



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**December 6, 2017**

**The following documents are included in the packet for the  
Ag/Extension Education & Fair Committee Meeting on  
Tuesday, December 14, 2017:**

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the November 14, 2017 meeting
- 4) County Library Reports
- 5) Educator Report for: Katie Gellings (Family Living).



**AGRICULTURE, EXTENSION EDUCATION & FAIR  
MEETING NOTICE**

**Date: Tuesday, December 12, 2017 – 9:00 a.m.  
Green Lake County Government Center, Training Room  
571 County Road A, Green Lake, Wisconsin**

**AGENDA**

**Committee Members:**  
Joanne Guden,  
Chairperson  
Bob Schweder, Vice-  
Chairperson  
Patti Garro  
Katie Mehn

*Mailing Address:*  
**Green Lake County  
UW-Extension  
PO Box 3188  
Green Lake WI 54941-  
3188  
920-294-4032  
FAX: 920-294-4176  
Website:  
greenlake.uwex.edu**

1. Call to Order/Pledge of Allegiance
2. Certification of Open Meeting Notice
3. Approval of Agenda
4. Approval of the November 14, 2017 Minutes
5. Public Comments – 3 Minute Limit
6. Public Appearances
7. County Library Services Report – Linda DeNell, Caestecker Public Library
  - a. Submitted Monthly Report
8. Correspondence
9. **FAIR**
  - a. Independent Contractor Agreement Renewal Update – Discussion
  - b. 2018 Contracts – Discussion/Approval
10. **UW-EXTENSION**
  - a. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
  - b. Ag Educator Search Update - Discussion
  - c. Area Extension Director Report
  - d. Approval of Educator Out of County Days – Discussion/Approval
  - e. Committee Discussion
11. Future Agenda Items
12. Next Regular Meeting Date – Tuesday, January 9, 2018
13. Adjournment

Kindly arrange to be present; if unable to attend, please notify our office.

Sincerely,

Jay Dampier  
UW-Extension  
Department Head

*An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements.*

*Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact the UW-Extension Office at 294-4032 no later than Noon on the day preceding the meeting.*



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairman Joanne Guden, at 9:00 a.m., on Tuesday, November 14, 2017 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden, Chairman  
Patti Garro  
Katie Mehn  
Bob Schweder

Staff Present: Jay Dampier  
Katie Gellings  
Kathy Ninneman  
Kim Zills

Also Present: Harley Reabe, County Board Chairman; Linda DeNell, Caestecker Library Director, Green Lake; Rich Swanke, Pullers Inc.

### **AGENDA**

***Motion/second (Garro/Mehn)*** to approve the agenda as presented. Motion carried.

### **MINUTES**

***Motion/second (Garro/Schweder)*** to approve the October 10, 2017 meeting minutes with the correction that Schweder adjourned the meeting and not Richter. Motion carried.

### **PUBLIC COMMENTS**

Nothing.

**PUBLIC APPEARANCES** – None.

### **COUNTY LIBRARY SERVICES REPORT – LINDA DENELL, CAESTECKER PUBLIC LIBRARY**

Submitted monthly reports on file. DeNell highlighted areas in each of the library reports. Schweder thanked those that sold tickets for the successful Lincoln Day at the Princeton Library.

**CORRESPONDENCE** – None.

### **TRUCK/TRACTOR PULL-2017 UPDATE**

Swanke gave a handout for results of the 2017 Green Lake County Fair Truck/Tractor Pull. He has paid his 10% to the fair. There was discussion regarding the 2018 Truck/Tractor Pull at the Fair.

### **COMMERCIAL SPACE CONTRACT REVISIONS UPDATE**

Zills explained to the committee about the Space Contract revisions.

### **INDEPENDENT CONTRACTOR AGREEMENT RENEWAL UPDATE**

Zills informed the Committee that she is still looking for individuals to fill certain maintenance jobs at the fair.

### **COMMUNITY INVOLVEMENT PROGRAM UPDATE**

Zills gave the Committee an updated copy and the name is changing to “Friends of the Fair Program.” She will continue to update the Committee on the response after mailing.

### **FINANCIAL SUPPORT FOR FAIR PROMOTIONS COMMITTEE**

Zills explained that she received suggestions from other sources and will give a donation of \$500 as of January 1 each year to the Fair Promotions Committee. This will come from the fair 10% proceeds.

***Motion/second (Garro/Mehn)*** to approve the donation of \$500 each year. Motion carried.

### **2018 TRACK EVENT UPDATE**

Zills has not heard back from David Kohn for a horse pull event. She will be meeting with another Demolition Derby provider at the WI Association of Fairs annual convention.

### **2018 CONTRACTS**

Nothing.

### **EDUCATOR REPORT – JAY DAMPIER, CNRED EDUCATOR**

Dampier gave his final report as CNRED educator on the Princeton Design Team.

***Agenda item change because Garro needed to leave.***

### **PRESENTATION TOPIC FOR FINAL INTERVIEW AG EDUCATOR & JOB DESCRIPTION**

Dampier handed out the most current copy of the job description. He explained where we are in the process and will continue to update the Committee.

***Garro exited the meeting at 9:51 a.m.***

### **EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS**

Written monthly report on file for Gellings. Gellings also gave a verbal report. She received a \$1500 grant from Agnesian for educational books. Guden congratulated Gellings on her promotion from Instructor to Assistant Professor.

### **AREA EXTENSION DIRECTOR REPORT**

Dampier handed out his report and gave a verbal report as well.

### **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

***Motion/second (Mehn/Schweder).*** Approved.

### **COMMITTEE DISCUSSION –**

Nothing.

### **FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Dampier.
- Next regular meeting date: December 12, 2017 in the Training Room at 9:00 a.m.

### **ADJOURNMENT**

***Motion/second (Schweder/Mehn)*** to adjourn at 10:02 a.m. Motion carried.

*Respectfully submitted, Kathy Ninneman, Program Specialist*

## Green Lake County Library Activities Report for December 2017

**Berlin:** With so many wonderful holiday happenings in the area, the library in December proves to be a quieter place to be than other months, which the staff will heartily welcome after a very full year. As far as programming, we will be having the Green Lake Area Animal Shelter visit on Friday, December 8, and Mrs. Claus will be visiting the library for PJ Storytime on December 21.

November kept us on our toes with many successful programs. We had over 80 people present for Jerry Apps' presentation on November 16 in which we collaborate with the Berlin Senior Center. The Raptor Rescue family program brought 4 live birds of prey to the library, which delighted almost 40 children.

Staff Update: I will be leaving my position of Library Director at the Berlin Public Library with my last day in the library being January 12. Patron Services Coordinator, Chris Kalupa, will be starting as the new Library Director on January 15.

**Green Lake:** We had great fun and a terrific turnout for our annual Breakfast with Santa on December 2<sup>nd</sup> – and completely sold out of cookies and fudge before noon. And there are some additional opportunities to celebrate the season at the library.

Kids are invited to Merry Makers after school on Wednesday, December 13<sup>th</sup> – DIY snow globes, polar bear ornaments, and hot cocoa are among the offerings. The following afternoon we celebrate a Victorian Christmas at Balmoral Castle as experienced by the head housekeeper Margaret Cummins (as portrayed by actress Jessica Michna). After the 1:00 program we will have tea and shortbread. Friday, December 15 is another Family History Friday from 2-3:30 – an excellent time for you to get Margie's help in answering your genealogy questions.

Between Christmas and New Year's we'll have some movie events, and likely more holiday treats than any of us need. Ah well, c'est la (holiday) vie!

**Kingston:** Our 19<sup>th</sup> Annual Cookie Walk will be held on Dec. 16<sup>th</sup> starting at 9 am. We will have tables and tables of homemade goodies that you can choose from. Santa will be here to listen to the children's wish lists. Get a bag full of books for only \$3.00 from our book sale. And take a chance at winning one of the 3 mystery boxes (mens', womens', or childrens) full of wrapped gifts. Don't miss out on the fun!!

The library is starting to hang local history items on the walls above the book shelves. The first things to be put up were the charter certificates from the Kingston Lions and Lioness groups. We also have a new display up in our case. Bob Powell of Dalton does wood burning and many of his creations are on display thru the month of December. Merry Christmas and Happy New Year to all!

**Markesan:** The Markesan Public Library has had several very successful programs this fall. The hat making workshop was very well attended with adults and energetic children. We had 15 people make hats for themselves and I have seen several of them being worn already. They also picked out fabric to make one hat to give away. The people sewing were willing to take fabric home with them so we have about 25 warm fleece hats to give to local grade school children. The canvas painting party also was a full house, and the painted board party had so many people register we had to expand the workshop time. Currently we are planning our spring programs. The library continues to work on building maintenance issues to be completed over the winter, and in the spring. Children's story hour continues to be a fun time for toddlers and their parents through the end of December, but we take a break in January. Book discussions will continue during the winter--no one lets a little snow storm stop them from reading their books! Computer use continues and at times we have more demand than computers, but everyone is willing to share.

**Princeton:** Christmas is active time for Princeton. The library gave out hundreds of free books during the Christmas in Princeton. Prior to the parade, the library also hosted a family Christmas movie, and three stations of ornament making. The Friends of the Library's Holiday Sale also opened that Friday after Thanksgiving. It concludes on December 9 with the Friends Cookie Walk. This two events are the major fundraising event for the Friends each year.

The fundraising committee hosted an excellent evening with our Abraham Lincoln impersonator and already has a Brat Fry, the \$100 Raffle, and a Paint Nite planned for 2018. Currently an anonymous family has donated \$5,000 to be matched by individual contributions between now and the end of the year. We are also waited to hear back from two hopeful grants for the project.

This report briefly describes the work that was completed within the Family Living Program in November of 2017. During the reporting period, the educator made 72 direct educational and professional contacts.

### **Educational Programming, Networking and Outreach in the Local Community**

#### *Cancer Clear and Simple, Green Lake*

In late October (post-report deadline), I taught two evening sessions of Cancer Clear & Simple at the Green Lake County Government Center to six participants. The CC&S curriculum was developed by UW-Extension and the UW Carbone Cancer Center, through the Cancer Health Disparities Initiative. It consists of three related, but distinct education modules – cancer basics, cancer prevention, and cancer screening. Each session was 1.5 hours in length, and included a healthy meal for all participants. Evaluation data collected includes the following:



#### **What did class participants enjoy the most about the sessions?**

- Good overall info and how to take preventative measures
- Thank you. Excellent examples and activities. Yummy food. Good material for all adults.
- It was good to review cancer. I wanted my sister and nieces to come (1 did, 1 didn't) to help them hear this and help them reach health goals.

#### **What is the most important piece of information that you learned?**

- How cancer spreads (2)
- Diet is important for prevention (3)
- % risk factors for cancer (2)
- Don't be afraid to talk to my doctor about concerns

#### *Lunch and Learn Workshop Series, Forward Service, Berlin*

In the beginning of November I started teaching a series of six workshops at Forward Service in Berlin. The topics included in the series are: basic budgeting (part I), basic budgeting (part II), Rent Smart (lesson 1), Rent Smart (lesson 2), credit and debt, and healthy cooking on a budget. Thus far over 15 participants have taken advantage of the free workshops. The final two workshops will be held in December. I will share the final evaluation data at that time.

#### *Young Chefs, Boys and Girls Club of the Tri-County Area, Berlin*

#### *Money As You Grow, Boys and Girls Club of the Tri-County Area, Berlin*

Both Young Chefs and Money As You Grow are continuing at the Boys and Girls Club in Berlin. Two sessions of Young Chefs have taken place with 12 participants at each session. The first session we played a fruit and vegetable name game, and made chicken salad. The second session we played an active myPlate game, and made vegetable wraps. This program focuses on teaching children how to make easy snacks or meals for when their parents are not home, and teaching children about eating healthy.

Two sessions of Money As You Grow have also taken place with 10 participants at each session. During each session we read a storybook, which each child receives a copy of. The story focuses on key concepts that help teach children about money. We follow the reading with a discussion and an activity. During the first session we decorated piggy



banks, and during the second session we made turkeys. Each child received a picture of a turkey's body, and a bag of play coins. They needed to come visit me at the "Turkey Store" to purchase items (feathers, glitter, stickers, pompoms, etc.) to decorate their turkey with. It was a very unique and fun learning environment for the 1<sup>st</sup> and 2<sup>nd</sup> graders!



### **Networking within UW Extension and Professional Development Opportunities**

I made 22 contacts within the UW Extension system during the month of November. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

#### *Wisconsin Extension Association for Family and Consumer Science (WEAFCS) Awards Committee Chair*

I am the WEAFCSS Awards Committee Chair and the time has come to get applications ready to distribute for the 2017 award year. I am working with the committee on this in preparation for the Joint Council of Extension Professionals (JCEP) Conference in May.

### **Newspaper Articles**

"Sticking to Your Budget Over the Holidays" Berlin Journal Newspapers. November 20, 2017. By Katie Gellings, Family Living Educator

### **Out of County Days**

- 1 Out of county days for November (Reality Day, Fond du Lac – 1)
- 3 Out of county days for December (Cooperative Extension Programming Gathering, Wisconsin Dells - 1\*; Dollars During Development Workgroup meeting, Oshkosh – 1\*; Mentor meeting, Oshkosh – 1)

\* Travel expenses are covered by UW Extension