

HIGHWAY COMMITTEE MINUTES
April 13, 2009

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer 9:00 AM on Monday, April 13, 2009 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer
 Alma Hedberg
 Eugene Henke
 Bob Krause

Absent:

Others Present: Robert Podgorski, Highway Commissioner
 Becky Pence, Administrative Assistant
 John Selsing, Corporation Counsel
 Dan Priske, Alternate
 Marge Bostelmann, County Clerk
 Jason Kauffeld, UWEX Resource Coordinator
 Dean Slark, UWEX 4H Youth Dev. Educator
 Todd Morris, Land Conservation
 Mike Wuest, Town of Brooklyn Chair
 Lynn Saeger, Wisconsin DOT
 Chuck Rasmussen, Wisconsin DOT
 Phil Anastasi, Resident Town of Marquette
 Robert Miller, Resident Town of Manchester
 Dave Norton, Norton's Dry Dock
 Drew Vandervelde, Shoreline Marine Contracting
 Lauree & Paul Renaud, Bike Path Committee
 Pamela Schumacher, Berlin Journal Newspapers

Agenda

Motion/second (Hedberg/Krause) to approve the Agenda. Motion carried.

Minutes

Motion/second (Henke/Krause) to approve the meeting minutes of March 9, 2009 with corrections noted by Orrin Helmer. Motion Carried.

Parks Business:

Correspondence

Committee packets included a letter from Ric Damm, Ripon Education.

Public Comment

Phil Anastasi, resident Town of Marquette voiced his opinion on rejecting the boat launch fee ordinance. Dave Norton of Norton's Dry Dock indicated that they are not opposed to the boat launch fees, but felt that some items still need addressed and further discussion should take place before approving the ordinance.

Appearances

Todd Morris, Land Conservation, also member of Zobel Park Recreational Committee spoke about developing

and raising funds for the Disc Golf Course and Handicap Accessible Playground Equipment for Zobel Park. The Zobel Park Recreational Committee requests the playground be named "Rotary Playground", and would like some signage on STH 49 at Zobel Park stating the playground was made possible by the Rotary.

Monthly Vouchers

Vouchers were presented in the amount of \$428.41.

Motion/second (Henke/Hedberg) to approve the vouchers in the amount of \$428.41. Motion carried.

Dodge Park None

Lake Maria Park None

Spring Lake None

Spring Valley None

Sunset Park

Jason Kauffeld spoke about the asphalt quote and DNR cost sharing. The minimum grant would be 50/50 with the potential of 60/40. An extra 10% is possible if a boating safety course is taught. The grant needs to be submitted by the last day of June, 2009.

Twin Lakes None

Zobel Park

Committee reviewed a handout from Todd Morris, Land Conservation which outlined the disc golf course; handicap accessible playground equipment; current status of project; and the future projects/ goals. Badger Mining donated \$1,000.00, and three local Rotary Clubs have committed to a \$50,000.00 donation. Discussion was held regarding naming the playground area, and placement of the sign. It was noted that the State needs to approve the sign.

Motion/second (Henke/Krause) to approve placement of sign by the playground equipment. Motion Carried.

Donations

Jerry Sweda donation of property was discussed. There were concerns of public access and parking. Orrin Helmer stated that P&I motioned not to accept the donation.

Motion/second (Hedberg/Krause) not to accept Jerry Sweda property donation.

Boat Launch Fees Ordinance 949-2009

Orrin Helmer read the changes made by Law Enforcement. Discussion was held. After consideration of comments made by the public, it was suggested to table the Boat Launch Fees Ordinance 949-2009 until other concerns can be worked out and to bring back to the County Board for recommending.

Motion/second (Hedberg/Krause) to table the Boat Launch Fee Ordinance 949-2009 until other concerns are addressed and to bring back to the County Board for recommending.

Mascoutin Recreational Trail None

Parks Concessionaire

Robert Podgorski stated that Barbie's Lunch Box was considering the Parks Concessionaire.

Parks and Recreational Plan Review/Revision None

Committee Discussion None

Highway Business:

Correspondence

Committee Member packets included Jewell Associates Engineers, Inc. letter; Jim Doyle, Governor State of Wisconsin letter; Northeast Asphalt, Inc. Pulverizing Letter; TDA letter; The WCHA Informer.

Public Comments None

Appearances

Robert Miller requested use of an existing easement on the south boundary of Green Lake County Highway building located at the junction of STH 44/73 in the Township of Manchester.

Carl Rasmussen and Lynn Saeger of DOT spoke about the status and process of activating and completing the grant that the City of Green Lake received to complete the Bike Path on STH 23.

Lauree Renaud, resident of the City of Green Lake, representing the Green Lake Park and Recreation Board inquired as to whether or not the Highway Department could mow a portion of the bike path.

Open Requests for Asphalt Price Quotes

The following price quotes were received from DL Glasser Construction and NE Asphalt for

- CTH D (White River South - 1 Mile)
DL Glasser 37.50T Plant location WI Dells / CTH G east of Adams/Friendship
Northeast Asphalt, Inc. 39.90T Plant location Ripon
- CTH EE (STH 44 to Berry Rd - .7 Miles)
DL Glasser 37.50T Plant location WI Dells / CTH G east of Adams/Friendship
Northeast Asphalt, Inc. 41.25T Plant location Ripon
- CTH FF (STH 44 to CTH HH - .7 Miles)
DL Glasser 37.50T Plant location WI Dells / CTH G east of Adams/Friendship
Northeast Asphalt, Inc. 41.25T Plant location Ripon
- CTH H (STH 44 to CTH HH – 1.8 Miles)
DL Glasser 37.50T Plant location WI Dells / CTH G east of Adams/Friendship
Northeast Asphalt, Inc. 41.25T Plant location Ripon
- CTH H – CHIP Program (Puckaway Rd to Indian Mound Rd -2.1 Miles)
DL Glasser – no bid received
Northeast Asphalt, Inc. 39.65T Plant location Ripon

Motion/second (Krause/Henke) to accept Northeast Asphalt price at \$41.25 with stipulation of re-quoting if a portable plant will be in the area. Motion Carried.

Vouchers

Vouchers were presented for \$86,454.27.

Motion/second (Hedberg/Krause) to approve the vouchers in the amount of \$86,454.27. Motion Carried.

Commissioner's Report

Robert Podgorski reported Highway personnel attended the Bloodborne Pathogen and Diversity Training. Crews crack sealed CTH X for detour; plowed snow; removed wings; cut trees for various county roads, and for Town of Brooklyn; took down snow fence for State and County; cleaned ditches for the spring run-off on various county roads.

Bike Path STH 23

Robert Podgorski stated that the State is cutting back on mowing, etc. If the City of Green Lake signs off on the path, the Green Lake Park and Recreation could then contract with the Highway Department for mowing.

DOT Request for Services

Committee Members reviewed the Local Force Account Contract in the amount \$21,365.03 for applying epoxy overlay to the bridge deck STH 44 Grand River Bridge.

Motion/second (Henke/Krause) to sign DOT Local Force Account Project ID 6630-03-60 and authorization for Highway to do the work. Motion Carried.

Easement Right Away, Shop II, Robert Miller

Discussion was held on Robert Miller's request for use of an existing easement on the south boundary of Green Lake County Highway building located at the junction of STH 44/73 in the Township of Manchester. Robert Miller was informed that Green Lake County does not have the authority to request such easement, and that he would need to talk with the party involved.

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure Summary Report

The Committee reviewed the Expenditure Summary Report.

Fuel Pricing

Robert Podgorski spoke about average pricing versus a locked in price.

Motion/second (Henke/Krause) to authorize Robert Podgorski to lock in the fuel price when he sees fit. Motion Carried.

Highway Use of Grounds

Dean Slark, UW Extension spoke about how the dog agility course is run. It was understood that P&I had approved the use of Highway grounds behind the building with a fence around it provided by UW Extension. Orrin Helmer stated that a fence structure was not authorized. If fencing is needed UW Extension is to get with Highway and bring back for discussion.

Motion/second (Krause/Hedberg) to recommend to P&I for approving the use of parking area for Norton's Dry Dock Fishing Tourney on June 20, 2009. Motion Carried.

Motion/second (Henke/Hedberg) to approve Green Lake Chamber Parade Set up, July 4, 2009 that P&I previously approved. Motion Carried.

Motion/second (Henke/Hedberg) to recommend to P&I for approving the use of forklift and grounds for Land Conservation Clean Sweep of Hazardous Waste August 14 and 15, 2009. Motion Carried.

Holiday Schedule July 4th

Robert Podgorski requested July 1st and 2nd for the 4th of July Holiday.

Motion/second (Krause/Hedberg) to approve July 1st and 2nd as the 4th of July Holiday for Highway employees.
Motion Carried.

North Central Region Legislative Breakfast Agenda, April 17, 2009

Robert Podgorski spoke about the Agenda for the North Central Region.

Motion/second (Henke/Krause) to authorize Robert Podgorski to attend. Motion Carried.

2009 Summer Highway Conference June 8, 9 and 10, WI Dells

Robert Podgorski spoke about the Summer Conference. If pre-registered by May 8, 2009, there would be a savings of \$40.00 per person.

Motion/second (Krause/Hedberg) to authorize Robert Podgorski and Orrin Helmer to attend. Motion Carried.

Closed Session

Motion/second (Henke/Hedberg) to moved into closed session per ss 19.85(1)(c)(f) for Personnel Matters and Evaluations, and Employee Medical History. Roll call vote, 4 ayes – 0 nays. Motion Carried.

Resume Open Session

Motion/second (Krause/Henke) to resume open session. Roll call vote, 4 ayes – 0 nays. Motion Carried.

Announce Findings of Closed Session

Motion/second (Hedberg/Henke) to accept the evaluations of Robert Jahn and Scott Schmeckpeper, and to send to their personnel file. Motion Carried.

Crash Data and Locations

Committee Members reviewed 4 weather related accidents, 12 Deer Accidents, and 4 other related.

Field Road Review None

Committee Discussion None

Future agenda items for action:

Railroad Consortium

Ayres CTH BB Bridge Presentation

Regular meeting date: May 11, 2009 at 9:00 AM

Adjournment

Motion/second (Krause/Hedberg) to adjourn at 12:00 AM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant