

ADMINISTRATIVE COMMITTEE MEETING

February 5, 2018

The meeting of the Administrative Committee was called to order by Chairman Harley Reabe at 6:00 PM on Monday, February 5, 2018 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe
Mike Starshak
Bob Lyon
Paul Schwandt

Absent: Nick Toney

Also Present: Samantha Stobbe, Deputy County Clerk; Dawn Klockow, Corporation Counsel; Amanda Toney, Treasurer; Sarah Guenther, Register of Deeds; Amanda Thoma, Coroner; Mark Podoll, Sheriff; Lori Evans, Sheriff Admin. Assistant; Tony Daley, Berlin Journal

AGENDA

Motion/second (Schwandt/Starshak) to approve the amended agenda and to remove County Board Rules of Order unless time allows. All ayes. Motion carried.

MINUTES

Motion/second (Schwandt/Lyon) to approve the minutes of November 6, 2017; December 4, 2017; and January 15, 2018 as presented. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

BUDGET ADJUSTMENTS-none

CREDIT CARD APPROVALS

A credit card request was submitted for Angie Petruske, the Account Budget Coordinator in the County Administrator's office. Discussion held.

Motion/second (Schwandt/Lyon) to approve the credit card request with a limit of \$1000.00 for the Account Budget Coordinator, Angie Petruske. All ayes. Motion carried.

RESOLUTIONS

- Salary for County Coroner 2019-2022
Discussion held.

Motion/second (Lyon/Schwandt) to approve the resolution for Salary for County Coroner 2019-2022 and forward to Finance and County Board for final approval. All ayes. Motion carried.

- Salary for Clerk of Circuit Court 2019-2022

Motion/second (Schwandt/Lyon) to approve the resolution for Salary for Clerk of Circuit Court 2019-2022 and forward to Finance and County Board for final approval. All ayes. Motion carried.

- Salary for County Sheriff 2019-2022
Sheriff Mark Podoll spoke in regard to the wage and the comparables used. Discussion held.

Motion/second (Starshak/Schwandt) to defer to a special meeting regarding the resolution for Salary for County Sheriff 2019-2022. All ayes. Motion carried.

- Resolution to Create Green Lake County Parks Commission

Discussion held.

Motion/second (Lyon/Starshak) to amend the resolution to add ... “in lieu of a rural planning committee” at the end of line one. All ayes. Motion carried.

Motion/second (Lyon/Schwandt) to approve Resolution to Create Green Lake County Parks Commission as amended and send County Board for final approval. All ayes. Motion carried.

ORDINANCES

- Ordinance Amending Chapter 9, Board of Supervisors

Discussion held.

Motion/second (Starshak/Lyon) to approve Ordinance Amending Chapter 9, Board of Supervisors, and send to County Board for final approval. All ayes. Motion carried.

ANNUAL REPORTS

Annual reports were submitted and reviewed for the departments of County Administrator, Treasurer, Register of Deeds, County Clerk and Corporation Counsel. Discussion held.

PURCHASE REQUESTS - none

COUNTY BOARD RULES OF ORDER

Discussion held.

COMMITTEE DISCUSSION

Future Meeting Date: Special Meeting-February 26, 2018 at 6:00 PM

Regular Meeting-May 7, 2018 at 6:00 PM

Future Agenda Items: County Board Rules of Order; Resolution for County Sheriff Salary 2019-2022

ADJOURNMENT

Chairman Reabe adjourned the meeting at 7:07 PM.

Submitted by,

Samantha Stobbe
Deputy County Clerk