

**PROPERTY AND INSURANCE COMMITTEE**  
**March 15, 2016**

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, March 15, 2016 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Gene Thom  
Harley Reabe  
Vicki Bernhagen  
Richard Trochinski  
Patti Garro

Also Present: Marge Bostelmann, County Clerk  
Scott Weir, Maintenance  
Ron Severson, Maintenance  
Jack Meyers, Supervisor  
Dawn Klockow, Corporation Counsel  
Ed Schuh, FRI  
Linda Van Ness, HHS  
Joy Waterbury, Supervisor

**AGENDA**

*Motion/second (Garro/Trochinski)* to approve the amended agenda. Motion carried.

**DISCUSSION ON FRI BUILDING, LEASE AGREEMENT AND RESPONSIBILITY OF TENANT**

Linda Van Ness and Ed Schuh presented background information on Disability Services, Inc. (DSI) and Fox River industries (FRI). The lease expired in December of 2013. A new lease needs to be signed. Klockow stated the county is a “hold over” tenant which means the county is there without a lease. The lease stated that any remodeling needs permission from the landlord and improvements become part of the building. If improvements are made, such as remodeling the bathroom, a longer lease may be a good idea. Schuh will look in to obtaining a longer lease.

Discussion was held on maintenance responsibilities between the County maintenance department and FRI. Jodi Traas, from Aegis Corporation will be asked to do an inspection of the building to determine code violations and look at options.

**DISCUSSION AND ACTION ON FRI BATHROOM REMODELING PROJECT**

The project will be put on hold for now.

*Motion/second(Garro/Reabe)* to postpone action on the FRI bathroom remodeling project bid until the next P&I meeting on April 5<sup>th</sup>. Motion carried.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular Meeting: April 5, 2016 at 5:00 pm.

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

*Motion/second(Garro/Reabe)* to adjourn at 5:35 pm. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk