

PERSONNEL COMMITTEE MEETING
November 20, 2014

The meeting of the Personnel Committee was called to order by Chair Joe Gonyo at 5:00 PM on Thursday, November 20, 2014 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joe Gonyo
Sue Wendt
Maureen Schweder
Harley Reabe

Absent: Paul Schwandt

Also Present: Marge Bostelmann, County Clerk
Amy Brooks, Highway Commissioner
Phil Robinson, Deputy Director HHS
Simon Liegel, Capitol Lakes Financial

Diane Meulemans, Corporation Counsel
Mark Putzke, Chief Deputy
LeRoy Dissing, HHS Director

AGENDA

Motion/second (Reabe/Wendt) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Wendt/Reabe) to approve the minutes of October 23, 2014 and October 28, 2014 as presented. Motion carried.

CORRESPONDENCE – None

JOB DESCRIPTIONS – None

FILL VACANT POSITIONS

ADRC Resource Specialist: Dissing explained the position and stated that the position has been reviewed by the HHS Board. They recommend approval to fill the position which is fully funded by grant dollars.

Motion/second(Schweder/Wendt) to approve filling the ADRC Recourse Specialist. Motion carried.

USE OF COUNTY VEHICLE FOR HIGHWAY SUPERINTENDENT

Brooks explained that the Superintendent position was filled and that the person hired lives in another county 20 miles outside the Green Lake County. A 45 minute response time is required. Discussion was held.

Motion/second(Reabe/Wendt) to approve the Superintendent taking the car home as requested. 0 ayes, 4 nays, motion failed.

Motion/second(Reabe/Schweder) to approve the Superintendent taking the vehicle home when the employee is on call contingent on the Highway Committee approval. 3 ayes, 1 nay (Wendt). Motion carried.

VOLUNTARY UNPAID LEAVE – None

LONG TERM CARE AND SHORT TERM DISABILITY – SIMON LIEGAL

Short Term disability: Bostelmann explained the short term disability that would start after 31 days and the employee can chose a 13 or 26 week plan. This would be offered to employees to purchase.

Motion/second(Wendt/Reabe) to approve offering the short term disability to the employees. Motion carried.

Long Term Care:

Simon Liegal appeared from Capitol Lakes. This is a voluntary benefit. It is administered on a statewide basis. This is part of the WCA Service offered by the WCA. Liegal presented a PowerPoint presentation to the Committee.

Motion/second(Reabe/Wendt) to make the program available to employees, with the presentation being on county time , but the individual meeting on their own personal time, with county facilities available. Motion carried.

RESOLUTIONS/ORDINANCES

Res. To Restructuring of the Community Residential Aide Program: Dissing presented the information regarding the resolution.

Motion/second(Schweder/Wendt) to approve the resolution and send on to the County Board. Motion carried.

Res. Restructuring of the Administrative Unit: Dissing presented the information regarding the resolution.

Motion/second(Wendt/Reabe) to approve the resolution and send on to the County Board. Motion carried.

Ord. Amending Personnel Policy and Procedures Manual, Work Week: This was approved by the committee last month,

Motion/second(Reabe/Schweder) to approve the resolution and send on to the County Board. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented in the amount of \$3,029.68

Motion/second(Wendt/Schweder) to approve the vouchers. Motion carried.

CLERK'S REPORT – None

COMMITTEE DISCUSSION

- Future meeting date: Special Meeting December 11th at 5:00 pm and Regular meeting on December 18, 2014 at 5:30 pm.
- Future Agenda items for action & discussion:

ADJOURNMENT

Gonyo adjourned the meeting at 7:17 pm.

Submitted by,

Marge Bostelmann
County Clerk