

PERSONNEL COMMITTEE MEETING
January 23, 2014

The meeting of the Personnel Committee was called to order by Chair Joanne Guden at 5:00 PM on Thursday, January 23, 2014 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Maureen Schweder
Richard Trochinski
Sue Wendt
Paul Schwandt

Also Present: Liz Otto, Deputy County Clerk
Mark Putzke, Chief Deputy
Amy Brooks, Highway Commissioner
Sue Krueger, Clerk of Courts

Dan Hurst, Corporation Counsel
Sheriff Podoll
Lori Evans, Administrative Asst.
Jack Meyers, Cty Board Chair

Also Present: Tony Daley, Berlin Journal

The Pledge of Allegiance was recited.

AGENDA

Motion/second (Schwandt/Schweder) to approve the amended agenda. Motion carried.

APPROVE MINUTES OF 12/19/13 AND 01/09/14 MEETINGS

Motion/second (Wendt/Trochinski) to approve the minutes of the December 19, 2013 Personnel Committee meeting and the January 9, 2014 Personnel Committee meeting with two corrections. All ayes. Motion carried.

CORRESPONDENCE – None

APPEARANCES - None

JOB DESCRIPTIONS – None

FILL VACANT POSITIONS

Highway Commissioner Amy Brooks stated that Joe Chappa, shop foreman/mechanic, will be retiring on March 21, 2014. The Highway Committee has approved filling his position. She stated that the Highway Committee has approved posting for the position internally. Brooks said they would like to have someone in the position by the time Chappa retires.

Motion/second (Schwandt/Trochinski) to approve filling and posting the position. All ayes. Motion carried.

REVIEW LTE POSITION IN HIGHWAY DEPARTMENT

Highway Commissioner Amy Brooks stated that the current LTE general laborer position is

working out well. The LTE is filling in for a full time employee that is out on Family Medical Leave. According to policy, the position is to be reviewed every 60 days. Brooks stated the LTE employee is doing a good job and the Highway Committee has approved continuing his temporary employment.

Motion/second (Schwandt/Schweder) to continue with the LTE position at the Highway Department as needed. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES

Resolution 1-2014: Relating to Labor Agreement with Green Lake County Law Enforcement Association, WPPA Law Enforcement Employee Relations Division. Discussion held on proper wording. No changes made.

Motion/second (Wendt/Trochinski) to approve the resolution. All ayes. Motion carried.

MONTHLY VOUCHERS

Motion/second (Schweder/Wendt) to approve voucher in the amount of \$1,936.00. All ayes. Motion carried.

CLOSED SESSION PER §19.85(1); (c)

Wis. Stat. §19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – This closed session related to discussion on exit interview letter from an employee in Clerk of Courts.

Motion/second (Wendt/Trochinski) to move into closed session at 5:10 PM. Roll call vote, 5 ayes and 0 nays. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion/second (Wendt/Schweder) to reconvene into open session at 5:35 PM. Roll call vote, 5 ayes and 0 nays. Motion carried. Chairman Guden stated that the Committee has accepted an exit interview letter from a Clerk of Courts employee.

COMMITTEE DISCUSSION

- Future meeting date: February 20, 2014 at 5:00 pm
- Set meeting dates with AFSCME – February 20, 2014 following the regular Personnel Committee meeting

ADJOURNMENT

Motion/second (Schwandt/Trochinski) to adjourn at 5:36 PM. Motion carried.

Submitted by,

Liz Otto,
Deputy County Clerk