



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 05/17/2017**

**Amended\* Post Date:**

**The following documents are included in the packet for the Finance Committee on May 24, 2017:**

- 1) Agenda
- 2) Draft minutes from the 04/26/2017
- 3) Credit Card Approval Requests
- 4) Treasurer's Report
- 5) Budget Adjustments



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## Finance Committee Meeting Notice

**Date: May 24, 2017 Time: 10:00 AM**  
**The Green Lake County Government Center, County Board Room**  
**571 County Road A, Green Lake WI**

### Amended\* AGENDA

#### Committee Members

*Harley Reabe, Chairman*  
*Larry Jenkins, Vice-Chair*  
*Robert Lyon*  
*Dennis Mulder*  
*Joanne Guden*

*Elizabeth Otto, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes ~~03/29/2017 and 04/12/2017~~\*04/26/2017
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Vande Lake & Land, LLC Property Update
9. Credit Card Request Approvals
10. Discussion and possible action on outstanding check cancellation policy
11. Treasurer's Monthly Report
12. Tax Deed Update
13. Resolutions/Ordinances
14. Budget Adjustments
15. Budget Review
16. Supervisor's Monthly Claims
17. Clerk's Report
  - Relating to Agenda Items
18. Committee Discussion
  - Future Meeting Dates: Regular Meeting June 28, 2017 at 10:00 am
  - Future Agenda items for action & discussion:
19. Adjourn

\*~~stricken from the agenda~~

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,  
Elizabeth Otto, County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

**FINANCE COMMITTEE**  
**April 26, 2017**

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, April 26, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe  
Larry Jenkins  
Robert Lyon  
Joanne Guden  
Dennis Mulder

Also Present: Liz Otto, County Clerk  
Becky Pence, Hwy Adm Asst  
Jason Jerome, HHS Director  
Cathy Schmit, County Administrator  
Amy Brooks, Hwy Commissioner  
Amanda Toney, Treasurer  
Dawn Klockow, Corporation Counsel  
Sheriff Podoll  
Kayla Yonke, HHS Acct Specialist  
Lori Evans, SO Adm Asst

**AGENDA**

*Motion/second (Mulder/Guden)* to approve the agenda. All ayes. Motion carried.

**MINUTES**

*Motion/second (Guden/Jenkins)* to approve the minutes of March 29, 2017 and April 12, 2017. All ayes. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

**OPEN TAX DEED BIDS**

One sealed bid was received and opened by Chairman Reabe. Bid is for tax deed property #206-01438-000 in the City of Berlin with a property address of 151 N. Kossuth St. Bid amount is \$4,500.00 with 20% included with the bid. Treasurer Amanda Toney gave the information on the property value.

*Motion/second (Guden/Mulder)* to accept the bid of \$4,500.00 from Joann Marie Arroyo Ortiz for the property at 151 N. Kossuth St. All ayes. Motion carried.

**VANDE LAKE & LAND, LLC PROPERTY DISCUSSION**

Treasurer Amanda Toney stated that the April payment has been made.

**TREASURER'S MONTHLY REPORT**

Treasurer's report reviewed. Discussion held. Green Lake County has received \$337,547.03 due to the closure of 2 TIF districts in the City of Berlin. This property will also be included in the tax levy in coming years.

## **TAX DEED UPDATE**

Treasurer Amanda Toney stated that one more payment has come in. Taxpayers have until August to pay.

## **RESOLUTIONS/ORDINANCES**

- Resolution Relating to Cancellation of Outstanding Checks  
Discussion held regarding frequency of check cancellation. Last month the committee requested monthly. Corporation Counsel Klockow will check state statutes to find out if there are guidelines on this.

*Motion/second (Guden/Mulder)* to approve the resolution and send it to County Board for final approval. All ayes. Motion carried.

## **DISCUSSION AND POSSIBLE ACTION REGARDING CREDIT CARDS**

County Administrator Cathy Schmit stated that she has had a positive response from Department Heads. Sheriff Podoll explained how the policy would work in Law Enforcement. One card would have a high credit limit and would be kept in the County Clerk's office for large ticket items in order to take advantage of the cash back option. The Finance committee can adopt this policy without requiring a resolution for County Board.

*Motion/second (Guden/Jenkins)* to approve and implement the Credit Card Policy and Procedures as outlined. All ayes. Motion carried.

## **BUDGET ADJUSTMENTS**

- CCS Contracted Services (HHS) - \$1,000.00 is being transferred to cover additional committee members per diems.
- CARS Bioterror Grant (HHS) - \$5,018.00 has been received in additional grant funding.

*Motion/second (Guden/Jenkins)* to approve both budget adjustments and forward to County Board for final approval. All ayes. Motion carried.

## **BUDGET REVIEW**

2017 revenues and expenses were reviewed through March. Discussion held. Jason Jerome will check into one FRI item in revenues and report back to the committee.

## **SUPERVISOR'S MONTHLY CLAIMS**

Supervisors' claims: \$3,016.32

Lay people: none

*Motion/second (Guden/Mulder)* to approve supervisor's monthly claims. All ayes. Motion carried.

## **CLERK'S REPORT** - None

## **COMMITTEE DISCUSSION**

- **Future meeting dates:** Regular meeting – May 24, 2017 at 10:00 AM
- **Future Agenda:**

**ADJOURNMENT**

*Motion/second (Mulder/Lyon)* to adjourn the meeting at 10:35 AM. All ayes. Motion carried.  
Submitted by,

Liz Otto  
County Clerk

DRAFT


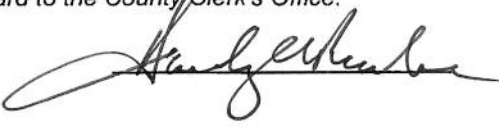
## Request for Credit Card Approval

Department: Administrator  
 Committee: Administrative

Name of Card Holder	Title of Postion	Credit Card Limit
Catherine J Schmit	County Administrator	\$5,000.00

**Justification for Credit Card(s):**

Conference/Training registrations: Hotels/Travel: Equipment/Supplies

Department Head Approval:   
 Date Approved by Committee of Jurisdiction: 5/1/17 (Administrative)  
*Following this acceptance please forward to the County Clerk's Office.*  
 Date Approved By Finance Committee: 

## Request for Credit Card Approval

Department: Treasurer  
 Committee: Admin

Name of Card Holder	Title of Position	Credit Card Limit
<u>Amanda R Toney</u>	<u>County Treasurer</u>	<u>\$ 1,500.00</u>

**Justification for Credit Card(s):**

I only intend to use this card for  
Conference registrations and the  
purchase of our tax forms in the fall

Department Head Approval: *Amanda R Toney*  
 Date Approved by Committee of Jurisdiction: 5/1/17 (Administrative)

*Following this acceptance please forward to the County Clerk's Office.*

Date Approved By Finance Committee: *Amanda R Toney*



## Request for Credit Card Approval

Department: Register of Deeds  
 Committee: Administrative Committee

Name of Card Holder	Title of Position	Credit Card Limit
Sarah Gventer	Register of Deeds	1,500

**Justification for Credit Card(s):**

conferences, hotel, department supplies, training

Department Head Approval:   
 Date Approved by Committee of Jurisdiction: 5/1/17 (Administrative)  
*Following this acceptance please forward to the County Clerk's Office.*  
 Date Approved By Finance Committee: 



## Request for Credit Card Approval

Department: County Clerk  
 Committee: Administrative

Name of Card Holder	Title of Position	Credit Card Limit
Elizabeth Otto	County Clerk	\$1500

**Justification for Credit Card(s):**

Registrations, trainings, hotel reservations, miscellaneous department purchases

Department Head Approval: Elizabeth Otto

Date Approved by Committee of Jurisdiction: 5/1/17 (Administrative)

*Following this acceptance please forward to the County Clerk's Office.*

Date Approved By Finance Committee: Handwritten Signature

## Request for Credit Card Approval

Department: Corporation Counsel  
 Committee: Administrative

Name of Card Holder	Title of Position	Credit Card Limit
Dawn N Klockow	Corporation Counsel	\$1,000.00

**Justification for Credit Card(s):**

Hotel reservation and room charges for conference attendance
Purchase of legal books from Wisconsin Bar Association or Amazon
Purchase of continuing legal education courses from Wisconsin Bar Association

Department Head Approval: *Harley Applebe*  
Dawn N Klockow  
 Date Approved by Committee of Jurisdiction: 5/1/17 (Administrative)  
 Following this acceptance please forward to the County Clerk's Office.  
 Date Approved By Finance Committee: *Harley Applebe*

## Request for Credit Card Approval


**Department:** Department of Health & Human Services


**Committee:** Health & Human Services Board

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Bradley, Betty	Aging/Long Term Care Unit Manager	\$2,000.00
Bradley, Betty	A/LTC Unit Man Food Pantry/Nutrition	\$10,000.00
Jensen, Shelby	Economic Support Unit Man ES/CS	\$5,000.00
Jerome, Jason	Director	\$10,000.00
Munsey, Kathy	Health Unit Manager	\$3,000.00
Schuh, Ed	Fox River Industries	\$3,000.00
Sleezer, Sue	Children & Family Services Manager	\$5,000.00
Vander Sande, Paul	Behavioral Health Unit Manager	\$5,000.00

**Justification for Credit Card(s):**

The above Unit Managers/Director will mainly utilize the credit cards for registering for trainings and making hotel reservations as approved by each training plan annually.
Other purchase include: Food pantry items, Operation Backpack, Angel Tree, gas for Fox River Industries vehicles, etc.

**Department Head Approval:** 

**Date Approved by Committee of Jurisdiction:** 5-8-17 

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

## Request for Credit Card Approval

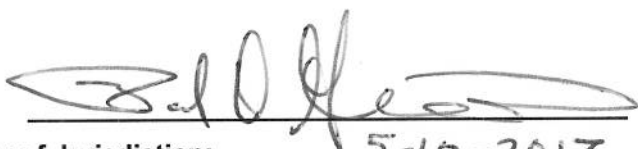
**Department:** Land Conservation

**Committee:** Land Conservation

Name of Card Holder	Title of Position	Credit Card Limit
Paul Gunderson	County Conservationist	\$5,000
Heidi Weishaar	Administrative Assistant	\$5,000
Todd Morris	Soil Conservationist III	\$1,000
Derek Kavanaugh	Soil Conservationist II	\$1,000
Tom Jonker	Soil Conservationist I	\$1,000
Jordan Dornfeld	Soil Conservationist I	\$1,000

**Justification for Credit Card(s):**

All staff at various times need to purchase office supplies, educational materials, meeting supplies and other field related items. County Conservationist and Administrative Assistant will be making training/hotel reservations and/or larger department related purchases, thus the need for a higher credit limit.


**Department Head Approval:** 

**Date Approved by Committee of Jurisdiction:** 5-10-2017

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

## Request for Credit Card Approval

Department: Clerk of Circuit Court

Committee: Judicial Law

Name of Card Holder	Title of Postion	Credit Card Limit
Amy S. Thoma	Clerk of Circuit Court	\$1,000.00

**Justification for Credit Card(s):**

Conferences (hotel reservations); iury trials (purchase iury supplies & iuror meals)

Department Head Approval: *Amy S. Thoma*

Date Approved by Committee of Jurisdiction: 5-10-17

*Following this acceptance please forward to the County Clerk's Office.*

Date Approved By Finance Committee: \_\_\_\_\_



# **GREEN LAKE COUNTY**

## **OFFICE OF THE COUNTY TREASURER**

*Amanda R. Toney*  
*Treasurer and Real Property Lister*

*Office: 920-294-4018*  
*FAX: 920-294-4009*

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05-09-2017

Memo to Finance Committee:

The April sales tax figure was \$81,759.61. A copy of the sales tax comparison is included in the packet.

You will notice on the "Investments" page that some of the CD's have updated balances. When the auditors were here in March they recommended we receipt any accrued interest onto the CD's at the time of accrual. Some of the longer term CD's were receiving interest either quarterly or annually, hence the new CD amounts.

We are now down to 39 parcels on our tax deed list. Mike Biermann, from Green Lake Title, is currently researching these 39 parcels to check for outstanding mortgages, liens and/or judgements. Up until this point, the tax deed process has been minimal work for this department. These title searches start the "busy" time in this process.

Hannah Lueneberg has been out of the office on medical leave since April 25. That means that Stef and I have been busy importing the real estate assessment rolls, either electronically or manually, before the scheduled open book/board of review meetings. Some open book/board of review meetings are already completed. We are also trying our best to stay on top of the day-to-day recordings from the deeds office.

I continue to monitor any Financial Institutions where we have funds invested.

Respectfully submitted,

Amanda R. Toney

**GREEN LAKE COUNTY TREASURER'S REPORT**

**APRIL 2017**

CASH BALANCE: 03-31-2017 1,791,124.07

**RECEIPTS:**

General:	707,233.25
Redemption Tax - Principle:	67,015.28
Redemption Tax - Interest	13,426.83
Redemption Tax - Penalty	6,713.42
Postponed & Delinquent Tax - Principle:	185,356.04
Postponed & Delinquent Tax - Interest:	2,597.29
Postponed & Delinquent Tax - Penalty	1,298.66
Sales Tax Deposit from State	81,759.61

**TOTAL RECEIPTS:** 1,065,400.38 2,856,524.45

**DISBURSEMENTS:**

General Maintenance:	982,883.71
Direct Deposit Payroll	521,367.91
DHHS Deposit to LGIP	207,044.44
Payroll deductions and taxes	544,172.64
Sales Tax Money Transfer to LGIP	85,736.81
Bank fee	8.00
Real Estate Transfer Fees	0.00
Transfer to Flex/HRA account	7,856.56
Stop Payment Fee	30.00
Lottery Credit paid to taxing entities	437,592.03
Outstanding check resolution	-572.29
Retirement Transfer Correction from January	-2,000.00
Voided Checks from Previous Months	0.00

**TOTAL DISBURSEMENTS:** 2,784,119.81

**TREASURER'S CASH BALANCE:** 72,404.64

**BANK RECONCILIATION**

Green Lake Horicon Bank-Checking:	690195	435,287.90
Green Lake Horicon Bank - Money Market:	690224	<u>29,074.34</u>

**TOTAL** 464,362.24

Less Outstanding Checks 391,957.60

Available Bank Balance 72,404.64

Cash in Office 04/30/17 0.00

04/30/17 CASH BALANCE	<span style="border: 1px solid black; padding: 2px;">72,404.64</span>
TREASURER'S CASH	<span style="border: 1px solid black; padding: 2px;">72,404.64</span>
DIFFERENCE	<span style="border: 1px solid black; padding: 2px;">0.00</span>

**GREEN LAKE COUNTY TREASURER'S REPORT**

**APRIL 2017**

**RECONCILIATION OF RECEIPTS & DEPOSITS**

Cash in Office	March 31, 2017	0.00
Total Receipts	APRIL 2017	<u>1,065,400.38</u>
<b>SUB TOTAL</b>		<b>1,065,400.38</b>
Less Deposits for Month:		<u>1,065,400.38</u>
Cash in Office	4/30/2017	0.00

**PROOF OF OUTSTANDING CHECKS**

Outstanding Checks	March 31, 2017	105,247.92
Total Disbursements	APRIL 2017	2,784,119.81
	<b>SUB TOTAL</b>	<b><u>2,889,367.73</u></b>
Less Checks Cashd by Bank		1,614,327.90
DHHS Deposit to LGIP		207,044.44
Payroll deductions and taxes	(from 690224 account)	146,814.39
Sales Tax transfer to LGIP		85,736.81
Bank fee		8.00
Real Estate Transfer Fees		0.00
Transfer to Flex/HRA account		7,856.56
Stop Payment Fee		30.00
Lottery Credit paid to taxing entities		437,592.03
Retirement Transfer Correction from January		-2,000.00
Voided Checks from Previous Months		0.00
<b>Outstanding Checks</b>	<b>4/30/2017</b>	<b>391,957.60</b>

**2017 INTEREST REVENUE**

*(PROJECTED BUDGET: \$70,000.00)*

1/31/17 Money Markets	January Interest	\$3,586.07
2/28/17 Money Markets	February Interest	\$3,895.19
3/31/17 Money Markets	March Interest	\$5,884.26
4/30/17 Money Markets	April Interest	\$4,021.11
Money Markets	May Interest	
Money Markets	June Interest	
Money Markets	July Interest	
Money Markets	August Interest	
Money Markets	September Interest	
Money Markets	October Interest	
Money Markets	November Interest	
Money Markets	December Interest	
	<b>TOTAL</b>	<b><u>\$17,386.63</u></b>

**HORICON BANK ACCOUNTS**

**Balance as of 04/30/17**

Flex/HRA Checking Account #2395	\$4,209.25
Flex/HRA Money Market Account #2366	\$512,883.11
Gelhar Escrow Account #8674	\$34,666.46



**GREEN LAKE COUNTY TREASURER'S REPORT**

**INVESTMENTS JANUARY 2017**

**LOCAL GOVERNMENT INVESTMENT POOL**

#824000

<u>Date</u>		<u>Account #01</u>
03/31/17	Balance L.G.I.P.	392,581.78
04/05/17	HFS Comm Aids	8,965.00
04/05/17	DWD Core Payment	79,407.18
04/10/17	DWD Core Payment	17,753.65
04/13/17	DWD Core Payment	6,565.88
04/28/17	DWD Core Payment	8,771.00
04/28/17	DWD Core Payment	85,581.73
04/28/17	Interest	265.30
04/30/17	Balance L.G.I.P.	<b>\$599,891.52</b>

**INSTITUTIONS**

<u>Date Started</u>			<u>PRINCIPLE</u>	<u>YIELD RATE</u>	<u>DUE DATE</u>	
04/01/15	Markesan State Bank CD	25 month	#1103782	512,637.57	1.25%	05/01/17
01/27/17	Horicon Bank CD	6 month	#100000076765	500,000.00	0.50%	07/28/17
01/31/17	Farmers & Merchants Bank CD**	6 month	#708244	1,000,000.00	1.10%	07/31/17
03/23/17	First National Bank - CD**	145 days	#8845716	850,000.00	0.65%	08/15/17
03/17/17	Horicon Bank CD**	5 month	#100000076869	1,000,000.00	0.50%	08/17/17
03/24/17	Bank Mutual	148 days	#707-2040889	650,000.00	0.81%	08/18/17
09/15/16	Farmers & Merchants Bank CD**	12 month	#707263	650,000.00	1.00%	09/15/17
03/20/17	Farmers & Merchants Bank CD**	6 month	#708494	1,000,000.00	1.10%	09/20/17
01/31/17	First National Bank - CD**	9 month	#8769374	1,000,000.00	0.85%	10/28/17
12/01/15	Farmers & Merchants Bank CD**	24 month	#704462	2,026,006.03	1.30%	12/01/17
09/09/14	Farmers & Merchants Bank CD**	39 month	#703152	2,040,161.90	1.00%	12/09/17
04/14/17	First National Bank - CD**	12 month	#8631292	1,011,045.46	1.10%	04/14/18
10/30/13	Citizens Community Federal	Money Market	20033645	162,785.12	0.25%	
04/20/11	Farmers & Merchants Bank**	Money Market	310818	3,952,578.71	1.00%	
03/18/15	First Business Bank	Money Market	7017-03210	2,736.84	0.45%	
11/01/15	Horicon Retirement	Money Market	1424497	146,825.28	0.50%	
08/05/13	Ripon Horicon Bank	Money Market	831744	6,176.71	0.15%	
<b>TOTAL</b>				<b>\$16,510,953.62</b>		

**SALES TAX**

	<u>2017 PRINCIPLE</u>	<u>2017 INTEREST</u>	<u>TOTAL SALES TAX</u>	<u>Retailer Collection Period</u>
<b>BALANCE 12/31/16</b>			2,644,895.49	
01/01/17	118,892.52	543.84	119,436.36	October, 2016
02/02/17	85,317.33	593.90	85,911.23	November, 2016
03/03/17	111,261.11		111,261.11	December, 2016
03/31/17	8,693.98	574.71	9,268.69	Remaining Sales Tax Funds
04/30/17	85,736.81	405.30	86,142.11	January, 2017
<b>TOTAL COLLECTED IN 2017</b>	<b>409,901.75</b>	<b>2,117.75</b>	<b>\$3,056,914.99</b>	
<b>TOTAL 2017 LOAN PAYMENTS</b>			<b>2,291,750.00</b>	
<b>BALANCE OF SALES TAX FUNDS</b>			<b>\$765,164.99</b>	

**SALES TAX INVESTMENTS**

<u>Institution</u>	<u>C.D. #</u>	<u>Term</u>	<u>Principle Invested</u>	<u>Int. Rate</u>	<u>Due Date</u>
4/30/2017 LGIP Sales Tax Account #09			765,164.99		
<b>Total Funds Held in Trust</b>			<b>\$765,164.99</b>		

<u>PAYMENT DATE</u>	<u>LOAN PAYMENT AMOUNT</u>		<u>TOTAL</u>	
03/01/17	294,318.75	Paid on 2/28/2017	294,318.75	Justice Center Loan Payment-DTC
04/01/17	497,431.25	Paid on 3/31/2017	497,431.25	Justice Center Loan Payment-DTC
04/01/17	1,500,000.00	Paid on 3/31/2017	1,500,000.00	Sales Tax CD for Bond Refinance
09/01/17			0.00	Justice Center Loan Payment-DTC
10/01/07			0.00	Justice Center Loan Payment-DTC
			<b>\$2,291,750.00</b>	<b>Total Paid on Loan in 2017</b>

\*\* Collateralized Investment

**APRIL 2017**

**EFFECTIVE INTEREST RATES - OVERALL**

<b><u>INSTITUTION</u></b>	<b><u>AMOUNT</u></b>	<b><u>ACCOUNT NUMBER</u></b>	<b><u>RATE</u></b>
L.G.I.P.	1,370,263.55		0.58%
Markesan State Bank CD	512,637.57	#1103782	1.25%
Horicon Bank CD	500,000.00	#100000076765	0.50%
Farmers & Merchants Bank CD**	1,000,000.00	#708244	1.10%
First National Bank - CD**	850,000.00	#8845716	0.65%
Horicon Bank CD**	1,000,000.00	#100000076869	0.50%
Bank Mutual	650,000.00	#707-2040889	0.81%
Farmers & Merchants Bank CD**	650,000.00	#707263	1.00%
Farmers & Merchants Bank CD**	1,000,000.00	#708494	1.10%
First National Bank - CD**	1,000,000.00	#8769374	0.85%
Farmers & Merchants Bank CD**	2,026,006.03	#704462	1.30%
Farmers & Merchants Bank CD**	2,040,161.90	#703152	1.00%
First National Bank - CD**	1,011,045.46	#8631292	1.10%
Citizens Community Federal	162,785.12	20033645	0.25%
Farmers & Merchants Bank	3,952,578.71	310818	1.00%
First Business Bank	2,736.84	7017-03210	0.45%
<i>GL Cty Retirement-Horicon</i>	<i>146,825.28</i>	<i>1424497</i>	<i>0.50%</i>
<i>Ripon Horicon Bank</i>	<i>6,176.71</i>	<i>831744</i>	<i>0.15%</i>
<i>Horicon Bank</i>	<u><i>29,074.34</i></u>	<i>690224</i>	<u><i>0.05%</i></u>
	17,910,291.51		Average APY 0.74%

**TOTAL INVESTED**

**17,728,215.18**

Average Investment APY **0.84%**

**MONTHLY**

**AVERAGE**

January 2017	0.73%
February 2017	0.73%
March 2017	0.75%
April 2017	0.74%
May 2017	
June 2017	
July 2017	
August 2017	
September 2017	
October 2017	
November 2017	
December 2017	

<b>Date</b>	<b>Institution</b>	<b>Account #</b>	<b>Amount</b>	
1/31/2017	Horicon	1000008674	4.42	
1/31/2017	Horicon	1000002366	58.45	
1/31/2017	LGIP	Account #1	115.86	
1/31/2017	LGIP	Account #9	543.84	
1/31/2017	LGIP	Account #11	2.34	
1/31/2017	Citizens Community	20033645	64.14	
1/31/2017	Farmers & Merchants	310818	2,795.69	
1/31/2017	First Business Bank	7017-03210	0.12	
1/31/2017	Horicon Retirement	1424497	0.54	
1/31/2017	Ripon Horicon Bank	831744	0.67	\$3,586.07
2/28/2017	Horicon (Gelhar Esc.)	1000008674	3.89	
2/28/2017	Horicon (Flex MM)	1000002366	64.56	
2/28/2017	LGIP	Account #1	148.97	
2/28/2017	LGIP	Account #9	593.90	
2/28/2017	LGIP	Account #11	2.31	
2/28/2017	Citizens Community	20033645	56.14	
2/28/2017	Farmers & Merchants	310818	3,024.51	
2/28/2017	First Business Bank	7017-03210	0.11	
2/28/2017	Horicon Retirement	1424497	0.21	
2/28/2017	Ripon Horicon Bank	831744	0.59	\$3,895.19
3/31/2017	Horicon (Gelhar Esc.)	1000008674	4.42	
3/31/2017	Horicon (Flex MM)	1000002366	69.93	
3/31/2017	LGIP	Account #1	1,489.28	
3/31/2017	LGIP	Account #9	574.71	
3/31/2017	LGIP	Account #11	2.68	
3/31/2017	Citizens Community	20033645	61.29	
3/31/2017	Farmers & Merchants	310818	3,680.98	
3/31/2017	First Business Bank	7017-03210	0.11	
3/31/2017	Horicon Retirement	1424497	0.19	
3/31/2017	Ripon Horicon Bank	831744	0.67	\$5,884.26
3/31/2017	Horicon (Gelhar Esc.)	1000008674	4.27	
3/31/2017	Horicon (Flex MM)	1000002366	64.88	
3/31/2017	LGIP	Account #1	265.30	
3/31/2017	LGIP	Account #9	405.30	
3/31/2017	LGIP	Account #11	2.79	
3/31/2017	Citizens Community	20033645	31.21	
3/31/2017	Farmers & Merchants	310818	3,246.03	
3/31/2017	First Business Bank	7017-03210	0.11	
3/31/2017	Horicon Retirement	1424497	0.47	
3/31/2017	Ripon Horicon Bank	831744	0.75	\$4,021.11



# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 12, 2017  
 Department: County Clerk  
 Amount: \$300.00  
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Moving Child Support portion of Maintenance Contracts from Purchasing/Utilities to Child Support

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**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
17-207-38-51330-206-460	Maint Contracts - Copier	\$ -	\$ 300.00	\$ 300.00
17-100-04-51430-206-000	Maint Contracts	\$ 14,000.00	\$ (300.00)	\$ 13,700.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: Elizabeth Otto  
 Date Approved by Committee of Jurisdiction: 5/2/17 (P+I)

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 12, 2017  
 Department: Highway  
 Amount: \$5,200.00  
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Move \$5,200.00 from Maintenance Department 17-100-06-51600-247-005 into Highway.  
Highway will be responsible for building maintenance and/or repairs at both Green Lake and Manchester  
facilities. Also the expenditures to date \$1,566.36 will be journalized from Maintenance into Highway.

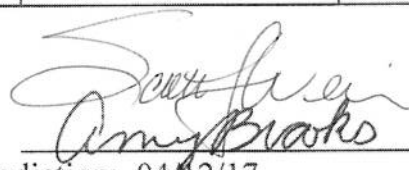
**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
17-100-06-51600-247-005	Maintenance Highway	\$ 5,200.00	\$ (5,200.00)	\$ -
17-701-29-53270-247-000	General Building Maint	\$ -	\$ 5,200.00	\$ 5,200.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: \_\_\_\_\_

  
 Amy Brooks

Date Approved by Committee of Jurisdiction: 04/12/17

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Property & Insurance Committee: 5/2/17 (P+I)

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_