

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING  
COMMITTEE MEETING MINUTES  
Thursday, January 3, 2019**

**CALL TO ORDER**

Chair Lyon called the meeting of the Land Use Planning and Zoning Committee to order at 5:16 p.m. in the Green Lake County Government Center, County Board Room, Green Lake, WI. The requirements of the open meeting law were certified as being met.

**PLEDGE OF ALLEGIANCE**

**Present: Robert Lyon, Harley Reabe, Curt Talma, Peter Wallace**

**Absent: William Boutwell**

**Also Present: Matt Kirkman, Land Use Planning and Zoning Director  
Carole DeCramer, Committee Secretary  
Dawn N. Klockow, Corporation Counsel**

**APPROVAL OF MINUTES**

**Motion by Reabe/Wallace, unanimously carried, to approve the 12/6/18 minutes.**

**PUBLIC COMMENT - None**

**PUBLIC APPEARANCES - None**

**CORRESPONDENCE - None**

**DEPARTMENT ACTIVITY REPORTS**

**a. Financial reports**

Kirkman discussed the monthly financial reports, land use permits, and sanitary permits reports.

**b. Permits**

Kirkman explained the list of issued land use and sanitary permits for the month of November.

**c. Violations**

The committee discussed the list of land use violations and septic violations.

**DEPARTMENT/COMMITTEE ACTIVITY**

**a. Amendments to Chapter 350 of the zoning ordinance**

The committee discussed the proposed amendments to the zoning ordinance.

**On a motion by Wallace/Talma, unanimously carried on roll call (4-eyes, 0-nays) to prepare the zoning ordinance amendments for the February 7<sup>th</sup> public hearing.**

**b. Corporation Counsel's memo re: private sewage ordinance**

Corporation Counsel Klockow explained her opinion on what can be done with the pumpers reporting when pumping and inspecting the private on-site wastewater treatment systems. She advised updating *Chapter 334 Sewage Systems, Private* to include codifying the maintenance program to allow enforcement. The committee directed staff to begin work on the amendments.

**CLOSED SESSION PER WISCONSIN STATE STATUTE 19.85 (1)(g) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS INVOLVED. THE CLOSED SESSION IS IN REGARD TO CASE NUMBER 18CX4, GREEN LAKE COUNTY V. HUTTON-OKPALAEKE, ET AL.**

Motion by Wallace/Reabe , unanimously carried on roll call (4-ayes, 0-nays), to convene in closed session per Wisconsin State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. The closed session is in regards to case number 18CX4, Green Lake County v. Hutton-Okpalaeke, et al.

**RECONVENE IN OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.**

Motion by Reabe/Talma, unanimously carried on roll call (4-ayes, 0-nays), to reconvene in open session.

As a result of the closed session, the committee instructed corporation counsel to follow the directive of the committee.

**FUTURE COMMITTEE ACTIVITIES**

- a. Future agenda items
- b. Next meeting date  
February 7, 2019  
Business meeting – 5:15 p.m.  
Public hearing – 6:00 p.m.

**ADJOURN**

**6:34 p.m. Meeting adjourned.**

**RECORDED BY**

Carole DeCramer  
Committee Secretary

**APPROVED ON:**

March 7, 2019