



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

February 12, 2014

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom 4:30 PM on February 12, 2014 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Sheriff Mark Podoll
Lori Evans, Admin. Asst. Sheriff
Dan Hurst, Corporation Counsel
Judge Slate
Terri Stellmacher, Child Support Admin.

Mark Putzke, Chief Deputy
Sue Krueger, Clerk of Circuit Court
Tami Eisenga – Register in Probate
Tony Daly – Berlin Journal
Kyle Sargent, DA

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the January 15, 2014 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

Thank you from retired Marine Hardy Stewart thanking the Sheriff for his efforts in training and directing his force. Mr. Stewart was stopped for speeding by Deputy Prachel. It was one of the most pleasant encounters he had had with LEO's. He said that Deputy Prachel was professional and courteous in every aspect of the exchange.

Drug Court

Judge Slate reported that 13 agencies were approved for the TAD Grant and we were not one of them. The rest of the applicants, however, were not denied, the state is trying to get additional funding for them. The Judge is also going to be working with Probation and Parole on starting something on our own in the event we don't get a grant. He will keep the Committee advised.

FILING OF VACANT POSITION – CLERK OF COURTS

Sue Krueger reported that she had another recently hired person in her office resign. She presented the job description for the open Deputy Records Clerk position and asked that the vacant position be filled. *Motion/Second (Wendt/Starshak)* to approve the job description and approve to fill the Deputy Records Clerk position and forward the information on to the Personnel Committee. All Ayes. Motion carried.

PURCHASE REQUESTS

The Sheriff's Office had two purchase requests that were sent in the packet.

Regular rotation replacement of two tactical vests used by the SWAT Team. Advantage Police Supply - \$1325 each, Ray O-Herron - \$1,500 each, Tamiami International Equipment - \$1,499. Account number 14-101-09-52100-999-007. Purchase from Advantage Police Supply.

4 Burner gas stove with griddle and single over for the jail kitchen. The current one was brought over from the old building. There have been issues with gas leaks in the burners. Scott Weir has repaired what he could but recommends the stove be replaced. Cook's Correctional \$3,632.85 plus shipping, ACityDiscount.com \$3,753.21 plus shipping. Account number 14-101-09-52700-999-008. Purchase from Cook's Correctional.

Motion/Second (Starshak/Wendt) to approve the purchases as presented. All Ayes. Motion carried.

ANNUAL REPORTS

The Annual Reports were reviewed and discussed. *Motion/Second (Schubert/Wendt)* to approve the Annual Reports and forward them on to the County Board. All Ayes. Motion carried.

Mr. Starshak had to leave to go to a Planning and Zoning meeting. *Motion/Second (Schubert/Wendt)* to excuse Mr. Starshak at 4:56 p.m. All Ayes. Motion carried.

COMMITTED/RESTRICTED FUNDS

The Committed/Restricted fund carry-over requests that were included in the packet were reviewed. *Motion/Second (Schubert/Wendt)* to approve the Committed/Restricted funds requests and forward them on to the Finance Committee. All Ayes. Motion carried.

RESOLUTIONS AND ORDINANCES

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT COMMENTS

DA Sargent reported that they have been working extensively with the Sheriff's Office on follow-up on cases and search warrants.

The Judge advised the Committee that he would be purchasing scanners for the Clerk of Circuit Courts Office for efficiency of operations between the offices as all cases will now be maintained in an electronic format.

The Sheriff reported that the Department was doing much of their annual internal training at this time.

Chief Deputy Putzke reported that the Snowmobile Patrol has been out and that there were two personal injury snowmobile accidents in the last week. He also reported that the Medical drop box has already collected 10 pounds of medications. An animal neglect case wherein 7 Holstein steers perished has been reported. As a result, there has been an offer from an organization to pay for another one of our officers to attend a Humane Officer training class, at a value of approximately \$500.

Terri Stellmacher reported that she had received a phone call giving a very nice compliment regarding her staff. She reiterated that her staff is doing a great job.

Corp. Counsel Hurst announced that as many have already heard, he has resigned his position. He is preparing to confer with Dan Sondalle about transferring his case files to him in the interim until it is decided as to how to fill the Corporation Counsel position.

UPDATE ON SCRAP METAL NOTIFICATION ISSUES

DA Sergeant presented a handout regarding the purchase and sale of certain scrap material. He stated that he is working with legislators to promote legislation for scrap metal dealers to report purchases similarly to what pawn shops do for items that they buy from the public. He reported that our local scrap dealer, Sadhoff is very proactive is assisting law enforcement by notifying us and other dealers of suspicious activity. The Committee thanked Kyle for the work he has done and urged him to follow through with the legislation.

TRAINING AND OUT OF STATE TRAVEL

Motion/Second (Schubert/Wendt) to approve the training requests that were included in the packet as well as the Sheriff's request to attend the National Sheriff's Training Conference in Texas in June and to send the Sheriff's request on to the County Board. All Ayes. Motion carried.

BUDGET ADJUSTMENTS

Motion/Second (Schubert/Wendt) to approve the Sheriff's Office Budget Adjustment request to increase both the revenue and expense lines for investigative items by \$1,300 for payment of and reimbursement for annual access by the local Police Departments to the LEADS ON LINE pawn shop database. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Wendt/Schubert) to approve the monthly Sheriff's Office Reports. All Ayes. Motion carried.

MONTHLY EXPENSE AND REVENUE REPORTS

Motion/Second (Wendt/Schubert) to approve the monthly Expense and Revenue Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated February 12, 2014 for the following offices in the following amounts:

Child Support:	\$	422.00
Clerk of Circuit Court:	\$	2,616.32
Coroner:	\$	2,499.26
District Attorney:	\$	1,634.48
Emergency Management	\$	113.19
Judge-Circuit Court:	\$	11,205.86
Sheriff's Office:	\$	43,679.04

Motion/Second (Schubert/Wendt) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated February 12, 2014 for the following office in the following amount:

Clerk of Courts:	\$	50.00	(For Sue Wendt)
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Motion/Second (Schubert/Thom) to approve all the above claims. Two Ayes, Wendt-Abstained. Motion carried.

CLOSED SESSION

Motion/second (Schubert/Wendt) to move into closed session per ss. 19.85(1) (5), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to discussion of evaluations and Wis. Stat. 19.85 (1)(g) Conferring with legal counsel for the governmental body with respect to litigation in which it is or is likely to become involved. This closed session relates to an outstanding juvenile detention bill. Roll call vote: Schubert – Aye, Starshak-Absent, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:28 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Schubert/Wendt) to move into open session Roll call vote: Schubert – Aye, Starshak-Absent, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:40 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/Second (Wendt/Thom) to approve that the juvenile detention bill for Spillman name number B9212 be forgiven as the person is deceased. Roll call vote: Schubert – Nay, Starshak-Absent, Thom-Aye, Wendt-Aye. Two Ayes. One Nay, One Absent. Motion carried.

Motion/Second (Schubert/Wendt) to approve the evaluations for Corrections Officers Megan Strahan, Kelli Monsivais, and Bruce Walker, Deputy Sheriffs Jason Preuss, Dustan Thompson, Raymond Colhouer, and Karl Guenther, Detectives Patti Crump and Joshua Ward and Administrative Assistant to the Sheriff, Lori Evans, and that the evaluations should be sent to the Clerk's Office for their personnel files.

POLICIES AND PROCEDURES

Chief Deputy Putzke reported that he has been very busy this month with the organizing of various internal training sessions including the training session for our personnel regarding Lexipol. Therefore there are no new Lexipol policies and procedures to review this month. More will be presented next month.

COMMITTEE DISCUSSION

Agenda items for the next meeting should include the Drug Court and the Committee doing their annual testing of the inmate meals.

NEXT MEETING DATE

Next regular meeting set for March 12, 2014 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Schubert/Wendt) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:47 p.m.
Respectfully submitted,
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff