

## GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM Office: 920-294-4005 County Clerk FAX: 920-294-4009

## Personnel Committee Meeting Notice

Date: March 19, 2015 Time: 5:00 PM Green Lake County Government Center, County Board Room, 571 County Rd A, Green Lake WI

## **AGENDA**

## **Committee Members**

Joe Gonyo, Chairman Sue Wendt, Vice-Chair Harley Reabe Maureen Schweder Paul Schwandt

Margaret R .Bostelmann, Secretary

- 1. Call to Order
- 2. Certification of Open Meeting Law
- 3. Pledge of Allegiance
- 4. Agenda
- 5. Minutes: 2/19/15, 3/9/15
- 6. Correspondence
- 7. Appearances:
- 8. Job Descriptions
- 9. Fill Vacant Positions
- 10. Discussion of Register in Probate/Judicial Assistant/Deputy Clerk Position
- 11. UWEX Student Intern
- 12. Voluntary Unpaid Leave Request
- 13. Resolutions/Ordinances
  - Ordinance Amending PPPM, Unpaid Leaves of Absence, Flexible Benefits Plan, Health Insurance and Respectful Workplace
- 14. Monthly Vouchers
- 15. Committed Funds
- 16. Clerk's Report
  - Relating to agenda items
- 17. Committee Discussion
  - Future Meeting. Dates: Special Meeting March 18, 2015 at 5:00 pm and Regular Meeting March 19, 2015 at 5:00 pm
  - Future Agenda items for action & discussion
- 18. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Margaret R. Bostelmann

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.