



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 05/03/2018

Amended* Post Date:

**The following documents are included in the packet for the
Judicial Law Committee on May 9, 2018:**

- 1) Agenda
- 2) Draft minutes from 04/11/2018
- 3) Correspondence
- 4) Department Related Reports
- 5) Budget Adjustment
- 6) Sheriff's Office Monthly Reports



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Judicial/Law Enforcement and Emergency Management Committee

Meeting Notice

Date: May 9, 2018 Time: 5:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee Members

Larry Jenkins, Chair
Sue Wendt
Peter Wallace
Kathy Morris
Keith Hess

Lori Evans, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 04/11/2018
5. Public Comments 3 Min Limit
6. Correspondence
7. Purchase Requests
8. Credit Card Approval
9. Jail Policy and Procedure
10. Resolutions/Ordinances
11. Department Related Reports
 - Clerk of Courts
 - Circuit Court/Register in Probate
 - District Attorney
 - Coroner
 - Emergency Management
 - Sheriff's Office
12. Budget Adjustments
13. Monthly Sheriff Reports
14. Presentation of Challenge Coins
15. Expense & Revenue Monthly Reports
16. Lexipol Law Enforcement Policy and Procedure
 - 808 Records Maintenance and Release
 - 810 Protected Information
17. Future Meeting Dates: Regular Meeting June 13, 2018 at 5:00 pm
18. Future Agenda items for action & discussion:
19. Adjourn

Kindly arrange to be present, if unable to do so or if there are any changes, please notify Samantha at 4005.

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

April 11, 2018

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Mike Starshak at 5:00 PM on April 11, 2018 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Michael Starshak – Chairman
Larry Jenkins – Vice Chairman
Peter Wallace
Sue Wendt

Others Present:

Mark Podoll – Sheriff
Lori Evans - Admin. Ass't to Sheriff
Mark Putzke – Chief Deputy
Dawn Klockow- Corp. Counsel
Cathy Schmit – County Administrator

Andrew Christenson - DA
Gary Podoll – Emergency Management
Amanda Thoma - Coroner
Jason Young – Deputy Sheriff
Harley Reabe – Co. Board Chairman

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

AGENDA

Motion/Second (Wendt/Jenkins) to approve the agenda. All Ayes. Motion carried.

MINUTES

Motion/Second (Wallace/Wendt) to approve the minutes of the March 8, 2018 meeting as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

CORRESPONDENCE

None

PURCHASE REQUESTS

None

CREDIT CARD APPROVAL

A request was submitted by the Sheriff's Office for a credit card for newly hired Deputy Sheriff Jason Young with a credit limit of \$1,500.

Motion/Second (Jenkins/Wallace) to approve the request and forward it to the Finance Committee. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

The packet included a Resolution to Establish Fees for Services Rendered by the Coroner.

Motion/Second (Wendt/Jenkins) to approve the resolution and move it forward to the County Board. Three ayes, one nay-Starshak. Motion carried.

The packet contained a resolution for Government Obligation Contract between Green Lake County and Kansas State Bank. This is a lease/purchase agreement to cover costs of the Next Gen 911 upgrade for \$45,292.45 per year for 5 years.

Motion/Second (Wallace/Wendt) to approve the resolution and move it forward to the Finance Committee and then County Board. All Ayes. Motion carried.

DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff's Office, Emergency Management Director, Clerk of Circuit Court and Coroner's Office. Additional oral information was given by the DA, Emergency Management Director, and the Sheriff. Sheriff Podoll discussed the recent situation we had with E911 going down and introduced our newest Deputy Sheriff, Jason Young, to the Committee.

BUDGET ADJUSTMENTS

None

MONTHLY SHERIFF REPORTS

The monthly Sheriff's reports were reviewed and accepted.

EXPENSE AND REVENUE MONTHLY REPORTS

The monthly expense and revenue reports were reviewed and accepted.

LEXIPOL

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The following Lexipol policies were postponed until the next meeting.

808-Records Maintenance and Release

810-Protected Information

ANNUAL INSPECTION

Pursuant to Wis. Stat. 59.54(15) the committee will recess for a tour of the County Correctional Facility and sample the menu served to the inmates.

Motion/Second (Wallace/Wendt) to recess. All Ayes. Motion carried.

Tour commenced at 5:40 p.m.

RECONVENE

The Committee reconvened to the County Board Room to discuss the tour and meal at 7:00 p.m.

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for May 9, 2018 at 5:00 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Wallace/Wendt) to approve to adjourn. All ayes. Motion carried.

Meeting adjourned at 7:01 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff


SHOOT'N
for a Reason
Team up to Make a Difference

SUPPORTING LOCAL COUNTY LAW ENFORCEMENT - K9 PROGRAMS

BERLIN CONSERVATION CLUB

W898 WHITE RIDGE ROAD, BERLIN

PULL THE DATE: SATURDAY, JUNE 16TH, 2018

MARK THE REGISTRATION: 8 AM - 2:30 PM

FUN for the **WHOLE** Family - Chances to WIN without "SHOOT'N"
Food and Refreshments
Trout Fishing for Kids - Bring a Pole & Bait

50-Bird Individual Trap Event

\$15 Entry Fee per Shooter

Optional:

- Lewis Class \$5
 - 1 Class per 40 shooters - 60/40 Payout *
- High Gun \$5 - 60/40 Payout *
- Lucky No. \$5 *

50-Bird Individual Sporting Clay Event

\$20 Entry Fee per Shooter

Optional:

- Lewis Class \$5 - 60/40 Payout *
- Lucky No. \$5 *

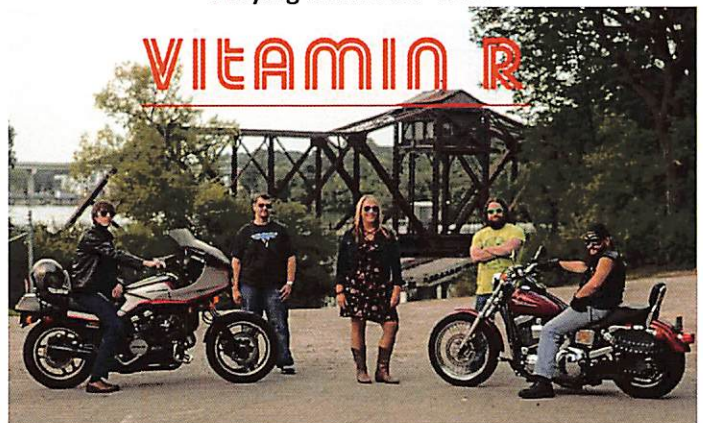
*All Ties Divided

2 Person Flurry

\$4 Entry Fee per Shooter

VITAMIN R

Playing from 6:00- 9:00



Raffle Tickets Available – 6 tickets for \$5.00. Prizes: 1st - \$500, 2nd - \$400, 3rd - \$300, 4th - \$200, 5th - \$100 and many, many more prizes.

\$140,000.00 Donated to local communities in 6 years!

For more information, visit us on Facebook at SHOOT'N for a REASON or
Contact Shelly Clark at 920-361-1505 or mapkjc@icloud.com



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

April 19, 2018

Dear Chief Deputy,

On behalf of the Markesan Police Department and the Citizens of Markesan, I want to give Detective Chad Holdorf my heartfelt thanks for his continued assistance in educating and promoting school safety in regards to active shooters. Detective Holdorf has come down and spent many hours over the past few years teaching the staff of the Markesan School District how to best be prepared and respond to active shooters. The training that Detective Holdorf provides is five star and I have no doubt some of the best of anywhere in the entire state.

Earlier this week Detective Holdorf gave up a part of his evening to come down and speak to a group of parents and community members in regards to school safety and the schools response and preparations for an active shooter incident. Having Detective Holdorf come in and offer his perspective meant a lot to all the parents, community members and staff. The expertise that Detective Holdorf has on this topic is easily seen and he is able to reassure and comfort those nervous and concerned about such a stressful and tragic topic.

It is reassuring to know as a local Chief of Police that the Sheriff's Office is always willing to help out when needed and is willing to assist on a multitude of levels whenever requested. Please know that the assistance your department has provided in regards to allowing Detective Holdorf to assist our local school district and community hasn't gone unnoticed. We are very grateful for the assistance!

With heartfelt gratitude,

William A. Pflum
Chief of Police
Markesan Police Department

FOR EMPLOYEE'S FILE
04/23/18

(Thank you!)

4/5/2018

Deputy Sheriff M. Vande Kolk,

I want to thank you for issuing me a speeding ticket this morning (#BB354018-0). You probably are not used to people thanking you for this but I want you to know two things:

- ① This was a good reminder for me on multiple levels.
- It was a reminder to live more in the moment and be more aware of my surroundings. I let work and life distract my thoughts which prohibit me from living in the moment and being more aware - especially while driving.
- ② Thank you for doing your job! You are protecting me from myself but also protecting others from my poor choices. This is what you're here to do - protect and serve - Thank you!

I have no intentions of contesting this ticket and will pay my fine. It was a valuable reminder I needed to re-evaluate my thoughts, actions, priorities, etc. I have great respect for the law and those who enforce it.

Thank you for all that you do - Keep up the great work!

Respectfully,

Samantha Fiscus

P.S. - no offense... but I hope I never see you again 😊

WPP40
FOR EMPLOYEE'S FILE
04/10/18

Dear Josh,

I want to personally thank you for being a presenter at the Heroin Summit.

We had very positive reviews from the audience evaluations about your segment of the event.

The information is so important & the public needs to hear that it is a problem here too.

So again, I really appreciate you taking the time to share your wealth of knowledge on this very important topic & I look forward to working with you again in the future.

Best, Kathy



**GREEN LAKE COUNTY
OFFICE OF THE CORONER**

Amanda Thoma, Coroner

Office: 920-294-4040 ext. 1229

May 2, 2018

Judicial/Law Enforcement Committee
571 County Road A
Green Lake, WI 54941

Dear Judicial/Law Enforcement Committee Members:

Deaths have increased during the month of April for the Coroner's office. All deaths occurring were determined as natural causes. No autopsies have been performed.

Thank you for your time.

Respectfully,

Amanda M. Thoma
Coroner



GREEN LAKE COUNTY
OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll
Director

Office: 920-361-5416
FAX: 920-361-5405

DATE: May 1, 2018

TO: Green Lake County Judicial/Law Enforcement and Emergency Management Committee

FROM: Gary V. Podoll, Emergency Management Director

SUBJECT: Monthly Report

1. I am working on Green Lake County Credentialing (WI CAMS). I had a meeting on April 12, 2018 with the Public Utilities throughout the county. The municipalities of Berlin, Princeton and Markesan have already started to enter in their employee's.
2. I have been working on the Green Lake County Map books with the DNR Ranger, GIS and the Sheriff. I closed out a DNR Grant that will pay for half of the project.
3. I am working with the Sheriff on setting up the time line for the installation of the new Next Generation 9-1-1 equipment.
4. The State Emergency Management held Damage Assessment Training on April 25, 2018 in the Green Lake County Emergency Operations Center (EOC). Attending the training was Land and Zoning/GIS, Sheriff's Office, Public Health, City of Princeton, City of Berlin, Green Lake Fire Chief and myself. It is the first step in setting up the County Damage Assessment Team

Please, if you have any questions you can contact me at 920-290-2275.

Sincerely,

Gary V. Podoll
Emergency Management Director
Green Lake County



571 County Road A · PO Box 586 · Green Lake, WI 54941-0586
Ph. 920-294-4000 · Fax. 920-294-3850

May 3, 2018

To Judicial and Law Enforcement Committee Members,

- Friday, April 27, the Sheriff's Office placed the seasonal buoys on Big Green Lake.
- Due to business development, the Sheriff's Office is working with the City of Green Lake on a relocation of our Sheriff's boat patrol pier and shore station. The location should remain as no-cost for us.
- Reminder that the Berlin Conservation Club's "Shoot'n for a Reason" event will directly benefit our own Sheriff's Office K-9 program. GLSO will be providing 2 K-9 demonstrations and will also have an open patrol car and the ARV unit at the event. The date is June 16 – hope we see you there.
- Recent warmer weather has brought out a few complaints on dead deer carcass's and removal. The County Highway Department maintains the contract for disposal and abatement. While GLSO is not directly involved, we continue to do our part in helping Highway manage this as best as possible.
- In the annual jail review, we found a comment about policy being updated by June of 2018. Our Corrections Administrator has advised that with GLSO converting jail policy to Lexipol, and our desire to do this in one fell swoop, not piece by piece, this is proving to be a challenge. You should know that we are an approved facility that needs to do some work on a few policies, otherwise, we are in good standing.

See you at the meeting,

Mark A. Podoll, Sheriff

Sheriff Mark A. Podoll

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: 911
 Budget Year Amended: 2018

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-100-00-58300-247-001	Maintenance	\$ 8,000.00	\$ 761.86	\$ 118.71	\$ 7,238.14
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 761.86		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-100-00-58300-247-000	Radio Infrastructure Maint Cont	\$ 35,000.00	\$ 761.86	\$ 35,761.86	\$ 35,761.86
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 761.86		

Explanation for Transfer:
911 Maintenance contracts were a little more than what was budgeted for 2018.

Department Head Approval

Catherine J. Schmit

Governing Committee Approval

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

Revised 02/2017

Accidents and Complaints for Patrol

2018	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Thompson	Vande Kolk	Weiner	Young
Jan	1	24	19	18	20	0	1	35	20	0	15	30	29	
Feb	24	24	24	19	17	9	8	21	21	0	3	18	15	
March	34	28	24	4	3	21	23	29	26	0	0	25	22	
April	23	7	16	12	14	20	21	35	34	1	0	24	23	16
May											0			
June											0			
July											0			
Aug											0			
Sept											0			
Oct											0			
Nov											0			
Dec											0			
Total	82	83	83	53	54	50	53	120	101	1	18	97	89	16
Avg/Month	21	21	21	13	14	13	13	30	25	0	5	24	22	4

Paper Service for Patrol

2018	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Thompson	Vande Kolk	Weiner	Young
Jan	1	7	7	6	1		0	9	20	0	7	18	7	
Feb	6	1	3	2	2	1	1	0	9	0	0	2	4	
March	5	7	4	0	1	0	7	3	5	0	0	5	5	
April	0	2	0	1	3	2	2	8	5	1	0	4	2	7
May											0			
June											0			
July											0			
Aug											0			
Sept											0			
Oct											0			
Nov											0			
Dec											0			
Total	12	17	14	9	7	3	10	20	39	1	7	29	18	7
Avg/Month	3	4	4	2	2	1	3	5	10	0	2	7	5	2

Citations for Patrol

2018	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Thompson	Vande Kolk	Weiner	Young
Jan	0	9	3	0	6		0	19	7	0	6	6	9	
Feb	0	1	12	0	0	0	1	17	8	0	0	11	10	
March	13	9	9	0	0	8	16	20	15	0	0	13	11	
April	10	6	2	0	8	40	17	26	9	0	0	9	10	2
May											0			
June											0			
July											0			
Aug											0			
Sept											0			
Oct											0			
Nov											0			
Dec											0			
Total	23	25	26	0	14	48	34	82	39	0	6	39	40	2
Avg/Month	6	6	7	0	4	12	9	21	10	0	2	10	10	1

Warnings for Patrol

2018	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Thompson	Vande Kolk	Weiner	Young
Jan	0	30	9	0	5		0	24	11	0	28	7	10	
Feb	0	15	26	2	2	0	7	17	14	0	0	14	10	
March	24	29	28	0	0	5	20	21	26	0	0	22	10	
April	32	11	0	0	6	23	13	33	19	0	0	11	9	2
May											0			
June											0			
July											0			
Aug											0			
Sept											0			
Oct											0			
Nov											0			
Dec											0			
Total	56	85	63	2	13	28	40	95	70	0	28	54	39	2
Avg/Month	14	21	16	1	3	7	10	24	18	0	7	14	10	1

Year to Date Totals - Accidents, Complaints, Paper Service, Citations and Warnings for Patrol

2018	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Thompson	Vande Kolk	Weiner	Young
Total Annual Contacts	173	210	186	64	88	129	134	250	268	102	42	140	194	27
Avg. per Month	43	53	47	16	22	32	34	63	67	26	11	35	49	7

BOAT LAUNCH/MUNICIPAL ORDINANCE CITATIONS

2018	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Thompson	Vande Kolk	Weiner	Young
Jan											0			
Feb											0			
March											0			
April						2					0			
May											0			
June											0			
July											0			
Aug											0			
Sept											0			
Oct											0			
Nov											0			
Dec											0			
Total	0	0	0	0	0	2	0	0	0	0	0	0	0	0
Avg/Month	0	0	0	0	0	1	0	0	0	0	0	0	0	0

Accidents and Complaints for Detectives

2018	Cody	Holdorf	Ward	Roky	Tess
Jan	4	3	1	6	3
Feb	3	3	1	5	1
March	3	0	1	7	3
April	1	0	2	9	5
May					
June					
July					
Aug					
Sept					
Oct					
Nov					
Dec					
Total	11	6	5	27	12
Average	4	2	2	9	4

Arrests for Detectives

2018	Cody	Holdorf	Ward	Roky
Jan	0	0	0	1
Feb	0	1	0	2
March	0	2	0	1
April	0	0	0	3
May				
June				
July				
Aug				
Sept				
Oct				
Nov				
Dec				
Total	0	3	0	7
Average	0	1	0	2



571 County Road A · PO Box 586 · Green Lake, WI 54941-0586
 Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee
 Report for the Month of April 2018**

Deputy contacts for this month	556
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Types of Contacts this month	Number of Contacts
Agency Assistance, Mutual Aid	28
Medical Emergency	27
Traffic Misc	25
Adult Transports	18
Citizen Assist	16
Car/Deer Accident	15
Fire	12
911 Follow up	10
OWI Alcohol	10
Controlled Substance Problem	9
Wanted Person	8
Traffic Accident w/Damage	7
Traffic Accident w/Injuries	7
Alarm	6
K-9 Assist	6
Record Check	6
Animal Problem	5
K-9 Presentation	5
Traffic Hazard	5
Traffic Violation	5
Information Report	4
Noise Complaint	4
Suspicious Person/Circumstance	4
Welfare Check	4
K-9 Person Charged	3
Traffic Patrol Requested	3
Trespassing	3

Sheriff Mark A. Podoll

Types of Contacts this month continued

Harassment	2
Jail Incident	2
Lockout	2
Miscellaneous	2
Animal Noise	1
Bail Jumping	1
Citizen Dispute	1
Custodial Interference	1
Disorderly Conduct	1
Domestic Situation	1
Drugs - Agency Assist	1
Fireworks	1
Int Crimes Against Children	1
Officer Errand	1
Offender Release Authorization	1
Drugged Driving	1
Property Damage, Non Vandalism	1
Scam	1
Theft	1
Vandalism	1

GREEN LAKE COUNTY JAIL MONTHLY STATISTICS

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE	LOCK DOWN	MEALS	EMP	GL INMATES TRANSFERRED	Brown Co. Days SAFEKEEPERS	Billed for Brown Co. Safekeepers	Calumet Co Days Safekeepers	Billed for Calumet Safekeepers
Jan-18	72	13	\$7,337.44	17	47	5973	2	0	192	\$ 8,256.00	108	\$ 4,644.00
Feb-18	75	13	\$7,353.17	17	48	5609	2	0	124	\$ 5,332.00	147	\$ 6,321.00
Mar-18	76	12	\$8,699.80	18	49	6306	2	1	142	\$ 6,106.00	197	\$ 8,471.00
Apr-18	72	12	\$9,251.26	16	48	5693	4	2				
May-18												
Jun-18												
Jul-18												
Aug-18												
Sep-18												
Oct-18												
Nov-18												
Dec-18												
Totals												
Average	74	12	\$8,160.42	17	48	5895	3	1	458	\$ 19,694.00	452	\$ 19,436.00

- ADP- Average daily population
- Huber- Sentenced inmate, work release + Sent/Huber from other county
- Huber Income- Amount paid by Huber and CAM inmates for the month
- Female- Average number of females held that month
- Lockdown- Number of inmates held that month that are not working Huber's
- Meals- Number of meals + bag lunches served that month
- EMP- Number of inmates on electronic monitoring
- GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county
- Safekeepers - Holding for another county
- Safekeeper days - the number of cumulative days that month for all Safekeepers for that county



571 County Road A · PO Box 586 · Green Lake, WI 54941-0586
Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee
Report for the Month of April 2018
Correctional Facility**

Average Daily Population in the Jail for this month	74
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Inmates in custody for (some inmates have more than one charge)

Charge	Number of Charges
Probation/Parole	18
Drug related	16
Warrants	15
Assault	11
Obstructing	10
Disorderly Conduct	8
Theft	6
Traffic Offense	6
Resisting/Interfering w/Police	4
Destruct/Damage/Vandalize	3
DUI	2
Arson	1
Burglary	1
Homicide	1
Threatening	1
Trespass of Real Property	1

Sheriff Mark A. Podoll