

**GREEN LAKE COUNTY
BOARD OF ADJUSTMENT
Meeting Minutes – Friday, February 11, 2011**

CALL TO ORDER

The meeting of the Board of Adjustment was called to order by Land Use Planning and Zoning Director Al Shute at 9:00 a.m., in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Janice Hardesty, Nancy Hill, Roger Ladwig,
Absent: Kathleen Moore (Alternate 2)
Also present: Assistant Corporation Counsel Jeff Haase
Al Shute, County Surveyor/Land Development Director
Carole DeCramer, Board Secretary

APPROVAL OF AGENDA

Motion by Ladwig/Hardesty, unanimously carried, to approve the agenda. Motion carried.

ELECTION OF A BOARD OF ADJUSTMENT CHAIR

Shute asked for nominations for Chair.

Nomination of Nancy Hill as Chair offered by Janice Hardesty. No other nominations.

Motion by Hardesty/Ladwig, unanimously carried, to close nominations and cast a unanimous ballot for Nancy Hill.

ELECTION OF BOARD OF ADJUSTMENT VICE CHAIR

Shute asked for nominations for Vice Chair.

Nomination of Janice Hardesty as Vice Chair offered by Roger Ladwig. No other nominations.

Motion by Ladwig/Hill, unanimously carried, to close nominations and cast a unanimous ballot for Janice Hardesty.

CORRESPONDENCE

a. Approve 2011 Calendar

Motion by Hardesty/Ladwig, unanimously carried, to approve the 2011 Board of Adjustment Calendar as well as the Board of Adjustment deadlines.

BOARD DISCUSSION/ACTION

a. Operational Rules for the Board of Adjustment

The Board of Adjustment discussed the following in regard to operational rules:

- Whether or not witnesses should be sworn in
- Roll call order
- Order of witnesses
- Findings

- Listing the next meeting date, in addition to possible agenda items
 - Whether or not the Board would need/want legal counsel
 - Future training sessions
- Further discussion may occur at a future meeting.

NEXT MEETING DATE

February 18, 2011

ADJOURN

Motion by Hardesty/Ladwig, unanimously carried, to adjourn.

Time: 10:22 a.m.

Recorded by,
Carole DeCramer
Board of Adjustment Secretary

APPROVED ON:

May 20, 2011