

## HIGHWAY COMMITTEE MINUTES

February 09, 2009

The regular meeting of the Highway Committee was called to order by Chair, Orrin Helmer 9:00 AM on Monday, February 09, 2008 at Highway Shop I, Green Lake County, Green Lake, WI. The requirements of the Open Meeting Law were certified as being met.

Present: Orrin Helmer  
Eugene Henke  
Bob Krause (10:00)  
Dan Priske, Alternate

Absent: Alma Hedberg

Others Present: Robert Podgorski, Highway Commissioner  
Becky Pence, Administrative Assistant  
John Selsing, Corporation Counsel  
Dan Steffan, Park Concessions  
Jason Kauffeld, UWEX Resource Coordinator  
Marge Bostelmann, County Clerk

### Agenda

*Motion/second (Henke/Priske)* to approve the agenda. Motion carried.

### Minutes

*Motion/second (Henke/Priske)* to approve the meeting minutes of January 12, 2009 with corrections noted by Orrin Helmer. Motion Carried.

## **Parks Business:**

### Correspondence

Correspondence included in Committee Member packets included an email from Marge Bostelmann regarding supporting Multi-Use Recreational Trails; Drafted Ordinance on Boat Launch User Fees; Letter from Merlyn Soda opposing Boat Launch Fees; Email from Christine Halbur, DNR explaining grant funding when charging boat launch user fees.

### Public Comment

### Appearances

Dan Steffan appeared on behalf of Barbie's Traveling Lunch stating the \$300.00 per month fee is too high, and she will only pay a \$100.00 per month fee as they are not making any money.

**Dodge Park** None

**Sunset Park** None

**Twin Lakes**

Robert Podgorski stated he did not receive a letter from Derek Kavanaugh of Land Conservation pertaining to the sign installation.

**Zobel Park** None

**Mascountin Recreational Trail**

Jason Kauffeld said that Gene Thom will try to contact Christine Halbur seeing he is a member of the Conservation Club.

**Monthly Vouchers**

Vouchers were presented in the amount of \$239.13.

*Motion/second (Henke/Priske)* to approve the vouchers in the amount of \$239.13. Motion carried.

**Multi-Use Recreational Trails**

Marge Bostelmann spoke on behalf of EDC asking to include the Multi-Use Recreational Trails in the Parks & Recreation 5-Year Plan. By doing so would help in drawing tourism for Green Lake County and would help EDC in getting funding. Discussion was held, and Jason Kauffeld indicated to send a letter indicating that this is something that Parks & Recreation is interested in and suggested to include verbage of non-motorized vehicles only.

*Motion/second (Henke/Priske)* to include Multi-Use Recreation Trails in the Parks & Recreation 5-Year Plan. Motion Carried.

**Parks Concession**

Discussion was held on Barbie’s Traveling Lunch request to pay \$100.00 per month in lieu of \$300.00 per month. Orrin Helmer stated a motion should be made to open the concessionaire up for advertisement of running concessions at Dodge Park for the 2009 year.

*Motion/second (Henke/Priske)* to advertise Parks Concession at Dodge Park for 2009 for \$300.00 per month starting in June 2009. Motion Carried.

**Boat Launch Permit Fees**

Discussion was held on the drafted Ordinance. It was suggested to omit “annual permits sold at the site” and to add “North Bay Sport & Liquor for purchase”.

*Motion/second (Priske/Henke)* to approve Ordinance with corrections as noted, and if Law Enforcement agrees. Motion Carried.

**Committee Discussion** None

**Highway Business:**

**Correspondence**

Correspondence in Committee Member packets included an email from Lynn Saeger, DOT; WCHA Treasurer’s Report; Historical Fuel Cost Summary.

**Public Comments** None

**Appearances** None

**Vouchers**

Vouchers were presented for \$210,534.02.

*Motion/second (Priske/Henke)* to approve the vouchers in the amount of \$210,534.02. Motion Carried.

**Commissioner's Report**

Robert Podgorski said the crews seal coated asphalt patches and winged back snow on various County and State roads; crack seal CTH A from CTH K East to the south.

**2008 Annual Report**

The Committee reviewed the 2008 Annual Report.

**Bike Lane Resolution**

Revising Resolution # 4-2008 to suspend the bike lanes in order to use money for reconstruction was discussed. The rescind needs to be in the County Board Committee Packet Friday, February 13, 2009.

*Motion/second (Priske/Henke)* to rescind Resolution 4-2008 due to lack of funds, and to send to County Board. Motion Carried.

**Detour CTH X for STH 44 Project**

Robert Podgorski explained the State wants to use CTH X as the detour for STH 44 Project and asked if we should set the 45 MPH detour signs out again.

*Motion/second (Henke/Priske)* to authorize the State to use CTH X as the detour for the STH 44 Project with the same stipulation as in the past by setting the 45 MPH signs up. Motion Carried.

**Town of Berlin E Springbrook Road Project**

Discussion was held on the Town of Berlin E Springbrook Road Project. Robert Podgorski indicated that he will contact John Selsing regarding the title if need be.

**Resolution 960-01.1**

The Committee Members were informed that Resolution 960-01.1 was adopted by the Green Lake City Council on January 12, 2009 for relocation of North Lawson Drive, a public street between North Street and STH 23.

**DOT Request for Services**

The Committee Members reviewed the Traffic Maintenance Agreement.

*Motion/second (Henke/Krause)* to sign Discretionary Traffic Agreement. Motion carried

**WCHA Winter Conference**

Robert Podgorski gave a synopsis of the WCHA Winter Conference.

**DOT Audit**

A brief explanation of the DOT Audit was handed out to the Committee Members. The audit went very well, no significant errors were found.

**Equipment Analysis**

The Committee reviewed the January Equipment Analysis Report.

**Fund Balance**

The Committee reviewed the January Fund Balance.

**Railroad Consortium**

Eugene Henke reported the railroad consortium will be looking at more bridges in Green Lake County.

**Closed Session**

*Motion/second (Krause/Henke)* to moved into closed session per ss19.85 (1)(c)(f) for Personnel Matters, Employee Evaluations. Roll call vote, 4 ayes – 0 nays. Motion Carried.

**Resume Open Session**

*Motion/second (Krause/Henke)* to resume open session. Roll call vote, 4 ayes – 0 nays. Motion Carried.

**Announce Findings of Closed Session**

*Motion/second (Henke/Krause)* to accept Doug Nighbor’s 6 month evaluation and to send to Personnel. Motion Carried

*Motion/second (Henke/Krause)* to accept evaluation of Joe Chappa and to send to his personnel file. Motion Carried.

**Crash Data** None

**Field Road Review** None

**Committee Discussion**

Robert Podgorski informed the Committee that we will do the work on the sign truck and price quotes for painting from Future Works is \$8,000.00 and Precision Auto is \$7,000.00. Podgorski also indicated we may do the CTH BB Bridge in order for reimbursement from FEMA, and are currently checking with Keith Nikolay regarding pulverizing/overlaying CTH H on STH 73/44 for the Stimulus Package.

**Future agenda items for action:**

None noted.

**Regular meeting date:** March 9, 2009 at 9:00 AM

**Adjournment**

*Motion/second (Priske/Krause)* to adjourn at 10:30 AM. Motion carried.

Submitted by,

Becky Pence  
Administrative Assistant