

**PROPERTY AND INSURANCE COMMITTEE**  
**December 2, 2014**

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, December 2, 2014 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Gene Thom  
Harley Reabe  
Vicki Bernhagen  
Richard Trochinski

Absent: Nick Toney

Also Present: Marge Bostelmann, County Clerk  
Scott Weir, Maintenance  
*Sheriff Podoll*  
Tony Daley, Newspaper

Diane Meulemans, Corporation Counsel  
Amy Brooks, Hwy  
~~Mark Putzke, Sheriff's Dept.~~

**AGENDA**

*Motion/second (Reabe/Trochinski)* to approve the agenda. Motion carried.

**MINUTES**

*Motion/second (Trochinski/Bernhagen)* to approve the minutes of November 4, 2014. Motion carried.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

**APPEARANCE**

Cletus Alsteen – Duck Blind on West End of Big Green Lake  
Alsteen will discuss this later when it is on the agenda.

Sarah Guenther – Temperature in ROD Office

Guenther stated that heating and cooling was an issue in the old building and the hope was that the geothermal would help with that. She has a device that is approved by Maintenance. But she feels there is a bigger issue. She provided pictures of her thermometer and temperature reading. She feels that the County is working toward better communications and collaboration with the County Board. Weir explained the reason for tape on thermostat in the stairwell, it is electric. Electric costs were presented. Discussion was held that geothermal heating feels cooler. Discussion was held on the temperature of the building. The Committee directed Weir to increase the high temperature of the thermostat to 73 72 degrees.

**USE OF COUNTY PROPERTY** – None

**PURCHASE REQUESTS**

**Maintenance Department**

Digital Mailing System      Hasler/Badger Mailing & Shipping      \$4,362.00 (State Bid)  
\$54.00/mo. Meter Rental

**HHS**

Adaptive Child Stroller      Peter Jacques, PT      \$2,089.35  
Family Support Program

**IT**

3 Lenovo T540p laptop      SHI – State Contract    \$1,304.81 ea.      \$3,914.43 Total  
Barcode Scanner, Label Writer      Spillman – Sole Provider      \$1,319.00

This requesting has not been approved by the IT Committee.

*Motion/second(Bernhagen/Reabe)* to approve all the Purchase request with the IT request pending IT committee approval. Motion carried.

**MONTHLY VOUCHERS**

Vouchers were presented:      Purchasing – \$15,852.61      Maintenance – \$6,044.80  
Parks – \$1,756.81      Radio Towers – \$51.70

*Motion/second (Trochinski/Bernhagen)* to approve the vouchers as presented. Motion carried.

**RESOLUTIONS/ORDINANCES** – None

**SNOWMOBILE TRAIL REROUTE THROUGH ZOBEL PARK**

*Motion/second(Reabe/Trochinski)* to approve the trail reroute. Motion carried.

**LOCATION OF CORPORATION COUNSEL OFFICE**

Bostelmann stated that the Corporation Counsel would benefit by a large and more confidential office setting. The current Veteran Service Officer is retiring and questioned if the VSO office may be a better use of space for the Corporation Counsel. The Veteran Service office could be relocated into the HHS building. Discussion was also held on a vacant office in the Clerk of Courts office. Staffing issues was discussed and other possibilities for office space in the building. More research will be conducted and this will be on the agenda next month.

**MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed and discussed.

Trochinski thanked Weir on behalf of the HHS Board for the help he and his staff gave with the Feeding America mobile food pantry.

*Motion/second(Reabe/Trochinski)* to approve making an additional yearly payment of \$9,734.00 on the Wacker Wheel Loader out of the Parks account 14-100-12-55200-350-000. Motion carried.

**PARKS & RECREATION**

The Parks report was reviewed.

**Discussion Regarding Hunting/Trapping on County Owned Property Including Parks.**

Cletus Alsteen and Monte Tewald appeared to provide some history of hunting incidences on County property. Alsteen also explained the history of the duck blind near the west end of Margaret Dodge Memorial Park. Meulemans provided information on state regulations. Meulemans stated that a duck blind may be erected 7 days before the season and taken down 7 days after the season. Alsteen provided information regarding the rules of the public trust doctrine. Weir and Bostelmann questioned what directions should give to people who ask if they can hunt and/or trap in the County parks/lands. Meulemans explained samples of ordinance used by other counties relating to selected areas having a prohibition on hunting. Discussion was held on whether hunting should be allowed in County parks and on county land. The current restrictions of behavior in the park were read by Meulemans. Meulemans and Bostelmann will research restrictions on the deeds of land given to the county. This will be on the agenda for future months.

**CLERKS REPORT** – None

**COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular Meeting January 6, 2014 at 5:00 pm.

**Future Agenda items for action & discussion:** Parks and Recreation rules to committee

**ADJOURNMENT**

*Motion/second (Harley/Trochinski)* to adjourn at 6:45 pm. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk