SECURITY AND FACILITIES COMMITTEE
May 1, 2017

The Security and Facilities Committee was called to order by Judge Slate on Monday, May 1, 2017 at 8:30 AM in Jury Room 2, Green Lake County Government Center, 571 County Road A, Green Lake, WI.

Present:	Judge Slate	Sheriff Podoll	Harley Reabe
	Liz Otto (secretary)	Cathy Schmit	Amy Thoma (8:40 AM)
	Scott Weir	Jason Jerome	

Absent: DA Andrew Christenson, Joey Roeth, Kristin Galatowitsch, Henry Conti, Lynn Dutcher
Also present: Chief Deputy Mark Putzke

Minutes
Motion/Second (Jerome/Schmit) to approve the minutes of March 27, 2017 with corrections discussed. All ayes. Motion carried.

Additional Members to Committee – County Clerk
Motion/second (Weir/Reabe) to add County Clerk to the list of members of the Securities & Facilities committee. All ayes. Motion carried.

Chief Deputy's seven weak links in Security
Continuing discussion held on four of Chief Deputy Putzke's seven weak links in the security system:

- Door propping and piggy backing – this was previously discussed at the March 27 meeting with continuing discussion today. Sheriff Podoll outlined the current non-compliance problems throughout the complex. Discussion held regarding the possibility of requiring employees to swipe their badge upon exit as well as entrance to improve accountability. Discussion also held regarding interns and the security privileges they require.
- Staff losing their badges – discussion held on the current policy for employees losing their badge. There is a $10.00 charge to the employee and a 24 hour notice to the County Clerk's office.
- Outside vendors – discussion held on the various department policies regarding outside vendors such as maintenance and law enforcement. Motion made by Judge Slate to require background checks on all vendor personnel and allow each department to determine what level of security they would provide for on-site vendors. No second. This will be discussed at the next meeting with various departments providing their current policy.
- Background checks for prospective employees and interns – discussion held on the current policy. Law Enforcement and HHS will provide their policies at the next meeting for further review.

ADJOURNMENT
Judge Slate adjourned the meeting at 9:25 AM.

DRAFT