

FINANCE COMMITTEE

February 28, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 6:00 PM on Wednesday, February 28, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Joanne Guden
Larry Jenkins

Absent: Dennis Mulder
Robert Lyon

Also Present: Liz Otto, County Clerk
Amanda Thoma, Coroner
Dawn Klockow, Corp Counsel
Jason Jerome, HHS Director
Bill Hutchison, IT Director

Amanda Toney, Treasurer
Kayla Yonke, Account Specialist
Mark Podoll, Sheriff
Angie Petruske, Acct Budget Coord

AGENDA

Motion/second (Jenkins/Guden) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Jenkins) to approve the minutes of January 24, 2018 with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

APPEARANCES – none

CREDIT CARD REQUEST APPROVALS

Motion/second (Guden/Jenkins) to approve a credit card for Angie Petruske, Account Budget Coordinator. All ayes. Motion carried.

Motion/second (Jenkins/Guden) to approve a credit card for Michael Majeskie, Deputy Sheriff. All ayes. Motion carried.

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney explained her report. Discussion held.

RESOLUTIONS/ORDINANCES

- **Salary for County Coroner 2019-2022**

Motion/second (Guden/Jenkins) to approve the fiscal note for the resolution for Salary for County Coroner 2019-2022 and forward to County Board for final approval. All ayes. Motion carried.

- **Salary for Clerk of Circuit Court 2019-2022**

Motion/second (Jenkins/Guden) to approve the fiscal note for the resolution for Salary for Clerk of Circuit Court 2019-2022 and forward to County Board for final approval. All ayes. Motion carried.

- **Resolution Relating to Creating a Program Aide Position**

Motion/second (Guden/Jenkins) to approve the fiscal note for Resolution Relating to Creating a Program Aide Position and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Period 13 final figures for 2017 were reviewed as well as January 2018. Discussion held.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFER

- Information Technology – request to access \$9,850.00 from Capital Outlay Reserve Funds for PaperCut Print Management Software.

Motion/second (Guden/Jenkins) to approve the budget adjustment. All ayes. Motion carried.

- Land Use Planning & Zoning – request to move \$600.00 from their office supply account to their various travel/training accounts to cover the cost of CST training.

Motion/second (Jenkins/Guden) to approve the line item transfer with the stipulation of an explanation on the Vehicle Maintenance portion. All ayes. Motion carried.

SUPERVISOR’S MONTHLY CLAIMS

Supervisor’s claims: \$4,731.80

Lay people: -0-

Motion/second (Guden/Jenkins) to approve supervisor’s monthly claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates:** Special Meeting – March 20, 2018 at 5:30 PM
Regular meeting – March 28, 2018 at 8:30 AM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 6:26 PM.

Submitted by,

County Clerk