



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

February 11, 2015

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on February 11, 2015 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom - Chair
Sue Wendt – Vice Chair
Debra Schubert
Michael Starshak

Others Present:

Joy Waterbury, Co Board Supervisor
Sheriff Mark A. Podoll
Judge Slate
Chief Deputy Mark Putzke
Amy Thoma, Clerk of Courts
Terri Stellmacher, Child Support
Gary Podoll, Emergency Management

Diane Meulemans, Corp. Counsel
Tony Daley, Berlin Journal
DA Andrew Christenson
Lori Evans, Admin. Ass't to Sheriff
Amanda Thoma, Coroner
Kathy Munsey, County Nurse
Bud Schubert

AGENDA

Motion/Second (Schubert/Wendt) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the January 14, 2015 meeting were read. *Motion/Second (Starshak/Schubert)* to approve the minutes with the addition under the exotic animal ordinance proposal that this matter was discussed at length. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

CORRESPONDENCE

Thank you from FDL County K-9 Officer Ben Hardgrove in grateful appreciation to Deputy Mike Prachel and all of the Green Lake County staff who helped in a recent tracking case in Green Lake County. He felt that in all of his years as a handler, this was the longest and most difficult track he had. Due to him knowing we were right behind him all the way was one of the big reasons he kept going and was successful in the search.

COUNTY WIDE DISASTER PLANNING – GARY PODOLL

Gary Podoll, Emergency Management Director, explained the County Emergency Response plan to the Committee. He expects it to be completed by the end of the year. When it is completed he will bring it back to the Committee and then it goes to the County Board for approval. Gary apprised the Committee on the County wide strategic plan. It has been updated and he is working on the ability to merge it with the County Emergency Response plan. Gary also reported on the Railroad Emergency plan regarding Union Pacific in the southwestern part of the County. That plan should also be completed by the end of the year. The emergency response departments from that area are very excited to be working with him on this. The Committee expressed their appreciation to Gary for the great job he does as Emergency Management Director.

PURCHASE REQUESTS

Request from the Sheriff's Office for regular rotation replacement of a squad – a Dodge Charger. Ewald's sole vendor – State Bid for \$25,465.00. Account number 15-100-09-52150-810-003. *Motion/Second (Schubert/Starshak)* to approve the request and forward it to P&I. All Ayes. Motion carried.

2014 ANNUAL REPORTS

The 2014 annual reports that were included in the packet were reviewed and discussed. *Motion/Second (Starshak/Wendt)* to approve them as presented and send them on to County Board. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES, EXOTIC/ANIMAL ORDINANCE PROPOSAL

Corporation Counsel reported that she has continued to do research regarding adding exotic animals to the County Ordinance. She stated that the larger local municipalities have already adopted similar ordinances. She will look into their ordinances to assure that both ours and theirs conform to each other. The goal should be to develop an ordinance that is efficient and meaningful without intruding on people's rights. She will be working with the Sheriff's Office to get something developed for next month's packet. It was suggested that she contact the animal shelter and local veterinarians to see what type of exotic animals are being brought in.

FATALITY INCIDENT RESPONSE PLAN

Amanda Thoma, Coroner and Kathy Munsey, County Nurse explained the Fatality Incident Response Plan that was developed in collaboration with the County Nurse, Sheriff's Office, Emergency Management and the Coroner's Office that was included in the packet. *Motion/Second (Schubert/Wendt)* to approve the plan as presented. All Ayes. Motion carried.

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT COMMENTS

Judge Slate reported that Samantha, his new Judicial Assistant is doing a great job. Everyone is chipping in 110% to fill in for the vacant Register in Probate position, but they can't continue to keep up at that pace. He and Clerk of Courts/Acting Register of Deeds, Amy Thoma are considering changing the full-time Register in Probate job to either a full-time position or two part-time positions that combine the duties of the Register in Probate, Juvenile Clerk and Deputy Clerk of Circuit Court. They will research it further and bring it back to next month's Committee meeting.

The Sheriff notified the Committee that for his new term he has continued with his appointment of Dennis McConnell as Undersheriff.

Sheriff Podoll reported that he is a mentor in the Badger Sheriff's Association mentoring program. There are 13 new Sheriff's in the State. He and the Sheriff of Buffalo County are mentors for the new Sheriff in Lafayette County. The program is working well.

We have a new State Trooper in our County. The Sheriff will bring him to one of our future meetings and introduce him.

The Sheriff informed the Committee that the Sheriff's Office is working with the Highway Department on enforcing weight limit restrictions. The Highway Department, through funds they have collected from weight limit permit fees has paid for sending two Sheriff's Deputies to weight limit training.

The Sheriff sadly reported that there was another fatality in the County since the last meeting. It happened on Sunnyside Road and is still under investigation.

He also reported that there was a near head on crash by the Green Lake Conference Center recently in which one of the drivers fled. Several Law Enforcement Officers were involved in the search for him including the tracking dog from Fond du Lac County who was able to locate the driver 3 miles away, four hours later. The driver was apprehended. The dog handler was very appreciative of the support he got from Green Lake County employees.

The Sheriff reviewed with the Committee his recommendation for our K-9 program. Max is 8 years old and is having health issues. The Sheriff is looking to purchase another dog now through donations, not tax levy. Then when Max does retire he would purchase an additional dog through donations due to the prevalence of drugs in the area. In 2014 we had 17 drug related OWI arrests, out of 75 total OWI arrests. The canine assignments would go back to Patrol with Detective Ward overseeing the program. The Committee had no issues with this proposal as long as no levy money was used.

The Chief Deputy reported that on January 24th through a traffic stop 137 grams of marijuana was confiscated. He also reported that we are revamping policy and procedure on Child Abuse, Missing Persons, CART and Public Alerts. County-wide training is being held regarding this. He also reported that he is working with the Clerk of Courts on the process for when people pay warrants through CCAP.

The Coroner, Clerk of Courts and Child Support reported that everything is going well in their offices.

Corporation Counsel reported that she and Angie will be moving downstairs to the area between the Clerk's Office and the Treasurer's Office. Angie will still be answering the phones for Child Support.

TRAINING

Motion/Second (Starshak/Schubert) to approve the training requests for the Sheriff's Office, Coroner, and Child Support that were in the packet. The Coroner stated that there is no overnight stay in her request. All Ayes. Motion carried.

OUT OF STATE TRAVEL

Motion/Second (Schubert/Wendt) to approve the out of State training requests for the Sheriff to attend the National Sheriff's Association annual meeting and for Patti Crump to attend the Leads Online conference. All Ayes. Motion Carried. There were no costs listed for the Leads Online conference. The Committee instructed that in the future conference costs should be included in the request.

COMMITTED FUNDS

Committed funds requests were included in the packet. Questions were raised regarding the Judge's Courtroom upgrade account; there are more audio issues in the Courtroom that need to be addressed. The Committee also asked about the Jury account. There is no way to predict how many jury's will be held in a year. This year it is anticipated that there will be a lengthy criminal jury that could significantly impact that account. *Motion/Second (Wendt/Starshak)* to approve the Committed Funds requests as presented and forward them to the County Board. All Ayes. Motion carried.

BUDGET ADJUSTMENTS

Included in the packet was a request from the Sheriff's Office to add account numbers for Administrative Fees and for Investigative Items for GLSO to the CWDTF grant expenditures and reallocate funds. There is no fiscal impact involved. *Motion/Second (Schubert/Starshak)* to approve the budget adjustments as requested and forward them to the Finance Committee. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Schubert/Wendt) to approve the monthly Sheriff's Office Report All Ayes. Motion carried.

EXPENSE AND REVENUE MONTHLY REPORTS

Motion/Second (Starshak/Wendt) to approve the monthly Revenue and Expense Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment for 2014 and 2015 dated February 11, 2015 for the following offices in the following amounts:

	2014	2015
Child Support:	\$ 72.00	\$ 719.35
Clerk of Circuit Court:	\$ 1,839.96	\$ 5,189.54
Coroner:	\$ 1,050.00	\$ 5,370.00
District Attorney:	\$ 81.58	\$ 166.00
Emergency Management	\$ 50.40	\$ 0
Judge-Circuit Court:	\$ 550.00	\$ 8,726.59
Sheriff's Office:	\$ 8,843.71	\$ 52,730.26

Motion/Second (Schubert/Wendt) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for 2015 for the payment dated February 11, 2015 for the following office in the following amount:

Clerk of Courts: \$ 50.00 (For Sue Wendt)

Motion/Second (Schubert/Starshak) to approve the claim for Sue Wendt. Three Ayes, Wendt-Abstained. Motion carried.

LEXIPOL

The Committee reviewed, asked some questions and pointed out some spelling errors in the Lexipol policies that were e-mailed to them. They would like to see consistency with the wording 17 and under and under 18. **Motion/Second (Starshak/Shubert)** to approve Lexipol Policies 330-Child abuse; 332-Missing Persons; 334-Public Alerts; and 335-Code Red with spelling errors corrected. All Ayes. Motion carried.

COMMITTEE DISCUSSION

Supervisor Starshak commended the Sheriff on the money he saved the County with his registration and lodging for the National Sheriff's convention. It is greatly appreciated.

NEXT MEETING DATE

The next meeting is set for March 11, 2015 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Agenda items for discussion Chapter 217 – Animals, and filling of the Register in Probate position.

ADJOURN

Motion/Second (Schubert/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:42 p.m.

Respectfully submitted,
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff