



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 03/31/16**

**Amended\* Post Date:**

**The following documents are included in the packet for the  
Judicial Law Committee on May 11, 2016:**

- 1) Agenda
- 2) Draft minutes from the 04/13/16 meeting
- 3) Correspondence
- 4) Child Support Specialist II Position
- 5) Purchase Requests
- 6) Sheriff's Office Report



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

## Judicial/Law Enforcement and Emergency Management Committee

### Meeting Notice

**Date: May 11, 2016 Time: 4:30 PM**

**Green Lake County Government Center,  
County Board Room, 571 County Rd A, Green Lake WI**

### AGENDA

#### **Committee Members**

*Michael Starshak,  
Chairman*

*Larry Jenkins, Vice-  
Chair*

*Sue Wendt*

*Lori Evans, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes: 04/13/16
6. Public Comments 3 Min Limit
7. Correspondence
8. Update Child Support Administrator
9. Review Job Description/Fill Vacant Positions
  - Legal Clerk I/ Legal Clerk II
  - Child Support Specialist II
10. Purchase Requests
11. Resolutions/Ordinances
12. Voluntary Unpaid Leave Request
13. Department Related Reports
  - Child Support
  - Clerk of Courts
  - Circuit Court/Register in Probate
  - District Attorney
  - Coroner
  - Emergency Management
  - Sheriff's Office
14. Budget Adjustments/ New Accounts
15. Monthly Sheriff Reports
16. Expense & Revenue Monthly Reports
17. Monthly Vouchers
18. Consider motion to convene into closed session per:
  - Wis. Stat. section 19.85(1)(c) to consider employment, compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility. The closed session is regarding interviews for Fulltime Female Corrections Officer.
19. Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
20. Lexipol
21. Committee Discussion
  - Future Meeting. Dates: Regular Meeting June 8, 2016 at 4:30 pm
  - Future Agenda items for action & discussion: Adjourn

Kindly arrange to be present, if unable to do so or if there are any changes, please notify Samantha at 4005.

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.**



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**April 13, 2016**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on April 13, 2016 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom – Chair  
Sue Wendt – Vice Chair  
Debra Schubert  
Michael Starshak

Others Present:

Mitzi Putzke, DA'S Office  
Mark Podoll, Sheriff  
Lori Evans, Admin. Ass't to Sheriff  
Lynn Ryan, RR Coordinator  
Jeanne Theune - CS  
Marge Bostelmann, County Clerk  
Joy Waterbury, County Board Member  
Jessica Walker, Applicant for CS position

Joel Gerth, Corrections Administrator  
Judge Slate  
Tony Daley, Berlin Journal  
Amanda Thoma, Coroner  
Andrew Christenson, DA  
Marcia Kleiman, Former Child Support  
Samantha Koscher, MCA/CSU applicant

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by the group.

## **AGENDA**

*Motion/Second (Schubert/Starshak)* to approve the amended agenda. All Ayes.  
Motion carried.

## **MINUTES**

*Motion/Second (Wendt/Starshak)* to approve the minutes of the March 9, 2016 Judicial/Law Enforcement meeting and the March 21, 2016 combined Judicial/Law Enforcement and Personnel Committee meeting as presented. All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## **CORRESPONDENCE**

Thank you from Corrections Sgt. Adam Quade to Ed Schuh and the FRI staff for their assistance with the new inmate handbooks. They were helpful, quick and did a great job.

Thank you from Adam Spitler, Mental Health Case Manager to the law enforcement officers in our County for the positive interactions he has seen between the officers and his clients. He has seen better long term outcomes due to the officers caring and the professionalism they have shown, along with going the extra mile to help keeping them safe.

## **UPDATE CHILD SUPPORT ADMINISTRATOR**

Jeanne Theune reported there has been no movement on the filling of this position. Supervisor Schubert asked that Supervisor Wendt, as the Personnel representative for this committee stimulate action on this matter.

## **DISCUSS STAFFING IN CHILD SUPPORT OFFICE**

Job descriptions for the Child Support Specialist, Child Support Specialist II, Child Support Specialist III, and Child Support Administrator and Resolution numbers 53-80, 5-90, 35-90, 51-90 were included in the packet and Resolution number 63-94 was distributed at the meeting by Clerk Bostelmann. There is no Child Support III position at this time. It was agreed that this job description be kept active for now. Clerk Bostelmann felt that the resolutions did not indicate the number of employees that could be in each position in Child Support, therefore she feels they could have two Child Support I's or two Child Support II's or one of each. The Committee would like to have the Child Support Interim Department Head review the Child Support II job description and bring it back to the Committee for review.

## REVIEW OF JOB DESCRIPTION/FILL VACANT POSITIONS

Nothing at this time.

## PURCHASE REQUESTS

Request from the Sheriff's Office for the purchase of 4 radars to replace outdated units. This purchase is anticipated to be 38% funded by a BOTS grant. Bids: Laser Technology for \$2,450.00 each. State Bid. Account number 16-100-09-52150-810-003.

Request from the Sheriff's Office for the purchase of 2 I-Phones for the Sergeants in Patrol. Their phones are very old and need to be replaced. The new phones will have texting and e-mail capabilities and will not cost any more on the monthly cell phone bill than the ones they currently have. Purchase price for the phones is 1 cent from US Cellular.

*Motion/Second (Schubert/Wendt)* to approve the purchases as presented. All Ayes Motion carried.

## TRAINING REQUESTS

None

## RESOLUTIONS/ORDINANCES

None

## VOLUNTARY UNPAID LEAVE REQUESTS

None

## DEPARTMENT RELATED COMMENTS

Child Support: Jeanne Theune stated that she went to the State Directors Dialogue last week. It was very informative. The State Director is not happy that we are still understaffed after all this time. He offered to send up an intern to help us out and assist in training new staff at no cost to the County. Jeanne was also given a Certificate of Excellence for the Child Support Office performance in 2015 which she displayed to the Committee. She also advised the committee that Green Lake County was third in the Country for Child Support collections and eleventh in the Country for collections on

arrearrages. The committee praised her and her office on the outstanding accomplishments.

Clerk of Courts: No Appearance

Circuit Court/Register in Probate: The Judge reported that the technician was back to do a little tweaking on the courtroom video recording system that was included in the original bid, there were no extra costs incurred.

District Attorney: All is going well; he is looking forward to being fully staffed.

Coroner's Office: Amanda Thoma apologized for not being able to attend last month's meeting. She was at a training seminar regarding the Sandy Hook School disaster. Which was a very eye opening experience and gave her a lot of insight as to what it takes to manage a disaster of that magnitude. She will be participating in the Markesan District Schools mock disaster next week, urging students not to text and drive nor drink and drive. The week after next she will be attending the WCMA meeting for which she is the First Vice President of the organization. They will be discussing the Columbine shooting and synthetic marijuana. She is developing a policy regarding removing prescriptions from the homes of the deceased. She will be making up bags with cards attached to them explaining to family members as to how to dispose of the meds of the deceased.

Emergency Management: No Appearance

Sheriff's Office: CA Gerth reported that the jail was very short staffed. There are 2 out with surgeries; one is just back on light duty. One full-time and one part-time Corrections Officer have just resigned and one Corrections Officer will be out on maternity leave starting in August. It will be very challenging for the next few months.

Lynn Ryan, Recidivism Reduction Program Coordinator presented a breakdown of comments inmates in the program made upon their release. There were many positive remarks. She also distributed a few sample questions of the GED tests that the inmates are required to pass in order to obtain their GED's. The Committee was very appreciative of her presentation.

Sheriff Podoll reported that the K-9's are being used regularly by the various municipalities in the County. They are utilized almost every night shift they are on. He noted that Deputy Prachel in 2015 was one of the top ten performers out of over 100 in the state as a Drug Recognition Expert. We are also in the top ten in the state in VINE, which is notification of an inmates release from jail to victims in the case. The Sheriff shared that we had a missing person 2 weeks ago outside of Green Lake. Our K-9 Roky tracked him to a building, but then lost the scent. The DNR night vision helicopter was brought in, but didn't find anything, however during that time another call came in a few miles away of someone pounding on doors and windows. Our officer and the helicopter responded and the helicopter picked up on someone knocking on a door. It turned out to be our officer checking the home. So the night vision does work.

We did find the missing person via a tip as a result of the CodeRed program. Winnebago County K-9 trained with the SWAT team recently and that went well. There were 12 slide-offs in Friday night's spring snow storm, none with injuries. The Sheriff stated that the SWAT truck is no longer dependable. It is the old ambulance. He will be bringing information regarding replacement to a future meeting. Emergency Management is working diligently on the Railroad Plan. They had a final meeting Monday night with the Town of Kingston and will be meeting with the Amish community later this week. Everything is going well and everyone is very appreciative of the efforts that are being put forth. Sheriff Podoll presented plaques on behalf of himself and Chief Deputy Putzke to retiring Chairman Thom and Supervisor Schubert for their many years of fine service on the Judicial/Law Enforcement Committee. He expressed his appreciation for the support and help both have given to his office, the County, and their constituents.

### **UCR Report**

Supervisor Starshak commented on the good summary the UCR report made regarding crime in Green Lake County. It was informative and easy to read. He asked that it be given to the entire County Board.

### **BUDGET ADJUSTMENTS/NEW ACCOUNTS**

None

### **MONTHLY SHERIFF REPORTS**

The monthly Sheriff's reports were approved as presented.

### **EXPENSE AND REVENUE MONTHLY REPORTS**

The monthly Expense and Revenue reports were approved as presented.

### **MONTHLY VOUCHERS**

The committee reviewed and signed the monthly claims for payment dated April 13, 2016 for the following offices in the following amounts:

Clerk of Circuit Court:	\$	5,874.92
District Attorney:	\$	683.18
Coroner:	\$	2,220.00
Emergency Management	\$	0
Judge-Circuit Court:	\$	5,916.22
Child Support:	\$	1,383.11

Sheriff's Office:                 \$   69,907.13

***Motion/Second (Schubert/Wendt)*** to approve all of the above claims. All Ayes. Motion carried.

The committee reviewed and signed the monthly claim for the payment dated April 13, 2016 for the following office in the following amount:

Clerk of Courts:                 \$           45.00 (For Sue Wendt)

***Motion/Second (Schubert/Starshak)*** to approve the claim for Sue Wendt. Three Ayes, Wendt-Abstained. Motion carried.

## **CLOSED SESSION**

***Motion/second (Starshak/Wendt)*** to move into closed session per ss. 19.85(1); (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding interviews for Child Support Specialist I, Part-time Corrections – Master Control Aide, Paralegal/Office Manager, exit interview for a Child Support employee and to review closed session minutes. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into closed session at 5:09 p.m.

## **Open Session**

***Motion/second (Schubert/Wendt)*** to move into open session. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into open session at 5:50 p.m.

Findings from closed session were as follows:

***Motion/second (Starshak/Wendt)*** to approve the minutes from the March 9, 2016 closed session meeting. All Ayes. Motion carried.

***Motion/second (Schubert/Starshak)*** to approve Mitzi Putzke as Paralegal/Office Manager in the District Attorney's Office. All Ayes. Motion carried.

***Motion/second (Schubert/Starshak)*** to approve Jesica Walker as Child Support Specialist I in the Child Support Office. All Ayes. Motion carried.

***Motion/second (Schubert/Wendt)*** to approve hiring Samantha Koscher as Master Control Aide in the Sheriff's Office. All Ayes. Motion carried.



**LEXIPOL**

None

**COMMITTEE DISCUSSION**

None

**FUTURE MEETING DATE AND AGENDA ITEMS**

The next meeting is set for May 11, 2016 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

**ADJOURN**

*Motion/Second (Schubert/Starshak)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:54 p.m.  
Respectfully submitted,  
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff

**Theune, Jeanne**

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**From:** Sherry Milette <smilette@berlin.k12.wi.us>  
**Sent:** Tuesday, April 19, 2016 7:22 PM  
**To:** Theune, Jeanne  
**Subject:** THANK YOU!

Thanks again for coming to my health classes and presenting. It is great information for the students. I put an article in our school newsletter about your presentation.

I look forward to seeing you again next year.

Thanks,  
Sherry



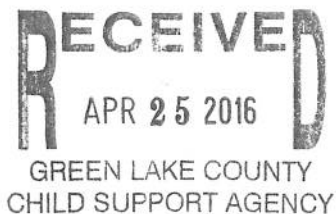
P.O. Box 7935  
Madison, WI 53707-7935  
Telephone: 608-266-9909

Governor Scott Walker  
Secretary Eloise Anderson

Division of Family and Economic Security  
Bureau of Child Support

April 14, 2016

Jeanne Theune  
Justice Center  
571 County Road A  
P.O. Box 3188  
Green Lake, WI 54941-3188



Dear Ms. Theune:

Congratulations to the Green Lake County Child Support Agency for receiving the Federal Fiscal Year **2015 Certificate of Excellence Award**.

The Green Lake County Child Support Agency demonstrated excellence in all four performance measures: Paternity Establishment, Court Order Establishment, Current Support Collections and Arrears Case Reductions. The benchmarks used were:

- Paternity Establishment Rate: 90% or greater
- Court Order Establishment Rate: 80% or greater
- Collection Rate on Current Support: 80% or greater
- Arrears Case Collections Rate: 80% or greater

Your agency was one of twenty-one child support agencies honored during the 2016 BCS Directors' Dialogue on April 7, 2016.

Congratulations on this exceptional accomplishment! On behalf of Wisconsin's children, thank you for a job well done!

Sincerely,

André Small  
Director

Enclosure

cc: Jack Meyers, County Board Chair  
Heidi Schaible, BRO Regional CS Coordinator

## Evans, Lori

---

**From:** Putzke, Mark  
**Sent:** Monday, April 11, 2016 10:46 AM  
**To:** Vande Kolk, Matt  
**Cc:** Podoll, Mark; Evans, Lori  
**Subject:** #160878 / Theft (Jeffrey J. Peterson)

Deputy Vande Kolk,

A Mr. Jeffrey Peterson, Crest Hill, Illinois, called on Monday, April 11, 2016 to talk. On Friday, April 8<sup>th</sup>, you responded to his theft complaint on Center Rd. involving his boat. Mr. Peterson wanted to advise the Sheriff's Administration how impressed he was with how you treated him, understood his situation, and how knowledgeable you were about his boat.

Additionally, Mr. Peterson advised that he was aware that after you worked his theft, you went out to check other citizens boats to make sure that they were not tampered with.

Mr. Peterson wanted this service noted and how happy he was with the entire contact.

Note made in NEOGOV.

Admin. Asst. Evans,  
For Committee packet.

Mark P. Putzke  
Chief Deputy Sheriff  
Green Lake County Sheriff's Office

## Evans, Lori

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**From:** Stephanie Craig-Hanewall <Stephanie.Hanewall@lafayettecountywi.org>  
**Sent:** Wednesday, April 27, 2016 1:35 PM  
**To:** Evans, Lori  
**Subject:** WISAP Cell Phone Policy Info.

Lori,  
How can we clone your brain before you retire? Thanks for the info. re: cell phone use (wisap)!!

Your wealth of information has been priceless to me and Lafayette County as well. Thank you so much for your dedication to both your employer and the Law Enforcement world in general.

In your debt...

*Steph*

**Stephanie Craig-Hanewall**  
**Administrative Assistant**

Lafayette County Sheriff's Office  
P.O. Box 148  
138 W. Catherine Street  
Darlington, WI 53530

Phone: 608-776-4870  
Fax: 608-776-4810  
Email: [Stephanie.hanewall@lafayettecountywi.org](mailto:Stephanie.hanewall@lafayettecountywi.org)

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## Evans, Lori

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**From:** Podoll, Mark  
**Sent:** Thursday, April 21, 2016 2:44 PM  
**To:** Putzke, Mark; Evans, Lori  
**Subject:** FW: A+ to your deputy

Sheriff

---

**From:** Tanya Witthun [<mailto:twitthun@cityoffoxlake.org>]  
**Sent:** Thursday, April 21, 2016 2:08 PM  
**To:** Podoll, Mark  
**Subject:** A+ to your deputy

Sheriff Podoll:

I am writing this email to you in regards to one of your deputy's. My son was stopped last Friday on County Line Road for speeding. Deputy Thompson called me during the stop and informed me of the situation. Now, working myself for a police department, I know that with my son being 17 I do not have to be notified that he was stopped, but Deputy Thompson did. He advised me that he was making a courtesy call and wanted to let me know what he stopped my son for and what the outcome of that stop was going to be. He encouraged me to have a talk with my son about the stop and that's exactly what we did. Deputy Thompson gave my son a warning to which I am extremely grateful and so is my son, especially after he found out how much that citation would have cost him along with the insurance increase.

My son is tossing the idea around of becoming a cop after his dream of the military fell through due to a head injury. Deputy Thompson spoke briefly with him about schooling. Having an encounter like this is exactly what is needed in this world today. I truly believe Deputy Thompson went above that day. It may not have seemed like a huge impact, but it was. To me he wasn't just a cop looking to give a citation to a young 17 year old kid, instead he educated a young man. I know police don't get thanked often enough for what they do, so please thank Deputy Thompson for a job well done.

Tanya Witthun  
Administrative Assistant  
City of Fox Lake Police Department  
920-928-2105

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Eric Pamerter

Kade Muehlhaupt

Cassandra Seritz

Ben Brust

Dea Muehlhaupt

Wesley Elford

Emily Schmitt

Coit Fox

Samantha Becker

Laramie Lang

Ridge Lang

Landrie Lang

Dani Draff

Abigail Nitz

Cassady Nitz

Mara VanDeBrink

Danielle Nitz

Dakota Draff

K I E T A

James Rigney

Elton Seritz

Thank you Sheriff Poddell,  
Deputy Sheriff Prachel + Officer  
McLean for coming to our 4-H  
meeting with your canine  
Rokej and talking to us about  
drugs and telling us how your  
canine drug unit works. We  
appreciate your time.

Ray Creek Ramblers

# GREEN LAKE COUNTY CHILD SUPPORT AGENCY

Updated April 28, 2016

**TITLE:** CHILD SUPPORT SPECIALIST II

**DEPARTMENT/UNIT:** CHILD SUPPORT AGENCY

**LOCATION:** GREEN LAKE COUNTY JUSTICE CENTER

**REPORTS TO:** CHILD SUPPORT ADMINISTRATOR

**PURPOSE OF POSITION:** TO ASSIST THE CHILD SUPPORT ADMINISTRATOR IN  
MANAGEMENT OF THE CHILD SUPPORT PROGRAM

## **FUNDAMENTAL JOB DUTIES AND RESPONSIBILITIES:**

Telephone - Answer & log telephone calls in writing and in the KIDS computer system

Locate - Location of absent parent(s)  
Employment of absent parent(s)  
Information gathering in preparation for court activities  
Information gathering activities regarding income  
Information gathering activities regarding health insurance  
Information gathering using agencies /courts in other states

Initiate - Review information received from IV-A regarding new cases and updates to existing cases, and do the necessary work involved.  
Send required information to new customers/payers

Establishment - Establish child support orders and health insurance orders by negotiating out of court settlements with attorneys and clients or through court action.

Review - Review and adjust existing child support and health insurance orders, as required by law

Enforcement - Enforce child support orders obtained between the parties or ordered by the court / family court commissioner.

Fiscal - Analyzes KIDS system financial records for accuracy. Identify errors in allocation, distribution, and disbursement of child support payments and takes appropriate corrective action.

Data entry - Case Management and fiscal

1. Court order entry
2. Health Insurance order entry
3. Health insurance information entry



Possess an in-depth comprehensive knowledge of the KIDS computer system and other county and state computer systems, including the Internet.

Preparation of legal documents, including stipulations, orders, interstate forms and documents, motions, affidavits, orders to show cause, service of process documents and income withholding documents, using the KIDS computer system.

Independently draft contempt pick-up warrants and commitment orders.

Suspend Drivers', Recreational and Professional Licenses, as appropriate.

Seize bank accounts, when appropriate.

Attend civil court hearings to assist Corporation Counsel, as needed.

Testify at criminal hearings/trials, as needed.

Fiscal, employment, and health insurance information gathering activities to assist in preparation for court

Establish working relationships with other County and State agencies, such as the IV-A Department, Probation Officers, Social Workers, Sheriff's Department, Clerk of Court, Circuit Court, District Attorney and private attorneys.

Provide health insurance information to customers.

Retrieve and work daily reports.

Monitor paternity judgments for Vital Statistics purposes.

Verification of employment upon receipt of information

Investigate reports of missing payments

Reconciliation of child support accounts.

Calculate and prepare arrearage affidavits.

Receipt and forward over-the-counter and mail-in child support payments.

Prepare and forward Housing Authority income verification requests.

Prepare and provide child support account statements, upon request.

Prepare vouchers.

Order and maintain office supplies.

Create and maintain Excel spreadsheets as needed.

Perform DNA Paternity testing and complete all necessary paperwork, as needed.

Scan all documents into the Laserfiche imaging system, as appropriate.

General Filing.

Provide information to general public.

Attend ongoing, job-related continuing education training classes. Read and understand all child support related materials provided by the State and Federal Governments.

Assist the State of Wisconsin Bureau of Child Support with projects, upon request.

Minimal supervision and assignment of work to the Child Support Specialist.

**PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS:** About 50% of the time is spent typing or keying on the computer while sitting; approximately 20% of the time is spent talking while seated or standing; approximately 20% of the time is spent listening while seated or standing; 5% of the time is spent reaching, stooping, kneeling, crouching, and lifting/carrying objects up to 10 pounds; 5% of the time is spent reading, writing, or visually observing.

**WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:**

100% of the child support work is done indoors. About 30% of the time, situations could develop where there may be verbal conflict with a customer either over the telephone or at the counter. There may be approximately a 1% chance of physical attack or injury from persons visiting the office or outside the office.

**EQUIPMENT USED TO PERFORM ESSENTIAL FUNCTIONS:** Telephone, copy machine, calculator, typewriter, personal computer and printer, fax machine, instant camera, and automobile

**QUALIFICATIONS NEEDED (EDUCATION SKILLS):** High School diploma plus three years' experience as a Child Support Specialist. Must be proficient in the use of the KIDS child support computer system. A minimum of 5 years of experience in increasingly responsible positions involving family law, investigation and dealing with the public.

**ESSENTIAL SKILLS:** A thorough knowledge of modern office practices and procedures; ability to obtain information through use of interview techniques; knowledge of child support laws as they pertain to collections, court procedures, public assistance rules and regulations; ability to establish and maintain effective working relationships; skill in debt investigation and collection; ability to relate to people from varied backgrounds; ability to obtain cooperation from others in situations of conflicting goals or values; skill in dealing tactfully, objectively, and effectively with responsible parties in the collection of debts; ability to evaluate information and exercise judgment to make recommendations and decisions according to office policy; knowledge of legal terminology and business math and English; considerable knowledge and skill in computer operation; ability to educate others in the use of specific computer software

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and necessary skills. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the rights of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any and all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its' judgment, to be proper.

## Request for Purchase Approval

---

**Item to be purchased:** 2016 Ram 1500 4WD Crew Cab

**Sheriff's Recommendation:** To Purchase it from Ewald Automotive

**Account Name and Number:** 16-100-09-52150-810-003

**Governing Committee:** Judicial and Law Enforcement

**Governing Committee Approval Date:** May 11, 2016

**Property and Insurance Approval Date:** June 7, 2016

**Reason for Purchase:** Replacement for a detective van. That van will replace the current transport van which has almost 200,000 miles on it.

**Bid Information each:** Ewald's – Sole Vendor – State Bid \$28,095.00

**Prepared For:**

Sheriff Mark Podoll  
Green Lake County Sheriff's Department  
486 Hill Street  
Green Lake, WI 54941  
Phone: (920) 294-4000  
Fax: (920) 294-3850  
Email: mpodall@co.green-lake.wi.us



**Prepared By:**

Chrissy Gensch  
Ewald Automotive Group  
5788 Hwy 60 E.  
Hartford, WI 53027  
Phone: (262) 673-9400  
Fax: (262) 673-0575  
Email: cgensch@ewaldauto.com

2016 Fleet/Non-Retail Ram 1500 4WD Crew Cab 140.5" SSV DS6T98

**QUOTE WORKSHEET**

**QUOTE WORKSHEET - 2016 Fleet/Non-Retail DS6T98 4WD Crew Cab 140.5" SSV**

MSRP		\$38,935.00
Destination Charge		\$1,195.00
Optional Equipment		\$2,465.00
Dealer Advertising		\$0.00
PRE-TAX ADJUSTMENTS:		
STATE OF WISCONSIN MUNICIPAL DISCOUNT	(\$14,500.00)	
Total Pre-Tax Adjustments		(\$14,500.00)
Taxable Price		\$28,095.00
TOTAL		\$28,095.00

Customer Signature / Date

Dealer Signature / Date

2016 Ram 1500 SSV to the specifications as detailed. Registration fees are not included. Delivery can be anticipated approximately 90-120 days from order. Payment terms are net 10 days.

\*\*FINAL ORDER DATE IS 5/6/16.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 434.0, Data updated 4/12/2016  
© Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.

Customer File:

## Request for Purchase Approval

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**Item to be purchased:** 2016 Ford Transit Cargo Van

**Sheriff's Recommendation:** To Purchase it from Ewald Automotive

**Account Name and Number:** 16-100-09-52150-810-003

**Governing Committee:** Judicial and Law Enforcement

**Governing Committee Approval Date:** May 11, 2016

**Property and Insurance Approval Date:** June 7, 2016

**Reason for Purchase:** Replacement for the old 1992 SWAT ambulance unit that is no longer cost effective to repair. This will be used for the tactical unit.

**Bid Information each:** Ewald's – Sole Vendor – State Bid \$34,517.00

**Prepared For:**  
 Sheriff Podoll  
 Green Lake County Sheriff's Dept.  
 P.O. Box 586  
 Green Lake, WI 54941  
 Email: mpodoll@co.green-lak  
 e.wi.us

**Prepared By:**  
 Chrissy Gensch  
 Ewald Automotive Group  
 5788 Hwy 60 E.  
 Hartford, WI 53027  
 Phone: (262) 673-9400  
 Fax: (262) 673-0575  
 Email: cgensch@ewaldauto.com



2016 Fleet/Non-Retail Ford Transit Cargo Van T-350 HD 148" EL Hi Rf 1036

**QUOTE WORKSHEET**

QUOTE WORKSHEET - 2016 Fleet/Non-Retail S4X T-350 HD 148" EL Hi Rf 10360 GVWR Sliding RH Dr

MSRP	\$41,040.00
Destination Charge	\$1,195.00
Optional Equipment	\$7,775.00
Dealer Advertising	\$0.00
PRE-TAX ADJUSTMENTS:	
STATE OF WISCONSIN MUNICIPAL DISCOUNT	(\$15,493.00)
Total Pre-Tax Adjustments	(\$15,493.00)
Taxable Price	\$34,517.00
TOTAL	\$34,517.00

Customer Signature / Date

Dealer Signature / Date

2016 Transit T350 Van to the specifications as detailed. Registration fees are not included. Delivery can be anticipated approximately 14-16 weeks from order. Payment terms are net 10 days.

**\*\*FINAL ORDER DATE IS 5/2/16. ALL ORDERS MUST BE PLACED BEFORE THIS DATE.**

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 434.0, Data updated 4/12/2016  
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Customer File:

# Request for Purchase Approval

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**Item to be purchased:** Tactical Bullet Proof Vest

**Sheriff's Recommendation:** To Purchase it from Advantage Police Supply

**Account Name and Number:** 16-100-09-52150-810-003

**Governing Committee:** Judicial and Law Enforcement

**Governing Committee Approval Date:** May 11, 2016

**Property and Insurance Approval Date:** June 7, 2016

**Reason for Purchase:** Replacement tactical vest for one that is 8-9 years old

**Bid Information each:**

Advantage Police Supply	\$1,390.00
Body Amor Outlet	\$1,698.99

ADVANTAGE POLICE SUPPLY INC.

1204 Snowdon Dr.  
Oshkosh, WI 54904

# Price Quotes

Date	Estimate #
5/4/2016	16-0513

Name / Address
Green Lake Sheriff Office Chad Holdorf 571 County Road A, PO Box 586 Green Lake, WI 54941

Product

Item	Description	Qty	Price	Total
Dragon Fire DR3...	CIHA Ballistics, Dragon Fire Tactical Vest - Complete set includes vest, collar, throat, arms, groin with protection 5 pouches	1	1,390.00	1,390.00
<b>Total</b>				\$1,390.00

Phone #	Fax #	E-mail
920-235-6003	920-233-6952	jewellaps@yahoo.com



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HOME | POINT BLANK DRAGON FIRE GEN2 LEVEL IIIA (COMPLETE SET)

# POINT BLANK DRAGON FIRE GEN2 LEVEL IIIA (COMPLETE SET)

## \$1,698.99

No Reviews | Be the first to review this product

The best-selling tactical vest on the market! Taking performance to the edge means not only delivering maximum protection but pushing the limits beyond what you thought was possible in a tactical vest.



Color \* \* Required Fields

OD Green

Size \*

Large Regular

Protection Level \*

CIIIA



Qty.



ADD TO CART

ADD TO WISHLIST

Description

Reviews

The best-selling tactical vest on the market! Taking performance to the edge means not only delivering maximum protection but pushing the limits beyond what you thought was possible in a tactical vest.

#### FEATURES:

- Critical Contour Cut provides maximum ballistic coverage while providing optimum range of motion for greater maneuverability and functionality.
- Emergency Break Away System in the shoulders and waist for rapid doffing.
- Self Suspending Ballistic System™ keeps ballistic panels from sagging.
- Multiple sizing points in the shoulders and waist allowing a "fine-tuned" fit.
- Internal Shock Absorbing Straps significantly improves weight distribution and load bearing support.
- Optional shoulder panels offer additional coverage for critical breaching missions.
- Removable yoke, 2-piece collar and enhanced throat protector gives protective coverage.
- Removable bicep protector with plate pockets for optional 5" x 8" ballistic plates.
- Removable and adjustable cummerbund for load bearing stabilization.
- Retractable groin protector protects vital areas.
- Versatile internal holster suspension system.
- Side plate pockets can accommodate 5" x 8" ballistic plates.
- Top loading, plate pockets in the front and rear for 8" x 10" or 10" x 12" plates.
- Three integrated "kangaroo" plate pockets, capable of securing AR-15, M16.
- Non-skid "rifle butt retention" surface for both right and left hand weapon mounting.
- Extra snap webbing attachment for rifle sling security when removable shoulder protective pads are not in use.
- Maximum MOLLE Compatible Load Bearing Webbing System.
- Reinforced "Man-Down" Strap.
- Complete tactical armor system includes 5 equipment pouches.
- Default Pouches: (If you would like to change these contact us after your order is made.)
  - PB-PCHA28AC0D: Single, Open Top (x1 M4/M16 Magazine) with Single (x1 9mm magazine) with hook and loop closure.
  - PB-PCHUP0AC0J: Single (x1 General Purpose/ Admin) Vertical, Small 5"h x 5"w x 2.5d with hook and loop and zipper closure.
  - PB-PCHHC0AC0J: Single (x1 Standard Size HandCuff) with hook and loop closure.
  - PB-PCHUP2AC0J: Single (x1 Flash Light Holder) 8.5"h x 2.0"w x 1.5d with hook and loop closure.
  - PB-PCHMS0AC0J: Rifle, Double (x2 Magazine MP5/ 9MM), with hook and loop closure.

#### Reviews

Be the first to review this product



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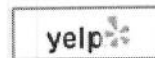
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**PAYMENT METHODS AVAILABLE**





Green Lake County  
 571 County Road A • PO Box 586 • Green Lake, WI 54941-0586  
 Ph. 920-294-4000 • Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee  
 Report for the Month of April 2016**

<b>Deputy contacts for this month</b>	480
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Types of Contacts this month	Number of Contacts
911 Follow-up	19
Adult Transport	22
Agency Assist, Mutual Aid	34
Alarm	4
Animal Noise	0
Animal Problem	12
Bail Jumping	1
Burglary	1
Car/Deer Accident	20
Car/Deer No Officer Sent	1
Citizen Assist	19
Citizen Dispute	2
Custodial Interference	0
Dead Body	1
Deliver Message	0
Disturbance	2
Drugs - Controlled Substance Problem	9
Drugs - Agency Assist	3
Fire	7
Fireworks	0
Found Property	1
Fraud	1
Gas Drive- Off	1
Harassment	1
Information Report	2
Jail Incident	0
Juvenile Transport	5
K-9 Assist	12
K-9 Person Charged	5
K-9 Presentation	3
Lockout	11
Medical Emergency	18

**Sheriff Mark A. Podoll**



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**Types of Contacts this month continued**

Miscellaneous	6
Noise Complaint	2
Officer errand	1
Open Door	2
Ordinance Violation	2
OWI Alcohol/Drugs	5
Parking Problem	1
PD - Traffic Accident w/Damage	5
PI - Traffic Accident, w/Injuries	3
Probation Violation	3
Records Check	13
Scam	0
Sex Assault	0
Snowmobile Complaint	0
Sex Offender Registration	0
Suspicious Person/Circumstance	8
Theft	7
Theft of Identity	2
Threatening	0
Traffic Patrol Requested	1
Traffic Hazard	5
Traffic Misc.	16
Traffic Offense	3
Trespassing	1
Vandalism	4
Violation of Court Orders	0
Wanted Person	4
Weapon Offense	1
Welfare Check	5

**Sheriff Mark A. Podoll**



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Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of April 2016  
Correctional Facility**

Average Daily Population in the Jail for this month	55
-----------------------------------------------------	----

**Inmates in custody for (some inmates have more than one charge)**

Charge	Number of Charges
Assault	10
Destruction of Property	2
Disorderly Conduct	3
Drug related	4
DUI	1
ES Sanctions	4
Homicide	2
Obstructing	10
Probation/Parole	15
Sentenced	25
Sex Offense	2
Threatening	1
Traffic Offense	2
Warrants	3
Weapons Offense	2

**Sheriff Mark A. Podoll**