



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**October 9, 2013**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom 4:30 PM on October 9, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman  
Debra Schubert, Vice-Chairman  
Sue Wendt  
Michael Starshak

Others Present:

Mark Podoll, Sheriff  
Lori Evans, Admin. Asst. Sheriff  
Dan Hurst, Corporation Counsel  
Tony Daley, Berlin Journal

Mark Putzke, Chief Deputy  
Sue Krueger, Clerk of Circuit Court  
Tami Eisenga, Register in Probate

## AGENDA

*Motion/Second (Schubert/Starshak)* to approve the agenda. All Ayes. Motion carried.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

Minutes from the September 13, 2013 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

**PUBLIC COMMENTS**

None

**APPEARANCES**

None

**APPEARANCES – PUBLIC COLLECTIONS**

None

**CORRESPONDENCE**

Thank you to everyone who made the CIT Corrections Training possible from Corrections Officer Kelli Monsivais.

Letter from the DNR giving us the actual award of \$3,142.55 for the 2013 Snowmobile season. This came to 78.55% of our expenses.

E-mail between Chief Deputy Putzke and Gretchen Malkowsky, Crisis Aftercare Coordinator, DHHS, complimenting Deputy Preuss on the way he handled a mental health crisis call recently, along with compliments to DHHS for the recent changes they have made regarding response to mental health crisis calls.

**Drug Court**

Tabled until next meeting as the Judge was unable to attend tonight's meeting.

**PURCHASE REQUESTS**

None

**RESOLUTIONS AND ORDINANCES**

None

**VOLUNTARY UNPAID LEAVE REQUESTS**

None

## **DEPARTMENT COMMENTS**

Sheriff Podoll reported that they had another successful drug interdiction deployment last month. He thanked the Omro Police Department, Adams County Sheriff's Office, Waupaca County Sheriff's Office and the Marquette County Sheriff's Office for their assistance in the program.

The Sheriff was pleased to report that the AED's were deployed to the squad cars on October 4, 2013. All of the officers were trained and the newspaper was there to report on the deployment.

Sergeant Manning issued a speeding ticket to a motorcyclist last week who was going 123 MPH during the middle of the day.

The Chief Deputy reported that the buoys were pulled from the lake and expressed his appreciation to Shoreline Marine and Peter VanderVelde for allowing us to use their pontoon boat.

Sue Krueger, Clerk of Courts reported that she recently attended the fall Clerk of Courts conference. It was reported that the January 2015 payment that the County gets may be drastically reduced due to budget cuts on the State level.

Tami Eisenga, Register in Probate reported that they have the scanner hooked up and running and she thanked the Committee for allowing them to purchase it. She also reported that she recently attended the WI Juvenile Clerk's Association meeting and they announced that next year they will no longer be providing funding for training. Tami will be requesting that those expenses be covered by the County next year as it is very important training.

Lori Evans reported that Coroner Darlene Strey had called her and apologized for not being able to attend, but she was on vacation.

## **POLICIES AND PROCEDURES**

Chief Deputy Putzke announced that soon the first part of the Lexipol policies and procedures would be ready and he instructed the Committee as to where they could find them on the County website.

## TRAINING AND OUT OF STATE TRAVEL

A letter was in the packet from Sheriff Podoll requesting approval for Chief Deputy Putzke and Sergeant Manning to travel to Florida in December to pick up the new Water Safety Patrol boat, as it is much more cost effective to send them than to have the boat delivered. They will be using the Maintenance Department truck. Training requests were also in the packet from the Sheriff's Office. *Motion/Second (Schubert/Starshak)* to approve the training requests and the out of state travel requests that were in the packet and advised that the out of state travel request be sent on for County Board approval. All Ayes. Motion carried.

## COMMITTED, RESTRICTED AND APPLIED FUNDS

With budgets being very tight, Lori Evans, Administrative Assistant to the Sheriff explained the need for establishing committed funds accounts in an effort to be prepared for future budget shortfalls. She recommended that the Committee set up an account for Emergency Situations, with funds coming from any overages in the General Salaries account. She further recommended that funds from the Corrections Division Salaries account be committed to future capital improvement/equipment for the jail. Further, she anticipates a rise in the cost for inmate meals and recommends that any funds left in the 2013 inmate meal account be committed to future inmate meal expenses. *Motion/Second (Wendt/Schubert)* to approve the requests for the establishment of these committed funds accounts.

Other requests from the Sheriff's Office and other Departments which are under the auspice of the Judicial and Law Enforcement Committee will be brought forward for approval at the November Judicial/Law Enforcement Committee meeting so they are added to the County wide resolution which goes to County Board in December.

## BUDGET ADJUSTMENTS

None

## MONTHLY SHERIFF REPORTS

*Motion/Second (Starshak/Schubert)* to approve the Monthly Sheriff's Office Reports. All Ayes. Motion carried.

## EXPENSE AND REVENUE REPORTS

*Motion/Second (Schubert/Wendt)* to approve the Monthly Expense and Revenue Reports. All Ayes. Motion carried.

**MONTHLY VOUCHERS**

The committee reviewed and signed the monthly claims for payment dated October 9, 2013 for the following offices in the following amounts:

Child Support:	\$	1,278.53
Clerk of Circuit Court:	\$	8,029.19
Coroner:	\$	3,077.83
District Attorney:	\$	2,014.88
Emergency Management	\$	0
Judge-Circuit Court:	\$	4,055.28
Sheriff's Office:	\$	43,600.81

*Motion/Second (Schubert/Starshak)* to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated October 9, 2013 for the following office in the following amount:

Clerk of Courts:	\$	50.00 (For Sue Wendt)
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*Motion/Second (Schubert/Starshak)* to approve all the above claims. 3 Ayes, Wendt-Abstained. Motion carried.

**CLOSED SESSION**

*Motion/second (Starshak/Schubert)* to move into closed session per ss. 19.85(1) (5), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Evaluations. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:06 p.m.

**RECONVENE INTO OPEN SESSION**

*Motion/second (Wendt/Starshak)* to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:12 p.m.

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Schubert/Starshak)* to approve the Sheriff's Office evaluations for Sergeant Kevin Manning, Corrections Officers Lind Krause and Matt Thill and Master Control Aide Joshua Denkert and send them to the Clerk's Office for their personnel files. All Ayes. Motion carried.

## **COMMITTEE DISCUSSION**

Add Drug Court to next month's agenda.

## **NEXT MEETING DATE**

Next regular meeting set for Wednesday, November 13, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

## **ADJOURN**

*Motion/Second (Schubert/Wendt)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:13 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff