

GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

HEALTH & HUMAN SERVICES
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Post Date: June 12, 2018
***AMENDED**

The following documents are included in the packet for the Department of Health & Human Services Board held on Monday, June 11, 2018

- June 11, 2018 DHHS meeting agenda 5:00 p.m.
- DHHS Draft Minutes – May 14, 2018
- ADRC Committee Draft Minutes 5/17/18
- Commission on Aging Advisory Committee Minutes 5/16/, 2018
- Family Resource Council minutes 6/4/18
- *Behavioral Health Unit Report May 2018
- *Children & Family Services Report May 2018
- Fox River Industries Report May 2018
- Health Unit/Environmental Health Report May 2018
- Ordinance Creating Chapter 19, Article III Miscellaneous Committees and Commissions
- Line Item Transfer – Aging TEFAP
- Line Item Transfer – Behavioral Health Crisis Travel/Training
- Line Item Transfer – Children & Family Services – Foster Care Admin
- Line Item Transfer – Fox River Industries Training – Production
- Line Item Transfer – Fox River Industries - Telephone



GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

Office: 920-294-4070 FAX: 920-294-4139 Email: alcdhhs@co.green-lake.wi.us

Health & Human Services Committee Meeting Notice

Date: June 11, 2018 Time 5:00 PM

Green Lake County Government Center

571 County Rd A, COUNTY BOARD Room #0902 Green Lake WI

AGENDA

Committee Members

*Joe Gonyo,
Chairman
Brian Floeter
John Gende
Nancy Hoffman
Harley Reabe
Richard Trochinski
Joy Waterbury
Charlie Wielgosh
Vacant*

*Karen Davis,
Secretary*

Kindly arrange to be present, if
unable to do so, please notify our
office. Sincerely, Karen Davis,
Administrative Assistant

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes 5/14/18
5. Correspondence:
6. Veteran's Service Office Report
7. Advisory Committee Reports
 - ADRC Committee – (Waterbury/Gende) Meeting May 17, 2018
 - Aging Advisory Committee – (Trochinski) Meeting May 16, 2018
 - Family Resource Council – (Trochinski) meeting June 4, 2018
 - ADVOCAP/Headstart Report (Gonyo/Waterbury)
8. Unit Reports
9. Resolution/Ordinance
 - Ordinance Creating Chapter 19, Article III Miscellaneous Committees and Commissions
10. Budget
 - Line Item Transfer
 - Aging TEFAP
 - Behavioral Health Crisis Travel/Training
 - Children & Family Services – Foster Care Admin
 - Fox River Industries Training - Production
 - Fox River Industries Telephone
11. Committee Discussion
 - Future DHHS Meeting Date (June 11, 2018 at 5:00 p.m.)
 - Future Agenda items for action & discussion
12. Adjourn

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, MAY 14, 2018 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Harley Reabe, Vice Chairman
Richard Trochinski, Member
Joy Waterbury, Member
Nancy Hoffman, Member
Brian Floeter, Member
John Gende, Member
Charlie Wielgosh, Member

OTHERS PRESENT: Jason Jerome, Director
Karen Davis, Administrative Assistant
Dawn Klockow, Corporation Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:02 p.m. by Secretary Davis.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Election of Chair: Davis opened nominations for Chairman of the Health and Human Services Board. Motion/second (Trochinski/Wielgosh) to nominate Joe Gonyo as Chairman. Davis questioned three times if there were any other nominations. Hearing none, motion/second (Trochinski/Wielgosh) to close the nominations. All ayes. Motion carried. Motion/second (Trochinski/Wielgosh) to cast a unanimous ballot for Joe Gonyo for Chairman. All ayes. Motion carried.

Gonyo opened nominations for Vice Chairman of the Health and Human Services Board. Motion/second (Gende/Trochinski) to nominate Harley Reabe for Vice Chairman. All ayes. Motion carried. Gonyo questioned three times if there were any other nominations. Hearing none, motion/second (Trochinski/Waterbury) to close the nominations. All ayes. Motion carried.

Gonyo declared Reabe the Vice Chair of the Health & Human Services Board.

Action on Minutes: Motion/second (Trochinski/Gende) to approve the minutes of the 4/12/18 Health & Human Services Board meeting as presented. All ayes. Motion carried.

Correspondence: Jerome reported that Brian Floeter submitted his letter of resignation as lay member for the Health & Human Services Board.

Veteran's Service Office Report: No report.

Advisory Committee Reports: ADRC Committee: The meeting will be held May 17, 2018.

Aging Advisory Committee: The next meeting will be held May 16, 2018.

Family Resource Council: The next meeting will be held June 4, 2018.

Transportation Coordinating Committee: The Transportation Coordinating Committee meeting was held May 2, 2018. Trochinski reported regarding the meeting. The May 2, 2018 draft minutes are on file.

Advocap/Headstart Report: Gonyo reported that he attended an Executive meeting. Discussion followed.

Unit Reports: The Health/Environmental report was received and on file.

Resolution/Ordinance: Resolution to Create the Green Lake Criminal Justice Collaborating Council: Jerome explained the request to create the Green Lake Criminal Justice Collaborating Council. Motion/second (Waterbury/Trochinski) to approve the Resolution to Create the Green Lake Criminal Collaborating Council. All ayes. Motion carried.

Repealing Ordinance 127-74, Ch. 19, Article I, Commission on Aging adopted on August 20, 1974 and as amended by Ordinance 207-79 (5/15/79); 240-80 (12/16/80) 607-96 (4/10/86); 613-96 (6/18/86) and 316-86 (4/14/86) and recreating Ch. 19, Article I, Commission on Aging: Jerome presented the Repealing Ordinance 127-74, Ch. 19, Article I, Commission on Aging adopted on August 20, 1974 and as amended by Ordinance 207-79 (5/15/79); 240-80 (12/16/80) 607-96 (4/10/86); 613-96 (6/18/86) and 316-86 (4/14/86) and recreating Ch. 19, Article I, Commission on Aging to have the correct information with changes within the County structure. Motion/second (Reabe/Waterbury) to approve Repealing Ordinance 127-74, Ch. 19, Article I, Commission on Aging adopted on August 20, 1974 and as amended by Ordinance 207-79 (5/15/79); 240-80 (12/16/80) 607-96 (4/10/86); 613-96 (6/18/86) and 316-86 (4/14/86) and recreating Ch. 19, Article I, Commission on Aging. All ayes. Motion carried.

Floeter was seated at 5:29 p.m.

Resolution Relating to Recognizing Elder Abuse Awareness Day: Jerome presented the Resolution Relating to Recognizing Elder Abuse Awareness Day on June 15, 2018. Discussion followed. Motion/second (Reabe/Gonyo) to approve the Resolution Relating to Recognizing Elder Abuse Awareness Day. All ayes. Motion carried.

Policies: Financial Policy Update - 2.1 Cash Receipts and Deposits: Jerome presented/explained the revised Financial Policy - 2.1 Cash Receipts and Deposits. Discussion followed. Motion/second (Waterbury/Trochinski) to approve the Financial Policy - 2.1 Cash Receipts and Deposits. All ayes. Motion carried.

Budget: Line Item Transfer - Interpreter Fees Child Support: Jerome presented/explained the Line Item Transfer - Interpreter Fees Child Support. Discussion followed. Motion/second to approve (Reabe/Gende) to approve the Line Item Transfer - Interpreter Fees Child Support. All ayes. Motion carried.

Committee Discussion: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be Monday, June 11, 2018 **at 5:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: None.

Adjournment: Gonyo adjourned the meeting at 5:39 p.m.

DRAFT



Aging & Disability Resource Center
Serving Adams, Green Lake, & Waushara Counties
1-877-883-5378
ADRC Governing Board Minutes
May 17, 2018

- I. **Certification of Open Meeting Law**
- II. **Pledge of Allegiance**
- III. **Call to Order** – Chairman Warren Brewer called the meeting to order at 1:00pm.
- IV. **Introduction of New Members, if applicable.** Dennis Wedde introduced himself. He is a newly appointed Waushara County Board member.
- V. **Roll Call/Mileage –**
- | <u>Adams:</u> | <u>Green Lake:</u> | <u>Waushara:</u> |
|---------------|--|---|
| Marge Edwards | John Gende Suzi Giesen Joy Waterbury | Warren Brewer Linda Manske Dennis Wedde |
- Absent:** Jack Arnold & Jerry Lauer
Guest(s):
ADRC Staff: Jennifer Dille & Julie Johannes
- VI. **Adoption of the Agenda:** *Motion was made to adopt the agenda by Marge Edwards, seconded by Dennis Wedde. Motion carried.*
- VII. **Approval of Minutes of the Previous Meeting:** *Motion by Linda Manske to approve the minutes of February 8, 2018, seconded by Joy Waterbury. Dennis Wedde abstained. Motion carried.*
- VIII. **Public Comment (3 minutes/person, maximum of 15 minutes):** None
- IX. **REPORTS:**
- A. **ADRC Local Activities (Jennifer Dille):**
- Staffing Updates:** Jennifer reported that Jamie O'Dell had resigned her position as Resource Specialist in Adams County to pursue a job with TMG. Her last day was May 9th. Interviews for that position were held in Adams County on May 8th. The position was offered to an internal candidate who turned the offer down. The position will be reposted. Matt Wecker and Sandy Reinke will continue to share the DBS responsibilities in Adams County at least through 2018.
 - ADRC Month:** May is ADRC month. Some outreach activities have been planned, although not as many as hoped due to the transition in Adams. Jennifer encouraged the ADRC Board members to like the ADRC Facebook page.
 - Staff Presentation:** Julie Johannes presented Options/Enrollment Counseling. Julie walked through the process of what an ADRC staff member does when meeting with clients. She explained how they go over the options that are available to the client through the States Long Term Care programs.

B. **State Activity (Jennifer Dille):**

1. **ADRC Directors Meeting Updates:** Jennifer shared minutes from the last two Directors meetings with the Board. There were some questions regarding reallocation and when that process would be finalized. It is anticipated to be ready by May of 2019.

2. **Family Care Expansion-Adams County:** The ADRC was informed in late April that the transition of Adams County from the current COP/CIP waiver to Family Care/IRIS would begin May 1st, 2018. The ADRC has until June 14th, 2018 to transition all current COP/CIP Waiver participants to either Family Care or IRIS. Resource Specialists from all 3 sites, including Jennifer, are meeting with clients to accomplish this process. Marge Edwards thanked the other sites for helping with this transition.

B. **Advocacy Update:** Jennifer shared four key issues for Wisconsin's Aging Advocates and things to watch for in the 2019-2021 budget process:

1. Affordable transportation
2. Funding for Healthy Aging Grants
3. Family Caregivers support
4. Social Isolation and Loneliness Among Older Adults

It was also shared that Wisconsin Department of Health Services is requesting a 10 year renewal of the Senior Care Prescription Drug Assistance program. Public comments are being accepted until June 7, 2018.

X. **OLD BUSINESS:**

1. **Staffing Pattern:** At this time there will be no changes to the current staffing of the ADRC. Matt Wecker and Sandy Reinke will continue to share the DBS responsibilities in Waushara County.

XI. **NEW BUSINESS:**

1. **Approval of ADRC Mileage Policy:** Jennifer reviewed the new regional mileage policy with the Board. ***Joy Waterbury made a motion to approve the new mileage policy effective June 1, 2018 as presented. Suzi Geisen seconded and the motion carried.***
2. **2017 Year-End Fiscal Update:** 2017 year end fiscal reports were shared with the board. It was explained that the unpaid amount to the Counties is AMSO, all direct costs for the ADRC are paid including salaried, benefits, travel, etc. It was also explained that we spend all our contract amount.

XII. **MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:** The next meeting will be on Thursday August 9, 2018 at 1:00pm in the DHHS Board Room in Green Lake County.

XIII. **ADJORNMENT:** ***Motion to adjourn the meeting at 2:05pm was made by Linda Manske; seconded by Dennis Wedde. Motion carried.***

Respectfully Submitted

Jennifer Dille, ADRC Director

COMMISSION ON AGING ADVISORY MINUTES

May 16, 2018

Present: Barb Behlen, Pat Flanigan, Dick Trochinski, Darlene Krentz

Others Present: Betty Bradley, Karen Davis

Excused: Barb Reif

Requirements of Open Meeting Law have been met.

CALL TO ORDER:

The meeting was called to order at 10:30 a.m. by Trochinski at the Green Lake County Government Center.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

ACTION ON MINUTES:

Motion/second (Behlen/Flanigan) to approve the March 15, 2018 minutes. All ayes. Motion carried.

CORRESPONDENCE: Bradley read a letter approving the self-assessment which was recently submitted.

GREATER WISCONSIN AGENCY ON AGING RESOURCES, INC (GWAAR): Bradley reported regarding the April 26, 2018 meeting. Discussion revolved around the three-year plan.

Discussion followed regarding future grant funding.

HEALTH & HUMAN SERVICES BOARD REPORT Trochinski reported regarding the Health & Human Services Board.

Trochinski reported regarding the Resolution that passed regarding June 15, 2018 being Elder Abuse Awareness Day. Discussion followed. There will be a display at the Berlin Park.

Senior Picnic: Bradley reported that the Senior Picnic is scheduled for August 10, 2018 at St. John's Catholic School with the same music program. The caterers will be contacted for bids to provide the meal for the picnic. Donation letters will go out in early June. Discussion followed.

Advocacy: Bradley provided information regarding two Alzheimer's and Caregiver Bills and Supported Decision-Making Agreements bill. The information is on file.

March & April Program Information: Bradley provided the March and April Program reports for Committee review. Discussion followed. The report is on file.

2019-2021 Aging Plan: Bradley updated Committee members regarding the status of the 2019-2021 plan. Bradley reported that the draft plan is due July 20, 2018 and the final plan is due on November 2, 2018. Committee members will be updated if the meeting date needs to be changed.

Bradley explained the six areas in the plan that goals are needed: nutrition, caregivers, dementia care, advocacy, health promotion programs, and local goals.

Bradley explained some of the goals that have already been developed for the plan.

COMMITTEE DISCUSSION No discussion.

Future Meeting Date: The next meeting of the Aging Advisory Committee will be Wednesday, July 18, 2018 at the Green Lake County Government Center at 10:30 a.m.

Future Agenda Items for Action and Discussion: 2019-2021 Aging Plan; Senior Picnic

Motion/second (Flanigan/Behlen) to adjourn the meeting. All ayes. Motion carried.

Trochinski adjourned the meeting at 11:22 a.m.

FAMILY RESOURCE COUNCIL MEETING MINUTES—June 4 , 2018

Present were: Marian Sommerfeldt, Community Options, Inc.; Sue Sleezer, DHHS Children & Family Services Unit Manager; Gail Olson, Consumer; Renee Peters, DHHS Health Unit – Family Support/Birth-Three Program; Rachel Schackow, DHHS Health Unit; Dick Trochinski, County Board Supervisor; Tony Beregszazi, ADVOCAP; Kate Meyer, CLTS/CCS Coordinator; Tara Eichstedt, DHHS Children & Family Services Unit; Lindsey Spietz, ASTOP; Kathy Anderson-Kemnitz, Parent; Shelby Jensen, DHHS Economic Support/Child Support Unit Manager, Katie Gellings, U.W. Extension; Connie Anderson, Community Rep; Nichol Grathen, DHHS Behavioral Health Unit; Harley Reabe, County Board Chair; Mark Podoll, Sheriff's Dept.; Tammi Eastling, Parent; Robyn, Morris, Parent; Jessica Bielmeier, ASTOP;

Certification of Open Meeting Law: The requirements of the open meeting law were certified as being met.

Call to Order: The meeting was called to order at 11:32 a.m. by Sommerfeldt.

The Pledge of Allegiance was recited.

Introductions: Introductions of members were made.

Agenda: Motion/Second (Trochinski/Beregszazi) to approve the agenda. All ayes. Motion carried.

Minutes: Motion/second (Beregszazi/Anderson) to approve the March 5, 2018 minutes. All ayes. Motion carried. Discussion followed.

Correspondence: None.

DISCUSSION ON PROGRAMS/POLICIES:

Treatment and Diversion Program: Nichol Grathen reported and explained what the Treatment and Diversion Program is and the numbers being served at this time.

Coordinated Services Teams: Eichstedt updated Committee members regarding the Coordinated Services Teams wraparound services. Eichstedt explained that there are presently 10 teams with two in the referral process.

Eichstedt explained the "Like a Girl" program which will be taking place this summer at the Boys and Girls Club. Discussion followed. Enrollment forms and information were distributed.

Children's Community Options Program: Peters updated Committee members regarding the Children's Community Options Program (C-COP) program. Peters reported that this program is for the allocation from the State to support children in their homes with significant impairments.

Peters reported that the CLTS waiver list is being eliminated and funds are being used through the Children's Community Options Program.

Birth-Three: Peters reported regarding the Birth-Three program. Peters reports that she contracts with providers for the provision of therapy services.

The Birth-Three program State review will be on June 28, 2018. Peters reporting what is needed for this review.

Comprehensive Community Services (CCS) Update: Meyer reported regarding the CCS program to Committee members. Meyer reported that there are approximately 31 active participants. There are 4-6 consumers that are in the referral process Meyer reported that at least half of the participants are children.

CLTS (Children's Long Term Support) Program: Meyer reported that the current wait list should be eliminated by the end of the year as required by the State and that now the concern is with the new referrals to the CLTS program wait list. Meyer reported that the focus may be geared towards dual program with CLTS/CCS for funding.

Health Unit: Maternal Child Health Update: Shackow reported that car seat checks are now available for anyone in the county. Pamphlets were distributed providing information.

Schackow reported that there is Mentoring Program through the Boy's and Girls Club and there is a need for adult mentors. Discussion followed.

Schackow reported that she is working with the Sheriff's Department to do a car seat safety presentation to the Amish population sometime this summer.

Appearances: ADVOCAP: Beregszazi presented that ADVOCAP Annual Report 2017 which shows all the services that are provided.

ASTOP: Spietz reported regarding ASTOP. Spietz reported that the SART team (Sexual Assault Response Team) will be assessing the response time for ASTOP calls.

Jessica Bielmeier reported that there is a teen group for sexual assault victims beginning soon. Discussion followed.

Christine Anne Domestic Abuse Services: None.

Community Options - Marian Sommerfeldt, Community Options, Inc, reported that Friday will be their annual fundraiser at Crossroads.

Sheriff – Podoll reported the jail programs are being reviewed with changes in funding.

The Project Lifesaver with the Alzheimer's is progressing.

UW Extension Gellings reported regarding some upcoming programs: Girl Power, a Berlin Rec program ages 8 or 9 to 12 years old.; Kids in the Kitchen Berlin Rec Department Berlin Senior Center and Girls Club at the Boys and Girls Club. Gellings reported that all the programs are free.

Gellings reported that UW Extension with the Department of Health & Human Services will be holding a Community gathering and programming event to help develop the health initiatives in the county.

Victim/Witness – None.

Sleezer reported that DHHS staff recently held a hygiene drive which was very successful.

Jensen reported that Operation Backpack request forms are available for the giveaway in August.

Jensen explained regarding a state program for \$100 credit for school supplies if the criteria are met.

It was reported that August 1-5, 2018 is also tax exempt on school items including: clothing, computer, school supplies with certain dollar limits that apply.

Jenson reported regarding the energy assistance program and crisis dollars.

Future Meeting Date: The next meeting is scheduled for September 10, 2018 at 11:30 a.m.

Future Agenda Items for Action/Discussion:

Motion/second (Olson/Anderson-Kemnitz) to adjourn the meeting.

The meeting adjourned at 12:06 p.m.

May 2018 Behavioral Health Unit Report

| | | |
|-------------------------------|------------------------------------|----|
| Crisis | | |
| Total Calls | | 29 |
| Hospitalizations | Voluntary | 1 |
| | Involuntary | 2 |
| Clients on Order | Commitment | 7 |
| | NGI | 2 |
| | Settlement Agreement | 2 |
| Residential Placements | Group Home | 0 |
| | Diversion/ Transitional short term | 1 |
| | AODA | 1 |
| Outpatient | | |
| New Intakes | | 30 |
| Group Services | | 9 |
| CCS | | |
| Adults | | 17 |
| Youth | | 12 |
| New Intakes | | 1 |
| Discharges | | 4 |
| CSP | | |
| Current Clients | | 8 |
| New Clients | | 0 |
| Discharges | | 0 |
| Treatment Court | | |
| Current Clients | | 3 |
| New Referrals | | 2 |
| Discharges | | 0 |

CHILDREN & FAMILY SERVICES UNIT –May 2018

Out-of-Home Care – as of 05/31/2018

Foster Care – Level I & II (Range of costs from \$238.00 to 2000.00). Seven (7) children were in local placement(s). Included in that number are three (3) relative foster homes. Three (3) children were the subjects of Termination of Parental Rights petitions.

Treatment Foster Care – Four (4) children/youth were in treatment foster care through Family Works, ANU and Pillar & Vine.

Court-ordered Relative Care (\$232.00 month per child)

Four (4) children were in court-ordered relative care in May, 2018

Subsidized Guardianship – Five (5) children are in subsidized guardianships.

Kinship Care – Voluntary (\$238.00 month per child)

Thirteen (13) children were in Kinship Care. One case closed. End of month total = 12

Total out of home at month's end = 33

The base rate for relative foster care (level 1) and Kinship Care increased in 2018 to \$238.00/month.

ACCESS REPORTS

| <u>Child Protective Services</u> | <u>Child Welfare</u> | <u>Youth Justice</u> |
|----------------------------------|----------------------|----------------------|
| January – 28 | 8 | 10 |
| February – 25 | 14 | 7 |
| March – 32 | 13 | 10 |
| April – 13 | 7 | 3 |

Unit Report – Fox River Industries

Here are the updates from May 2018:

- DSI (Disabilities Services Inc.) received the two new vehicles from Cycle 41 5310 grant in early May. We are now in the process of selling two older vehicles: #113 2007 medium bus 16-passenger with lift and #119 2007 minibus 7-passenger with lift formerly operated by the Berlin Senior Center.
- We secured 4 bids to replace the HV/AC system located in the upstairs loft and we have scheduled Zuehls Heating & Air Conditioning to do the installation in late June at a cost of \$6510. This project was included in the 2018 GLC budget.
- We are in the process of acquiring bids to cover the exterior cinder block wall on the older section of our building. At this time we have three different contractors that have walked through the project and will send us bids.
- We received additional work from Fleet Farm: we are completing peghook/labelholder assemblies (74,500 per new store/5 new stores in 2018) and hanger assemblies (17,000 per new store/5 new stores in 2018) so the production area is extremely busy right now!

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HEALTH & HUMAN SERVICES

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May 2018 Monthly, Report to the Health & Human Services Board

May was busy with Preparedness activities including the “Dark Skies” statewide terrorism event where there were cyber-attacks to area energy sources leaving much of the state without power or gas. Green Lake County was one of the “affected areas” with no power and several evacuees. The Health Unit staff participated by assisting with sheltering activities at the Sunnyview Expo Center in Oshkosh. We also discussed the event with our County Administrator to review her role in proclaiming a disaster. The event was also discussed with the Local Emergency Planning Committee (LEPC) which met on May 31st. Nick Cluppert from Red Cross was there and shared how the shelter housed 100 National Guard members during the drill. I also shared the revised Public Health Emergency Plan (PHEP) with the LEPC members and the updated plan was approved. I also attended a Family Assistance Center (FAC) training in Kimberly this month. Health and Human Services are responsible for setting up FAC’s during a disaster to assist victims in need with a variety of services including sheltering, grief counseling, reunification, and much more. It was an excellent session. I also did a presentation to our local Rotary Club on Preparedness and using the Incident Command System.

We continue to educate the community on the Opioid Crisis. Melanie Simpkins attended a “train the trainer” Grapevine session on Opioids sponsored by the WI Women’s Health Foundation. She can do community educational sessions on this topic now. I also presented statistics to the Green Lake County Board about the impact of opioids in our county including number of prescriptions for opioids, related hospitalizations and needle exchanges with the AIDs Resource Center of WI. This information spurred the board to vote unanimously to join the litigation against large pharmaceutical companies in the hopes that some funds can be recovered to pay for costs incurred due to the crisis. This includes costs for children in foster homes due to parental use, increased counseling, community education costs and more. I also attended a Town Hall Meeting with U.S. Representative Glenn Grothman and Senator Ron Johnson to discuss the impact of opioids in our state. There were several treatment providers in attendance as well as individuals with substance use disorders. The biggest takeaway from the session is that we are woefully lacking in treatment centers and the costs prohibit many from accessing those centers even if there were available beds.

Rachel Schackow, Melanie Simpkins and Julia McCarroll received scholarships to attend the annual Public Health Conference held in Green Bay this month. The conference had a variety of interesting and helpful topics, toolkits and great networking.

Rachel was also able to attend a symposium on hypertension. Since one of our priority health issues is chronic diseases, we hope to use some of the information from the symposium to impact the diseases caused by hypertension including heart disease and strokes.

Rachel and Julia gave our annual presentation to the providers at Theda Care Berlin this month. Each year we choose timely topics to share with them to maintain a good relationship and let them know what is new in public health. They spoke about the need to report certain communicable diseases more promptly to insure proper testing and patient follow-up. They promoted programs that reduce chronic diseases such as Healthy Living with Diabetes, Living Well with Chronic Diseases, Stepping On, Tai Chi and more. They promoted the Baby and Me and First Breath programs, which helps to decrease smoking and alcohol use during pregnancy, and provided them with contact information for these programs. It was well received with many good questions and a request from the physicians to visit the local clinics to share the communicable disease information with clinic staff.

The Central WI Health Partnership (CWHP) has been busy interviewing for the Community Engagement Coordinator position. We hope to hire in June for the grant we received. The group met on May 30th and we presented Senator Luther Olsen with the Legislator of the Year Award, which came from the WI Public Health Association (WPHA) and the WI Association of Local Health Departments and Boards (WALHDAB). Senator Olsen had been unable to attend the annual conference in Green Bay so I was asked to present it to him at this meeting. He did extensive work on introducing a bill related to communicable disease funding and it was supported and funded in the budget at \$500,000 per year to be used by local health departments.

Senator Luther Olsen receives Legislator of the Year Award at CWHP meeting.



Back row L-R: Lieah Wilder, Family Health La Clinica, Scott Ethun, Juneau Co., Jayme Sopha, Marquette Co., Dawn Buchholz, Waushara County, Jed Wohlt, Waupaca Co, Jason Jerome, Green Lake County, Kelly Oleson, Adams Co., Lauren Calnin, Marquette Co., Sheri Seimers, WI DHS, Lacey Winters, Adams Co. Intern, Front Row L-R: Leah Eckstein, Adams Co., Julia McCarroll, Green Lake Co., Mandy Stanley, Marquette Co., Kathy Munsey, Green Lake Co., Senator Luther Olsen, Lori Martin, White Pines, Patti Wohlfeil and Brenna Root, Waushara County, Suzanne Schreiner, Adams Co., Margo Dieck, Waupaca County.

**Respectfully Submitted,
Kathryn S. Munsey, RN
Green Lake County Health Officer**

Environmental Health
Green Lake County
May 2018

Animal Bites/Exposures: investigations – 3 (3 dog/human)
Reported Animal Bites/Scratches – 3
Animal Quarantines for Animal v. Human Exposures – 3
Animal Quarantines for Animal v. Animal Exposures – 0
Quarantine Violations and Enforcement Actions Taken – 0
Animals Exhibiting Positive Signs of Rabies During Quarantine – 0
Animals Exhibiting Negative Signs of Rabies During Quarantine – 3
Enforcement Taken for Violations of Vaccination Requirements - 0
Animals Sacrificed for Exhibiting Symptoms of Rabies or Being Rabies Suspects- 0

Well Water: 16 test kits distributed.

Lead: None.

Sewage: None.

Solid Waste: None.

Radon: 4 test kits distributed

Housing: An injunction hearing was held on 05.02.18 for a placarded house in Berlin. The home owner was present at the hearing. After reviewing an affidavit, photographs of the home, and hearing testimony the Judge determined that the County had met its burden of proof. The homeowner can only be at the property during the hours of 8am-8pm for the purpose of cleaning and abating the identified human health hazards. A second case involving the same property and home owner has been set for 06.13.18. Ongoing.

On 05.29.18 a placard was re-applied to a Berlin property. The placard should not have been removed, however it was noted in a police report that the placard was not on the door. The home owner for this property has a hearing scheduled for 06.13.18. Ongoing.

Received a telephone call on 05.29.18 regarding electrical issues with an apartment complex in Berlin. This case was referred to the City of Berlin Building Inspector and Community Development Director.

Received a complaint on 05.29.18 about sanitary conditions at a restaurant in Markesan. A follow-up visit was done on 05.30.18.

Vector: None.

Asbestos: None.

Food/Water Illness: None.

Abandoned Bldgs: None.

Other: A letter was sent to a local township regarding the public health risks associated with an operator opening up an outdoor tiki bar next to a fire-damaged building (this building once served as the operator's bar/restaurant). Ongoing.

Agent: 23 inspections completed, 3 Waushara County school inspections.

2 days comp. time used.

Presented for the CCS/CSP group on 05.03.18 (safe food handling) and on 05.17.18 (spring cleaning/hoarding).

A Waushara County strategic plan meeting was held on 05.04.18. A staff lunch and ethics committee meeting were both held after the strategic plan meeting.

Completed and successfully passed the Certified Pool Operator course on 05.15.18-05.16.18.

Participated in DATCP sponsored pool training on 05.22.18-05.23.18 in Madison and Wisconsin Dells.

Scheduled summer inspections with all campground/rec.ed. camp operators.

ORDINANCE NO. -2018

Creating Chapter 19, Article III Miscellaneous Committees and Commissions

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 19th day of June 2018, does ordain as follows:

- 1 **WHEREAS**, 2017 Wis. Act 184 mandates that counties create a committee to create a
- 2 report if a sexually violent person is to be released back into the community where they
- 3 resided at the time of the offense.

Roll Call on Ordinance No. -2018

Submitted by Health and Human Services Board:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 19th day of June 2018.

Joe Gonyo, Chair

Brian Floeter

County Board Chairman

John Gende

ATTEST: County Clerk
Approve as to Form:

Nancy Hoffman

Corporation Counsel

Richard Trochinski

Joy Waterbury

Harley Reabe

Charlie Wielgosh

4 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY**
5 **OF GREEN LAKE DOES ORDAIN AS FOLLOWS:**

6 Section 1. Green Lake County Ordinance, Ch. 19 – Commissions and Committees,
7 Article III – Miscellaneous Committees and Commissions is created as follows:

8 Article III. Miscellaneous Committees and Commissions.

9 §19-70 Ad Hoc Committee mandated by 2017 Wis. Act 184 (Sexually Violent Person –
10 Release to Community Placement)

11 (A) When the court orders the county to prepare a report mandated by 2017 Wis. Act
12 184, a temporary committee shall be convened to discharge this mandate.

13 (B) The County Corporation Counsel is authorized to convene the temporary
14 committee.

15 (C) Consistent with the law, the temporary committee shall consist of the following:

- 16 1. The County Health and Human Services Director or their designee;
- 17 2. The Health and Human Services Behavioral Health Manager or their designee;
- 18 3. A representative designated by the Wisconsin Department of Health Services;
- 19 4. A local probation or parole officer designated by the local Probation & Parole
20 Field Officer;
- 21 5. The County Corporation Counsel or their designee; and
- 22 6. The Land Use Planning and Zoning Director or their designee.

23 (D) In addition, the Sheriff shall designate a representative who shall consult, as
24 necessary, with the law enforcement agency having jurisdiction over the residential
25 option identified by the committee.

26 Section 2. This ordinance shall become effective upon passage and publication.

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

| |
|-------------|
| No. _____ |
| Date: _____ |

Department: _____ DHHS/Aging
 Budget Year Amended: _____ 2018

From Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|---------------------------|----------------|-----------------|------------------|------------|
| 18-209-32-54606-340-675 | Operating Supplies- TEFAP | \$ 2,167.00 | \$ 1,667.00 | \$ - | \$ 500.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 1,667.00 | | |

To Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|-----------------------------|----------------|-----------------|------------------|-------------|
| 18-209-32-54606-209-675 | Contracted Services - TEFAP | \$ 1,000.00 | \$ 1,667.00 | \$ 2,175.44 | \$ 2,667.00 |
| | | \$ - | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 1,667.00 | | |

Explanation for Transfer:

Transfer funds from one grant line to another for a contracted helper at the food pantry.

Department Head Approval _____ *[Signature]* 5/17/16

Governing Committee Approval _____

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

Date _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

| |
|-------------|
| No. _____ |
| Date: _____ |

Department: _____ DHHS/BHU
 Budget Year Amended: _____ 2018

From Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|---------------|----------------|-----------------|------------------|-------------|
| 18-207-36-54309-330-561 | Travel-Crisis | \$ 7,500.00 | \$ 1,500.00 | \$ 1,138.32 | \$ 6,000.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 1,500.00 | | |

To Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|-----------------|----------------|-----------------|------------------|-------------|
| 18-207-36-54309-307-561 | Training-Crisis | \$ 300.00 | \$ 1,500.00 | \$ 840.00 | \$ 1,800.00 |
| | | \$ - | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 1,500.00 | | |

Explanation for Transfer:
 Moving expenditures so BHU staff can be trained in the crisis field to allow for more workers to rotate the oncall spots.

Department Head Approval _____ *[Signature]* 5/17/18
 Governing Committee Approval _____

If < \$500:
 Send to County Administrator's Office
COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office
FINANCE COMMITTEE Approval given on : _____
Date _____ Revised 02/2017

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

| |
|-------------|
| No. _____ |
| Date: _____ |

Department: _____ C&F/DHHS
 Budget Year Amended: _____ 2018

From Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|--------------------------|----------------|---------------------|------------------|---------------|
| 18-207-33-54522-412-356 | Foster Care Respite- C&F | \$ 3,000.00 | \$ 3,000.00 | \$ - | \$ - |
| 18-207-33-54522-415-356 | Subsidized Guardianship | \$ 35,000.00 | \$ 35,000.00 | | \$ - |
| 18-207-33-54522-413-356 | Out of Care Placement | \$ 185,000.00 | \$ 25,000.00 | \$ 58,096.41 | \$ 160,000.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 63,000.00 | | |

To Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|-----------------------|----------------|---------------------|------------------|--------------|
| 18-207-33-54522-414-356 | Foster Care Admin C&F | \$ 25,000.00 | \$ 63,000.00 | \$ 35,110.89 | \$ 88,000.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 63,000.00 | | |

Explanation for Transfer:
 In 2018 the state started splitting out foster care admin cost from their other foster care payments. This line transfer splits out the admin costs from the other foster care categories.

Department Head Approval _____ *[Signature]* 5-31-18
 Governing Committee Approval _____

If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____ **Date** _____ Revised 02/2017

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

| |
|-------------|
| No. _____ |
| Date: _____ |

Department: _____ DHHS/FRI
 Budget Year Amended: _____ 2018

From Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|----------------------|----------------|------------------|------------------|------------|
| 18-207-35-54809-307-561 | Training- Production | \$ 200.00 | \$ 100.00 | \$ - | \$ 100.00 |
| | | | | \$ - | \$ - |
| | | | | \$ - | \$ - |
| | | | | \$ - | \$ - |
| | | | | \$ - | \$ - |
| | | | | \$ - | \$ - |
| | | | | \$ - | \$ - |
| Total Transfer | | | \$ 100.00 | | |

To Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|--------------------|----------------|------------------|------------------|------------|
| 18-207-35-54809-330-561 | Travel- Production | \$ 200.00 | \$ 100.00 | \$ 249.00 | \$ 300.00 |
| | | \$ - | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 100.00 | | |

Explanation for Transfer:
 Transfer to cover the cost of a further than anticipated trip to a training for a production workers annual training.

Department Head Approval _____ *[Signature]* 5-31-18
 Governing Committee Approval _____

If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

| |
|-------------|
| No. _____ |
| Date: _____ |

Department: _____ FRI/DHHS
 Budget Year Amended: _____ 2018

From Account

| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|-----------------|----------------|--------------------|------------------|-------------|
| 18-207-35-54806-310-000 | Office Supplies | \$ 3,000.00 | \$ 1,000.00 | | \$ 2,000.00 |
| 18-207-35-54805-330-310 | Travel - 5310 | \$ 5,000.00 | \$ 1,250.00 | - | \$ 3,750.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 2,250.00 | | |

To Account

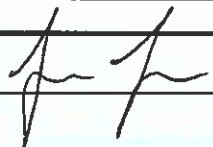
| Account # | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-------------------------|--------------|----------------|--------------------|------------------|-------------|
| 18-207-35-54806-225-000 | Telephone | \$ 750.00 | \$ 2,250.00 | \$ 1,205.61 | \$ 3,000.00 |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Total Transfer | | | \$ 2,250.00 | | |

Explanation for Transfer:

The landline for FRI was not budgeted for in 2018, so we took money out of office supplies and travel that will not affect any grant money as the telephone is paid for by tax levy.

| |
|--|
| |
| |
| |
| |

Department Head Approval



Governing Committee Approval

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

Revised 02/2017