



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM
County Clerk

Office: 920-294-4005
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Personnel Committee Meeting Notice

Date: October 20, 2016 Time: 6:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

Amended* AGENDA

Committee Members

Joe Gonyo,
Chairman
Paul Schwandt, Vice-Chair
Robert Lyon
Robert Schweder
Sue Wendt

Margaret R. Bostelmann,
Secretary

**Notice is hereby given that a majority of the Green Lake County Board of Supervisors may be present at this meeting to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the County Board pursuant to the Badke Decision and must be noticed as such although the County Board will not take any formal action at this meeting.*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes: 08/18/2016, 08/30/2016, 9/20/2016 and 10/11/2016
6. Correspondence
7. *Go to meeting conference-WIPFLi-Wage Study Update
8. Job Descriptions
 - Health and Human Services Job Descriptions*
 - Sheriff's Department Job Descriptions*
 - UW-Extension Job Descriptions*
9. Fill Vacant Positions
 - Detective – Sheriff's Department*
 - Deputy Sheriff-Sheriff's Department*
 - Communications Sergeant-Sheriff's Department*
 - Community Response Social Worker-HHS*
 - Child Protection Intake Worker-HHS*
10. Voluntary Unpaid Leave Request
- ~~11. Employee Benefits~~ *Health Insurance Revisions
12. Resolutions/Ordinances
 - *Amend Ordinance 1042-2012 Personnel Policy and Procedure Manual Sick Leave, Vacation Schedule, and Appendix K-1 Public Safety Employee Health Benefit Coverage
 - *Resolution Related to Eliminating a Communications Officer Position, and Eliminating the Communications Administrator Position and Creating Two Sergeant of Communications Positions in the Sheriff's Office
13. *Consider motion to convene into closed session pursuant to:
 - *Wis. Stat. § 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary date of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. This closed session relates to employee medical leave.
14. *Reconvene to open session to take action, if appropriate, on matters discussed in closed session.
15. Monthly Vouchers
16. Clerk's Report
17. Committee Discussion
 - Future Meeting Dates: Meeting November 17, 2016 at 6:00 pm
 - Future Agenda items for action & discussion
18. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Margaret R. Bostelmann

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.