner. Robert Krause agreed by adding that too many people will be involved making it too confusing.

Orrin Helmer stated if any grants need to be written, the County will be responsible. Currently, the County is in process of obtaining a person for all grant writing.

Monthly Vouchers

Vouchers were presented in the amount of \$7,234.00

Motion/second (Krause/Henke) to approve the vouchers in the amount of \$7,234.00. Motion carried.

Dodge Park None

Lake Maria Park None

Spring Lake-Kingston None

Spring Valley

Robert Podgorski reported some vandalism has taken place on the signs.

Sunset Park

Jason Kauffeld, UWEX spoke about Sunset Park Grant for blacktopping. The County is not eligible for the 90/10 grant. The 60/40 grant will be submitted by the end of June. Cost estimates and diagram will be submitted to Robert Podgorski which will need to be signed by the Committee in June. Money has been set aside in the 2009 Budget to cover the 40% portion of blacktop which will amount to approximately \$34,000.

Twin Lakes None

Zobel Park

Robert Podgorski reported some vandalism has taken place at the shelter.

Boat Launch Fees

Launch fees collected through April amounted to 64.00.

Mascoutin Recreational Trail

Robert Podgorski had already contacted Curt Kietzer of Waste Management regarding graveling of the bike path, and will speak with Waste Management regarding black ash on the second mile of the bike path. Robert Krause commented that it was decided a while back to leave the second mile in the natural state, but feels that grading should take place. Robert Podgorski will check into the grading.

Parks Concessionaire None

Parks and Recreational Plan Review/Revision

Jason Kauffeld, UWEX reviewed the Parks and Recreation Plan with the Committee with minor corrections

Committee Discussion None

Highway Business:

Correspondence

Correspondence in Committee packets included the 2009 General Transportation Aids; Pandemic Flu Fact Sheet; TDA Newsletter.

Public Comments None

Annearances

Dean Slark, UWEX requested the use of approximately 75 x 100 foot area of Highway grounds with temporary fencing for the Dog Agility Course. UWEX will mow the grass around the fence.

Motion/second (Henke/Krause) to approve fencing for the Dog Agility Course. Motion Carried.

Troy Robillard of Ayres Associates updated the Committee Members on the CTH BB Bridge replacement. Final approval of the structure has been received from DNR. The bid opening should take place around mid June. Anticipated start/end date for construction would be July 1, 2009-September 18, 2009.

Vouchers

Vouchers were presented for \$ 144,620.41.

Motion/second (Krause/Henke) to approve the vouchers in the amount of \$144,620.41. Motion Carried.

Commissioner's Report

Robert Podgorski reported on the CTH A Package for the Economic Recovery Act II. Crews crack sealed STH 44 from Kingston to the south, and there is an agreement in place with the State for ditching STH 44 by the Dalton viaduct crossing. Crews are working on the CTH H Reconstruction. The last of the snow equipment has been removed from the trucks.

Orrin Helmer was advised by an outside source that a 45mph sign is not stationed on CTH X detour by South Gate Road and Winding Lane. Also, there is no indication as to the side roads coming up. Robert Podgorski will double check.

Approve Gravel Bids of March 9, 2009

Motion/second (Henke/Krause) to use the most advantageous gravel bid for the County. Motion Carried.

Auction List 2009

September 2009 Auction list consisted of Unit #55, One (1) 1988 GMC Service Truck, VIN #1GBGC34K2JE200065.

Motion/second (Krause/Henke) to approve sending Unit #55 to Auction in September 2009, and to forward to P&I for approval. Motion Carried.

Culvert Bid Opening 10:00 AM

The Culvert Bid's were opened and read as follows:

- \$6,211.00 Western Culvert and Supply
- \$4,387.60 Contech Construction Products, Inc.
- \$3,987.50 Metal Culverts, Inc.
- \$5,014.00 Paynter Equipment and Culvert Company
- \$4,638.06 County Materials Corp.
- No Bid Received from Bark River United Equipment Company

Motion/second (Henke/Krause) to accept the low bid of Metal Culverts, Inc. provided all criteria of culvert specifications have been met. Motion Carried.

DOT Request for Services None

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure Summary Report

The Committee reviewed the Expenditure Summary Report.

Highway Use of Grounds

Green Lake Bank, Use of Parking Lot, June 25 to June 30, 2009.

Motion/second (Krause/Henke) to recommend to P&I for approving Green Lake Bank the use of Highway grounds for parking in the fair ground area from June 25, 2009 to June 30, 2009. Motion Carried.

Green Lake Are Chamber of Commerce Harvest Fest Fantasy Corral Overnight Camp.

Motion/second (Henke/Krause) to recommend to P&I for denying Fantasy Corral overnight camping during Harvest Fest. Motion Carried.

June Committee Meeting Date

After discussion the June Committee Meeting will remain on the 8th, but may be limited due to the WCHA Conference held the same day in which the Highway Commissioner attends.

Railroad Consortium None

Rental Dozer Ouotes

Robert Podgorski reported that a rental dozer was needed. The rental quotes received were as follows:

- \$3,940.00 Roland Machinery
- \$3,975.00 FABCO Equipment Inc.
- \$4,700.00 Brooks Tractor

Motion/second (Krause/Henke) to approve the dozer rented from Roland Machinery. Motion Carried.

WCHA/WCA "Capitol Days" May 18, 2009

After reviewing the agenda for Capitol Days, it was decided there is no need for attendance.

Closed Session

Motion/second (Krause/Henke) to moved into closed session per ss 19.85(1)(c)(f) for Personnel Matters and Evaluations, and Employee Medical History. Roll call vote, 3 ayes -0 nays, 1 absent. Motion Carried.

Resume Open Session

Motion/second (Krause/Henke) to resume open session. Roll call vote, 3 ayes – 0 nays, 1 absent. Motion Carried.

Announce Findings of Closed Session

Motion/second (Henke/Krause) to accept the evaluations of Steven Otto, and Steve Westpfahl and to send on to their personnel file. Motion Carried.

Committee members reviewed personnel medical history.

Crash Data and Locations

Committee Members reviewed 4 weather related accidents, 3 Deer Accidents, and 1 other related.

Field Road Review None

Committee Discussion None

Robert Podgorski will draft a letter to the AFSCME Local 514 Union and to the Personnel Committee regarding the 10 hour work days.

Future agenda items for action:

Set up meeting with proposed Manadatory Boat Launch Committee.

Regular meeting date: June 8, 2009 at 9:00 AM

Adjournment

Motion/second (Henke/Krause) to adjourn at 11:30 AM. Motion carried.

Submitted by,

Becky Pence Administrative Assistant