



# GREEN LAKE COUNTY

## Land Conservation Department

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### **Land Conservation Committee Meeting Notice**

**Date: April 14, 2016 Time: 9:00 AM**  
**Committee Room #0903, Green Lake County Government Center**  
**571 County Rd A, Green Lake WI**

### **AGENDA**

#### **Committee Members**

*Michael Stoddard,  
Chair  
David Richter  
Vice-Chair  
Patricia Garro  
Joanne Guden  
Maureen Schweder  
Arnold Dahlke,  
FSA Member*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of March 10, 2016 Minutes
6. Public Comments (3 min limit)
7. Appearances
8. Monthly Staff Report & Upcoming Projects
9. Lake and River Report
  - a) New Account Approval
10. Farmland Preservation Program
11. Equipment Request
12. Arbor Day
13. Department Merging Discussion
14. Department Vacancy Discussion
15. Soil Conservation Position Re-Classification
16. Vouchers
17. Correspondence
18. Committee Discussion
  - Future Meeting Dates: May 12, 2016 at 9:00 AM
  - Future Agenda items for action & discussion
19. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact the Land Conservation Office at 294-4051 not later than Noon on the day preceding the meeting.

**"Our highest responsibility is to protect and enhance land and water resources that will sustain current and future generations."**

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**LAND CONSERVATION COMMITTEE  
March 10, 2016 - MINUTES**

The meeting of the Green Lake County Land Conservation Committee was called to order by Chairman Michael Stoddard at 9:00AM on March 10, 2016 in the Committee Room #0903 of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Michael Stoddard, Chair  
Joanne Guden  
Maureen Schweder  
David Richter  
Patricia Garro  
Arnold Dahlke, Jr., FSA Member

Excused:

Staff Present: Paul Gunderson  
Heidi Weishaar

Others Present: Harley Reabe  
Caleb Zahn  
Todd Morris

**AGENDA**

***Motion/second (Garro/Guden)*** to approve the agenda. Motion carried.

**MINUTES**

***Motion/second (Guden/Garro)*** to approve and file the February 11, 2016 meeting minutes with noted changes. Motion carried.

**PUBLIC COMMENTS**

**APPEARANCES**

Zahn reported signups for latest NWQI program. Deadline for enrollment has been extended to June 2016.

**COUNTY GARDEN PROJECT**

Since the county raised bed garden was not used last year, and had no plans for this year, Todd Morris suggested his idea of using it to grow fresh produce to donate to the local food pantry. All work would be done voluntarily by the LCD staff. The committee thought it was a great idea and some even expressed interest in helping.

**MONTHLY STAFF REPORT & UPCOMING PROJECTS**

Written report was reviewed.

**LAKE AND RIVER REPORT**

Written report was reviewed.

## **DATCP COST SHARE APPROVAL**

None at this time

## **POSTER CONTEST UPDATE**

Gunderson showed committee the winning posters that were taken to the state conference and discussed the judging procedure. NRCS donated "Conservation Trees and Shrubs" booklets as gifts for the local winners.

## **FARMLAND PRESERVATION PROGRAM**

Gunderson discussed the ongoing process of Inspection Reports and issuing unique numbers for Certificate of Compliance forms that will be needed starting in 2016 to claim the Farmland Preservation credit.

## **WI LAND + WATER ANNUAL CONFERENCE**

Gunderson read three resolutions that had been voted on at the Annual WI Land + Water Business Meeting. It was also noted that the donation from the Green Lake Conference Center earned \$335.00 for the state youth conservation and education programs.

## **ARBOR DAY**

The date has been set for April 29, 2016. Advertising and invitations will begin within a week or so.

## **2016 COMMITTED FUNDS**

*Motion/Second (Guden/Richter)* to approve 2016 committed funds. Motion carried.

## **VOUCHERS**

*Motion/second (Garro/Richter)* to approve vouchers totaling \$ 6,601.86 as presented. Motion carried.

## **CORRESPONDENCE**

A letter was read from a disgruntled landowner in the Drainage District that referred negatively to one of our Land Conservation employees. It was explained that our employee has no authority on the Drainage Board, but acts only as a liaison for meetings.

## **COMMITTEE DISCUSSION**

- Future Meeting Dates: April 14, 2016 at 9:00AM in the Committee Room #0903 of the Green Lake County Government Center in Green Lake.
- Future Agenda items for action & discussion

## **ADJOURN**

*Motion/second (Richter/Garro)* to adjourn at 10:10AM. Motion carried.

Respectfully submitted,

Heidi Weishaar  
Recorder

**Land Conservation Committee**  
**April 14, 2016 Monthly Staff Report**

March/April 2016 Projects

1. Review Nutrient Management Plans submitted (26 plans).
2. Work on reassessment for drainage board, sent out mailings.
3. Design completed for grassed waterway.
4. Design completed for lined waterway.
5. WI Land & Water Conference – Elkhart Lake
6. Work on FPP Database and Issue Certificates of Compliance
7. Attended AFIC ( Agency Farmer Interface Coalition) held by UWEX
8. Completed Training for Nutrient Management Planners
9. Finished organizing and entering FPP data into Farmplan database.
10. Finished assigning new COC numbers to participating landowners.
11. Made necessary changes to Workinglands Back End data within Access database.
12. Identify and create new file folders to correspond with newly acquired Certificate of Compliance numbers for each landowner and consolidate files where needed. Make other changes as needed to make filing system as efficient as possible.
13. Construction Site Erosion Control & Storm Water Mgmt. assistance:
  - A. Screen projects for erosion control permits: 1
  - B. New erosion control permits: 0
  - C. Followup of existing permits: 2
  - D. New stormwater mgmt. permits: 0
  - E. Followup of existing stormwater mgmt.. permits: 0
  - F. Review of recent Land Use Permits, Conditional Use Permits, Rezoning and Variance requests for permit requirements: 10
  - G. Investigate CSEC & SWM concerns and permit coverage: 0
  - H. Organization, records, filing, etc.
13. Other assistance:
  - A. FPP: Issue Certificate of Compliance with Soil and Water Conservation Standards (CoC): 3
  - B. FPP: Assist with 2015 Annual Cons. Compliance Certification (ACCC): 4
  - C. FPP: Review parcel rezone for eligibility revision: 1
  - D. FPP: Display program forms for public information.
  - E. FPP: Research, update and organize tax credit and conservation compliance regulations.
  - F. Followup with customers for out-of-office staff.
  - G. Followup on manure management concerns.
  - H. Emerald Ash Borer (EAB): Answer inquiry about GLC's plan for addressing.
14. Training:
  - A. Attended: WLWCA annual conference.
  - B. Attended: Tile Drainage on Ag Lands by UWEX
  - C. In-house CoC completion and recordkeeping.
  - D. Recordkeeping and considering training opportunities.

Future

1. Provide information and assistance to landowners with planning, developing and implementing soil and water conservation and enhancement practices.
2. Administer the CSEC&SWM code.
3. FPP and NR151 compliance checks and conservation plan revisions.
4. Attend conferences and trainings to increase knowledge and scope of soil and water conservation experience.
5. Timekeeping and reports.

**Lake and River Report**

To be discussed at the meeting.