PERSONNEL COMMITTEE MEETING October 19, 2017

The meeting of the Personnel Committee was called to order by Chair Joe Gonyo at 6:00 PM on Thursday, October 19, 2017 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joe Gonyo

Robert Schweder Sue Wendt Robert Lyon Paul Schwandt

Also Present: Liz Otto, County Clerk Dawn Klockow, Corporation Counsel

Cathy Schmit, County Administrator Nicole Geschke, HR Coordinator

Mark Podoll, Sheriff

AGENDA

Motion/second (Schwandt/Schweder) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Wendt/Schweder) to approve the minutes of the September 21, 2017 meeting. All ayes. Motion carried.

CORRESPONDENCE – none

RESOLUTIONS/ORDINANCES

• Modify Health Insurance Plan Design and Update Personnel Policies and Procedures Manual

Supervisor Robert Lyon excused himself and exited the meeting. County Clerk Liz Otto and County Administrator Cathy Schmit explained the changes to the deductibles for health insurance. Discussion held. *Motion/second* (*Schwandt/Wendt*) to approve the Resolution to Modify Health Insurance Plan Design and Update Personnel Policies and Procedures Manual with the modification to change the verbiage to "Good Friday" instead of "Spring Holiday to be recognized on the Friday before Easter". Roll call vote on motion to approve resolution – Ayes – 4, Nays – 0. Motion carried.

Motion/second (*Schweder/Wendt*) to reconsider the motion. Ayes -2 (Schweder, Wendt), Nays -2 (Gonyo, Schwandt). Tie vote - motion failed.

Supervisor Robert Lyon joined the meeting.

• Eliminate Mail Clerk Position from the Maintenance Department

Motion/second (Schweder/Gonyo) to approve the Resolution to Eliminate Mail Clerk Position from the Maintenance Department. County Administrator Cathy Schmit explained the resolution. Discussion held.

Roll call vote on motion to approve resolution - Ayes - 3, Nays - 1 (Lyon), Abstain - 1 (Wendt). Motion carried.

• Eliminate Part Time Deputy Register of Deeds Position

Personnel Committee
October 19, 2017
Page 1

Motion/second (*Schweder/Gonyo*) to approve the Resolution to Eliminate Part Time Deputy Register of Deeds Position. County Administrator Cathy Schmit explained the resolution. Discussion held.

Roll call vote on motion to approve resolution – Ayes – 4, Nays – 1 (Wendt). Motion carried.

• Reduce UWEX/Fair Program Specialist Position to Part Time Position

Motion/second (*Schweder/Lyon*) to approve the Resolution to Reduce UWEX/Fair Program Specialist Position to Part Time Position. County Administrator Cathy Schmit explained the resolution. Discussion held.

Roll call vote on motion to approve resolution - Ayes - 5, Nays - 0. Motion carried.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – November 16, 2017 at 6:00 PM

Future agenda items:

ADJOURNMENT

Chairman Gonyo adjourned the meeting at 6:43 PM.

RECONVENE

Chairman Gonyo reconvened the meeting at 6:46 PM due to a procedural error on the passage of the Resolution to Modify Health Insurance Plan Design and Update Personnel Policies and Procedures Manual. Supervisor Robert Lyon excused himself and exited the meeting.

Motion/second (Schwandt/Schweder) to amend the resolution to read "Good Friday" and to strike out "Spring Holiday to be recognized on the Friday before Easter". Roll call vote on motion to amend – Ayes – 4, Nays – 0. All ayes. *Motion/second (Wendt/Schwandt)* to pass the resolution as amended – Ayes – 3, Nays – 1 (Schweder). Motion carried.

ADJOURNMENT

Chairman Gonyo adjourned the meeting at 6:49 PM.

Submitted by,

Liz Otto County Clerk