



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**December 13, 2017**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Vice Chairman Larry Jenkins at 5:00 PM on December 13, 2017 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Michael Starshak – Chairman  
Arrived at 5:10 p.m. and took over the meeting  
Larry Jenkins – Vice Chairman  
Sue Wendt  
Peter Wallace

Others Present:

Mark Podoll – Sheriff  
Lori Evans, Admin. Ass't to Sheriff  
Amanda Thoma, Coroner  
Amy Thoma, Clerk of Circuit Court

Cathy Schmit – County Administrator  
Gary Podoll – Emergency Management  
Mark Putzke – Chief Deputy  
Harley Reabe, Co. Board Chairman

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by the group.

## **AGENDA**

*Motion/Second (Wendt/Wallace)* to approve the agenda. All Ayes. Motion carried.

## **MINUTES**

Mr. Wallace noted that he was not at the November 14 special meeting and didn't move to adjourn. That will be amended.

*Motion/Second (Wallace/Wendt)* to approve the minutes of the November 8, 2017 as presented and the minutes of the November 14, 2017 special meeting as amended. All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## **CORRESPONDENCE**

Letter from the WI DOC along with a payment of \$31,240 for housing of inmates on the Probation and Parole Short term sanctions program for SFY 17.

Thank you from Jason Wickstrom GL CO. DHS, Mental Health Case Manager to Sgt. Jeff Kiener on a recent call they had and how much the family appreciated the way that Sgt. Kiener handled the situation.

Thank you from the Green Lake Girl Scouts to Sgt. Sheila Pulice for speaking to them about the Communications and working the night shift.

Thank you to Detective Chad Holdorf from ASTOP for educating them on self-defense and Court safety.

Thank you to Detective Chad Holdorf from SteppingOn for educating them on being safe while out and about and falls prevention.

Thank you to Detective Chad Holdorf from the Care Wisconsin Staff for his excellent training and engaging presentation.

Congratulations to the Department from County Administrator Cathy Schmit for the exceptional and professional job they did on the Active Shooter Exercise on December 7, 2017.

## **PURCHASE REQUESTS**

Purchase request from the Sheriff's Office for a 12' Utility trailer for the crime scene/drone division. Bids: I39- \$4,065 and S&S Trailers \$4,425, both with anti-corrosion, and I39 - \$3,865 without anti-corrosion. Account number for both is 17-100-09-52150-810-003.

*Motion/Second (Jenkins/Wallace)* to approve the purchase from I39 of the trailer for \$3,865.00 as presented. All Ayes Motion carried. The request has already gone on to P&I, as it is the only unit I39 has left on the lot.

## **RESOLUTIONS/ORDINANCES**

None

## **DEPARTMENT RELATED REPORTS**

Written reports were included in the packet from the Sheriff's Office, Emergency Management Director and Coroner's Office.

The Clerk of Courts had nothing to report

The Judge was absent but had sent the Committee a letter via e-mail responding to a previous question they had regarding Guardian Ad Litem fees.

The DA had no report and was not present.

Coroner Thoma reported that deaths are on the increase, the majority are from natural causes. She, along with the County Nurse will be doing a presentation next week at the Princeton Schools regarding drugs and suicides.

EM Director Gary Podoll reported that they had a LECP – Local Emergency planning meeting today and he was impressed that 17 people attended. They are discussing the continuum of services if we had to evacuate the Government Center for a long period. Surveys were sent out regarding this with a lot of positive feedback. He is pushing to get the credentialing done.

The Sheriff reported that his Office is gearing up for the holiday season.

Chief Deputy Putzke reported that the Active Shooter Drill was a success, there was no injury or damage to property. He will be giving the Committee a formal update in the future.

## **BUDGET ADJUSTMENTS**

None

## **MONTHLY SHERIFF REPORTS**

The monthly Sheriff's reports were reviewed and accepted.

## **EXPENSE AND REVENUE MONTHLY REPORTS**

The monthly expense and revenue reports were reviewed and accepted.

## **LEXIPOL**

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The following Lexipol policies were discussed.

613 – Unmanned Aerial System (UAS) Operations

469 - First Amendment Assemblies

**FUTURE MEETING DATE AND AGENDA ITEMS**

The next regular meeting is set for January 10, 2018 at 5:00 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

**ADJOURN**

*Motion/Second (Jenkins/Wallace)* to adjourn. All Ayes. Motion carried. Meeting adjourned 5:29 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff

DRAFT