

FINANCE COMMITTEE
May 24, 2017

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, May 24, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Joanne Guden
Dennis Mulder

Also Present: Liz Otto, County Clerk
Becky Pence, Hwy Adm Asst
Lori Evans, SO Adm Asst
Amy Brooks, Hwy Commissioner
Amanda Toney, Treasurer
Jason Jerome, HHS Director
Cathy Schmit, County Administrator

AGENDA

Motion/second (Guden/Mulder) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Mulder) to approve the minutes of April 26, 2017. All ayes. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

VANDE LAKE & LAND, LLC PROPERTY DISCUSSION

Treasurer Amanda Toney stated that the May payment has been made.

CREDIT CARD REQUEST APPROVALS

Credit card requests received from Highway, County Administrator, Treasurer, Register of Deeds, County Clerk, Corporation Counsel, HHS unit managers, Land Conservation, and Clerk of Circuit Courts.

Motion/second (Mulder/Guden) to approve all credit card requests as submitted. All ayes. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON OUTSTANDING CHECK CANCELLATION POLICY

Treasurer Amanda Toney had an email from Corporation Counsel Dawn Klockow outlining the guidelines set forth in WI §403.304 regarding stale dated checks. She recommends a resolution be sent to County Board on a quarterly basis to cancel checks that are 90 days past the 6 month void date. Discussion held.

Motion/second (Guden/Jenkins) to forward a resolution to County Board twice a year in July and December to cancel outstanding checks. All ayes. Motion carried.

TREASURER’S MONTHLY REPORT

Treasurer’s report reviewed. Discussion held.

TAX DEED UPDATE

Treasurer Amanda Toney stated that 39 properties are currently being researched by Green Lake Title for open liens and other encumbrances. Letters will be sent out within the next couple of weeks to property owners.

RESOLUTIONS/ORDINANCES - None

BUDGET ADJUSTMENTS

- Copier maintenance contracts – move \$300.00 from general copier maintenance to Child Support budget to allow for tracking and reimbursement purposes
- Maintenance to Highway General Building Maintenance - \$5,200.00 moved from the Maintenance budget to Highway General Building Maintenance. Highway will now be responsible for their own repairs at both highway shops.

Motion/second (Jenkins/Mulder) to approve budget adjustments and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Discussion held on various questions from committee on revenues and expenditures for April.

SUPERVISOR’S MONTHLY CLAIMS

Supervisors’ claims: \$4,223.24

Lay people: none

Motion/second (Guden/Jenkins) to approve supervisor’s monthly claims. All ayes. Motion carried.

CLERK’S REPORT - None

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – June 28, 2017 at 10:00 AM
- **Future Agenda:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 10:20 AM.

Submitted by,

Liz Otto
County Clerk