



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 05/31/2018

Amended* Post Date:

The following documents are included in the packet for the Property and Insurance Committee on June 5, 2018:

- 1) Amended Agenda
- 2) Draft minutes from 05/01/2018
- 3) Use of County Property
- 4) Budget Adjustment
- 5) Access Ability Wisconsin, Inc-All Terrain Wheelchair
- 6) Self Funding for Workman's Compensation
- 7) Public Area Decorations
- 8) Maintenance Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Property & Insurance Committee Meeting Notice

Date: June 5, 2018 Time: 5:00 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

Amended AGENDA*

Committee Members

Vicki Bernhagen, Chair
Patti Garro, Vice-Chair
David Abendroth
Richard Trochinski
Keith Hess

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 05/01/2018
5. Correspondence
6. Public Comments (3 min limit)
7. Use of County Property
 - Catamaran Racing Association of Wisconsin (CRAW) Regatta
8. Budget Adjustments
9. Purchase Requests
10. Resolutions/Ordinances
11. *Removal of Cold Storage Building- Highway Shop 2
12. West Wing Security Update
13. Access Ability Wisconsin, Inc-All Terrain Wheelchair
14. Health Insurance RFP
15. Dental Insurance RFP
16. Self Funding for Workman's Compensation
17. Public Area Decorations
18. Maintenance Report
 - Monthly Activities
19. Committee Discussion
 - Future Meeting Dates: Regular Meeting July 3, 2018 -5:00 PM
 - Future Agenda items for action & discussion
20. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.

PROPERTY AND INSURANCE COMMITTEE

May 1, 2018

The meeting of the Property and Insurance Committee was called to order by County Clerk Liz Otto on Tuesday, May 1, 2018 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Richard Trochinski
David Abendroth
Patti Garro
Keith Hess

Absent:

Also Present: Liz Otto, County Clerk
Scott Weir, Maintenance Supervisor
Mark Podoll, Sheriff

Dawn Klockow, Corporation Counsel

ELECTION OF CHAIR

County Clerk Liz Otto called for nominations for Chair. Garro nominated Vicki Bernhagen, second by Abendroth. No other nominations. Clerk Otto declared Vicki Bernhagen as Chair of the P&I committee. The meeting was turned over to Bernhagen.

ELECTION OF VICE CHAIR

Bernhagen called for nominations for Vice Chair. Trochinski nominated Patti Garro for Vice Chair, seconded by Hess. No other nominations. Bernhagen declared Patti Garro as Vice Chair.

MINUTES

Motion/second (Garro/Trochinski) to approve the minutes of April 3, 2018 with no additions or corrections. All ayes. Motion carried.

CORRESPONDENCE – none

PUBLIC COMMENTS – none

USE OF COUNTY PROPERTY

Maintenance Supervisor Scott Weir stated that he received a phone call regarding use of the Mascoutin Trail for transmission line inspection.

BUDGET ADJUSTMENTS - none

UWEX MILK HOUSE PROJECT

A letter submitted by Kim Zills on behalf of the Green Lake County Fair requested permission from the committee to begin work on the milk house project. Funding has being provided from donations and grants. Discussion held. *Motion/second (Trochinski/Garro)* to allow Cliff's from Friesland to begin work after proof of insurance is submitted to the County Clerk. All ayes. Motion carried.

PURCHASE REQUESTS – none

RESOLUTIONS/ORDINANCES – none

DISCUSSION AND POSSIBLE ACTION ON PUBLIC AREA DONATIONS

County Clerk Liz Otto explained that she has spoken to County Administrator Cathy Schmit in regard to decorating some of the walls in public areas within the Government Center in a cost effective way. Discussion held on possibilities including murals painted by area school students, donations of county landscape paintings and/or photography submitted by students or organizations, etc. Clerk Otto will draft a letter to be sent to area schools and organizations with an outline of what the committee is looking for. This will be presented at next month's meeting.

MAINTENANCE REPORT

- The report was reviewed. Weir stated that the piers are installed at the boat launches and are ready for use. Discussion held.

COMMITTEE DISCUSSION

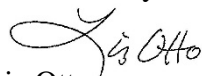
Future Meeting Date: June 5, 2018 at 5:00 pm.

Future Agenda items for action & discussion: West Wing security update, public area decorations

ADJOURNMENT

Chair Bernhagen adjourned the meeting at 5:17 PM.

Submitted by,


Liz Otto
County Clerk

Otto, Liz

From: Mike Jankowski <mikejank@charter.net>
Sent: Wednesday, May 16, 2018 9:32 PM
To: Otto, Liz
Subject: CRAW (Catamaran Racing Association of Wisconsin) regatta

Hi Liz,

Looking to request, again, use of the County A Sunset Park for our annual catamaran regatta.

They would arrive on Friday, September 14 and depart Sunday, Sept. 16, 2018 to start assembling.

Due to the size of the boats and set up difficulty, we again ask they keep their boats and equipment trailers on site overnight on the park lawn.

Regatta coordinators will again ask racers to set up and park as much to the north side of the bath house as possible.

I will gather the launch fees for the weekend from registration and hand deliver to the county.

Hoping you will again approve our regatta...all has gone quite well these past years and the group is excited to return!

Come out and watch the fun!

Thank you,

Julie Jankowski

Coordinator/Host

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 5, 2018
 Department: County Clerk
 Amount: \$13,079.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


Take funds out of Contingency to cover the cost of increased premiums on Vehicle Comprehensive and Collision insurance due to change from Actual Cost to Replacement Cost for 2018

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-04-51930-513-000	Vehicle Comprehensive	\$ 14,140.00	\$ 12,305.00	\$ 26,445.00
18-100-04-51930-512-000	Vehicle Collision	\$ 10,560.00	\$ 774.00	\$ 11,334.00
18-101-00-58000-000-000	Contingency	\$ 429,573.35	\$ (13,079.00)	\$ 416,494.35
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

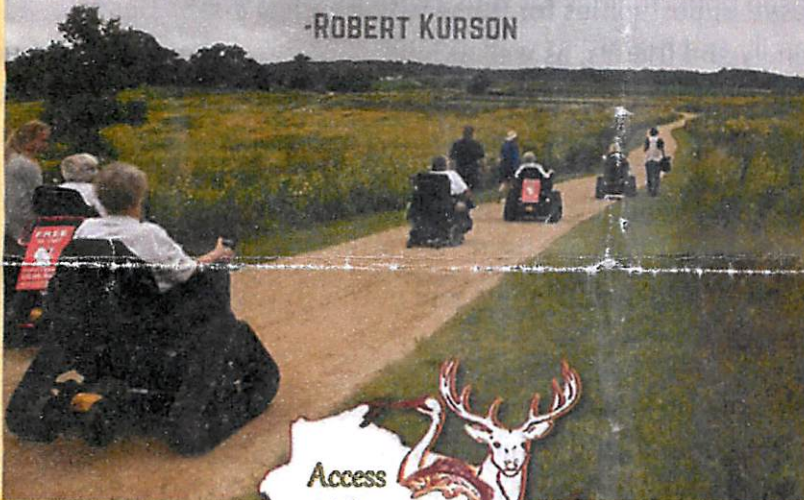
Date of publication of Class 1 notice of budget amendment: _____

Access Ability Wisconsin, Inc.



**"IT'S NEVER TOO LATE IN LIFE TO
HAVE A GENUINE ADVENTURE."**

-ROBERT KURSON



608.886.9388

www.AccessAbilityWI.org





Access Ability Wisconsin

Outdoors Access 4 All!™

Our organization encourages independence in a meaningful way and empowers those with disabilities to participate in the outdoors. Participating in outdoor activities makes a positive impact on the individual's self-esteem and well-being. Everyone should be able to enjoy the benefits of outdoor recreation!

Access Ability Wisconsin (AAW) is dedicated to facilitating and providing the means for individuals with mobility challenges to access and enjoy Wisconsin's natural resources. AAW accomplishes its mission by purchasing and making available outdoor wheelchairs and other adaptive equipment FREE to use.

Our goal is to place at least one outdoor wheelchair in each county. The demand for use of these chairs is growing. In 2014 AAW purchased its first outdoor wheelchair. Today, we have eight!

AAW's goals consist of providing increased opportunities for those with physical disabilities to participate in outdoor activities with family and friends, as well as improving access to our equipment by establishing more host locations. Our reward is the smiles on everyone's face when the chairs are used.

Goals are measured through reservation counts and survey results. AAW's goals for 2018 are to increase the number of host locations and number of days used. We attend events to promote AAW's mission: Outdoors Access for All! Also, we continue networking and outreach with organizations that have similar missions.

Why are we doing this? Greater than 80% of users report an increase in feelings of independence, spontaneity, ability to resume activities with friends and family, and the practical access to those individual's rights to use public land just like everyone else. Also, they report decreased feelings of depression and isolation.

AAW has a very innovative approach as 100% of the funds support the acquisition of adaptive equipment and associated costs. AAW works with public and private stakeholders to provide the equipment in strategic locations. To ensure that AAW reaches the community, it uses existing community structure. Our newest hosts are Middleton Public Lands, Recreation, and Forestry, and Eagle River VFW Post 8637/American Legion Post 114.

AAW encourages awareness and volunteering. AAW's strategic plan is to increase exponentially the community's right to access the great outdoors!

Here is one news story: <https://youtu.be/bQSSG9cyQwk> and for more, please visit AAW's website and Facebook page.

Otto, Liz

From: Josh Dirkse <josh@aegis-wi.com>
Sent: Monday, May 14, 2018 5:54 PM
To: Otto, Liz
Cc: Jackie Zarnoth; Jodi Traas
Subject: RE: WC self funding
Attachments: Green Lake County_2018 Fully-Insured vs Self-Insured WC Study & Displays.pdf

Liz,

Attached is the self-insurance modeling. I took a look at five policy years under the fully-insured program and compared that to a model of a self-insured program at a \$50,000 per claim retention/\$500,000 annual aggregate. This is the minimum self-insured retention (SIR) that we are able to offer. Based on your size in payroll, this is the only SIR that would make any sense. Escalating to a higher SIR would expose the county to unnecessary financial risk as your current fully-insured premium – on average \$168,828.80 – could be assumed with one or two high-dollar losses under the self-insured model with a higher SIR.

Some of the high points:

- The county has favorable experience under the fully-insured (guaranteed cost) program– as dividends have been earned in the past and your experience modification factor is currently under 1.0 – leading to credit premium (savings). The fully-insured (guaranteed cost) program offers the most protection for the county as it is “dollar-one” coverage after payment of premium.
- The self-insurance model can be successful, however, the county is currently on the very lowest end of feasibility. Based on our minimum SIR of \$50,000 and the \$500,000 annual aggregate, the county is exposing itself to higher risk as the maximum exposure to the county would be \$595,000 (excess workers’ compensation premium + retained losses within the SIR). This obviously differs from the fully-insured (guaranteed cost) program as the maximum exposure to the county is the premium charged.
- Comparing the fully-insured (guaranteed cost) program to the self-insured model results in savings in two policy years – while there is additional financial impact in the remaining three in the study. In total, under the self-insurance model, the county would have a negative financial impact to the tune of \$137,026.90 over the five years in the study.

Please keep in mind the numbers in the self-insurance model are estimates. Additionally, because of open claims from 2013 and 2015, loss development was applied to fine-tune the estimate.

It would be my recommendation to remain in the fully-insured (guaranteed cost) program, continue promoting a safe work environment to maximize the benefits of dividends and latently, a favorable experience modification factor. This is a conservative approach, and offers the county the most financial protection.

Please let me know if you have any questions.

Thanks!

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JOSH DIRKSE | Director of Client Services
josh@aegis-wi.com | 800.236.6885

From: Otto, Liz [mailto:lotto@co.green-lake.wi.us]
Sent: Monday, May 14, 2018 9:39 AM
To: Josh Dirkse <josh@aegis-wi.com>
Subject: WC self funding

Hi Josh,

I talked to you a few weeks ago in regard to getting some figures for whether or not it pays for Green Lake County to consider self funding for our worker's comp insurance. Have you had a chance to look anything over? I would like to have something for our June 5 Property and Insurance meeting.

Thanks!

Liz Otto

Green Lake County Clerk

571 County Road A

Green Lake, WI 54941

PH: 920.294.4010

FAX: 920.294.4009

May 15, 2018

To: All Green Lake County area schools and organizations

Dear Green Lake County citizens,

The Green Lake County Board of Supervisors wishes to offer area students and artists the opportunity to donate and display their artwork and/or photography in the common areas of the Green Lake County Government Center at 571 County Road A, Green Lake. The Green Lake County Board of Supervisors believes displaying local artists' work would be a wonderful opportunity to promote the Green Lake area as well as showcase talent from Green Lake County.

We are looking for artwork or photography pertaining to Green Lake County which would include area landscapes, buildings, or people just enjoying the many activities we have to offer in our area. Historical photos will also be accepted.

We ask that all submitted artwork or photography be framed and ready to hang. Each submission will be marked with the name of the submitter and the organization or school that it came from. Please also include information about the submission such as the area where the photo was taken or where the painting was done. Be aware that submissions will not be returned – they will be considered permanent property of Green Lake County. The Green Lake County Board retains the right to reject any submissions as it sees fit.

We look forward to partnering with area schools and other organizations to involve the public with our project. Area citizens come to the Government Center for a variety of reasons so these submissions would be viewed by a large part of the population.

There is no deadline for submissions feel free to submit the project and if it is accepted, we will find a place for it. If you have any questions or would like to make a submission, please contact County Clerk Liz Otto at (920)294-4005.

Thank you for your consideration,

The Green Lake County Property and Insurance Committee

Tuesday June 05, 2018
Property & Insurance Committee
Monthly Report
Maintenance Department
Parks & Recreation Department

571 County Road A

Installed 80 casters on Training Room tables per request – UWEX
Set up Training room for meeting on 05/09/18 - HHS
Replaced 1 chair base room #2120 – HHS
Replaced lamp in task light substance abuse counselor - HHS
Sprayed for ants per request room #1127 - HHS
Replaced all 5 casters on recep. desk chair - LUPZ
Replaced 1 lamp in can fixture lobby area – TREAS
Replaced beacon light bulb to led lower level hall phase 2
Retro fitted 1 parking light fixture to led
Retro fitted 2 security lights to led
Replaced 2 lamps in 2' fixture lobby area – CC
Replaced 1 26w lamp in fixture above DNR computer – CC
Reset breaker for DA breakroom/circuit overloaded/additional microwave added/explained again not design for such – DA
Replaced ballast and lamps back of Unit A - Corrections
Replaced 2 lamps in fixture Program 1 – Corrections
Replaced diaphragm and vac breaker staff restroom/booking – Corrections
Replaced ballast and 2 lamps in 2' fixture Unit N above bunk 9 – Corrections
Replaced 2 lamps in fixture rear shower- Dorm J – Corrections
Repaired sprayed handle – kitchen – Corrections
Replaced 4 casters on rolling table per request - Corrections
Replaced 2- 26w lamps in fixture Unit B under mezzanine nearest to the shower – Corrections
Request to clean up food stuck under bottom of mezzanine between lights Unit B - Corrections
Repaired/lubed door closure arm restroom – Communications
Emergency call in 05/12/18 - no hot water booking area –reset controller – Corrections
Replaced ballast and lamps 2nd shower Unit K - Corrections
Adjusted/lubed door closure arm-video room – SO
De-lamped 2 light fixtures per request recep. area – SO
Remove network cable from junction box and conduit from evidence room for relocation per request- IT - SO
General Maintenance performed
Scheduled Maintenance performed

Highway Department

Request to install run indicator light for newly installed exhaust fan – completed – Shop 1
Request to have water meter from city installed on building 3 – completed – Shop 1 – UWEX/HWY
Request to contact city to turn on curb stop - completed – Shop 1 – UWEX/HWY
Installed approx. 200' network cable per request-IT – Shop1

Towers

General Maintenance performed
Scheduled Maintenance performed

Lake Steel Street

Chip seal of parking lot is on scheduled for 06/04/18
Work continues in maintenance area of building
General Maintenance performed
Scheduled Maintenance performed

FRI

Adjusted float/flapper in mems restroom toilet (up front) per request
Made access through wall for network jack per request-IT
Maintenance Request performed

Parks & Recreation

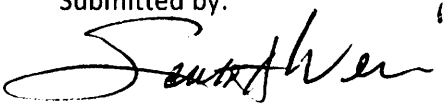
Replaced damage bumper to boat launch 2 that occurred Memorial Day weekend -Dodge
Repaired vandalized toilet pavilion restroom – Dodge
Cleaned up household trash set next to dumpsters/park side - Dodge
New asphalt installed for boat launch parking – Sunset Park - 05/18/18 - Stark
Conner Richter returned for Summer LTE Maint. on 05/29/18
Interviews conducted for open position in Summer LTE Maint. with HR
Replacement signage installed all park locations (Carry Out Trash/No Dogs Allowed-Memorial Day thru Labor Day)
Replaced damaged/removed Boat Launch sign - Sunset
Installed ¾" gravel shoulder along new asphalt parking lot - Sunset
Boat launches installed 05/01/18 – Dodge, Sunset, Twin, Spring
Fishing pier installed – 05/02/18 – Dodge
Bike route signage installed per MOU– Huckleberry route
Bike route signage installed per MOU – Oxbow Trail route
Bike route signage installed per MOU – Rustic River route
Mandated water samples submitted for testing – Dodge
Picnic tables distributed for season throughout all parks
Pavilion opened – Dodge Memorial
Installed rear hydraulic system on Tractor for flail mower
Dumpsters in place for season – Dodge, Sunset, Spring Lake (Kingston)
Maximum cubic yards of materials in water removed from boat launches

While mowing lawnmower (Dodge Memorial boat launch area) picked up small metal pc. and discharged into vehicle in parking lot breaking passenger window-(pc of metal came from non discharge side of mower) contact was made with owner turned over to CC office for insurance.

General Maintenance performed

Scheduled Maintenance performed

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is written in a cursive style with a large initial "S" and a distinct "W".

Scott A. Weir
Maintenance Director
Parks & Recreation Director
Green Lake County