

March 12, 2013

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 4:00 PM on Tuesday, March 12, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:
Donald Peters
Eugene Henke
Margaret Whirry

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Dan Hurst, Corporation Counsel
Loren Gaastra, Sam Gaastra & Sons
Bobby Balda, Quality Truck Care Center
Troy Redfean, Monroe Truck Equipment
Jack Yates, HG Meigs
Mark Banton, HG Meigs
Brian Enders, Northeast Asphalt
Garrett Peck, Northeast Asphalt
Jim Reiter, Packer City

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Whirry/Henke) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Peters/Whirry) to approve the Minutes of 02/12/13. Motion Carried.

Correspondence

Wisconsin Surplus information.

Public Comments None

Appearances

Loren Gaastra of Sam Gaastra & Sons questioned gravel bid results, asked how Green Lake County derived at the cost regarding most advantageous to another supplier because of hauling round trip is further in mileage.

Solicitation for Price Quotes:

Asphalt, Pulverizing/Relay, Road Oil, Equipment Cab & Chassis, Equipment Truck & Benching Plow
Option bid specifications were opened and read. Price Quotes were received from the following:

- Asphalt: Northeast Asphalt, Tri County Paving, Inc.
- Pulverizing and Relay: The Kraemer Company LLC, Northeast Asphalt.
- Road Oil: HG Meigs LLC, Flint Hills Resources
- Cab and Chassis: Packer City, Quality Truck Care Center
- Truck Equipment: Monroe Truck
- Truck Equipment Benching Wing: Monroe Truck

Culvert, Crushed Stone & Gravel Awards

Culvert bid was awarded to Contech. Crushed Stone and Gravel was awarded to Kinas Excavating. Brooks

explained the need to rebid washed chips as only 1 bid was received and was considered high.

Sam Gaastra & Sons Concerns

Brooks explained how the cost was derived at. Labor and mileage was factored in along with the hourly equipment rates set by the DOT which fuel and repairs are included in with the hourly rate for our equipment charges.

Monthly Vouchers

Motion/second (Whirry/Peters) to approve the March vouchers in the amount of \$208,867.35. Motion Carried.

Commissioner's Report

County crews were cutting trees and brush; patching potholes on State and County; winter maintenance; drainage maintenance; cleaning culverts.

Anticipated activities include winter maintenance; rubber seal; cutting trees and brush; removing snow fence; surface maintenance as needed; rubber seal; unharnessing of trucks; begin CTH A and O reconstruction.

Crash data consisted of 17 deer, 10 other/weather, and 13 county damage claims.

Self road review: Roads; looking very distressed, CTH A cracking and pot holes, CTH D water next to road, may need to close road.

DOT Request for Services None

Financial Reports

The Financial Reports were reviewed.

Use of County Property

Motion/second (Peters/Whirry) to approve Green Lake Chamber July 4th Parade and Harvest Fest Parade/Car Show September 28-29th, 2013. Motion Carried.

Motion/second (Peters/Whirry) to approve Jazz & Wine Festival at Tuscumbia Golf Course for overflow parking August 28th – September 2nd, 2013. Motion Carried

Brine Tanks

Brine Tanks were discussed. Peters commented to conflicting discussions and would like to have a survey presented at the next meeting regarding costs and what other counties do.

Railroad Consortium None

Position Descriptions

Brooks explained position description updates were needed in order for the County to complete the wage study. Peters questioned the lifting capacity and thought it should be uniform throughout all the positions except for the Janitor position.

The Janitor job description was discussed. Brooks to meet with Bostelmann regarding definition of minor repairs and if a resolution is needed.

Motion/second (Whirry/Peters) to approve the position descriptions with adjustments regarding lifting capacity for all non-exempt positions except for the Janitor position. Roll Call Vote – 4 ayes, 0 nays. Motion Carried.

Secretary1/Data Entry Position

Motion/second (Henke/Whirry) to approve filling the Secretary 1/Data Entry Position and to make a recommendation to the Personnel Committee for filling. Motion Carried.

Road Agreements

Dan Hurst wants direction from the committee as to who to include on the agreements. Brooks informed the committee about some damage already being done to the overlay completed in 2010-2011 on CTH S from CTH A to the railroad load transit site.

WCHA 2013 Spring Conference, March 25-26, 2013, Warrens, WI

Motion/second (Peters/Whirry) to approve Brooks to attend the WCHA 2013 Spring Conference in Warrens, WI on March 25-26, 2013. Motion Carried.

Closed Session None

Committee Discussion

Peters wants to know why no other bidders bid on equipment other than Monroe and would like to see the equipment re-bid. Also, contact should be made with other suppliers as to why they have no interest in bidding for Green Lake County.

Discussion on replacing all door keys. This is to be included on the April Agenda.

A need for another road review possibly in May which should include the shop 2 building.

Add on agenda to look for smaller items for janitor and add road review.

Future Agenda Items for Action and Discussion:

- *Regular meeting date: April 9, 2013 at 4:00 PM*
- *Replacing door keys*
- *Janitor minor repairs*
- *Road review to include Brine Tanks at Shop 2.*

Adjournment

Motion/second (Whirry/Schwandt) to adjourn 6:10 PM. Motion carried.

Submitted by,

Becky Pence
Secretary