SECURITY AND FACILITIES COMMITTEE August 6, 2013

The Security and Facilities Committee was called to order by Judge Slate on Tuesday, August 6, 2013 at 3:20 PM in the Committee Room #1106, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Judge Slate Mark Putzke Sheriff Podoll

Susan Krueger LeRoy Dissing Lynn Dutcher

Scott Weir Marge Bostelmann

Absent: Joel Gerth, Laurel Munger, Jack Meyers, Kyle Sargent, Nathan Olson

Agenda

Motion/Second (Dissing/Weir) to approve the agenda. Motion carried.

Minutes (February 5, 2013)

Motion/Second(Dutcher/Dissing) to approve the minutes of February 5, 2013. Motion carried.

Public Comments – None

Discussion of security issues, including on/off premises threats/incidents

Elliot Boswell: Incident of threats to staff; beacon will be raised when he is scheduled to be in the building.

A family member of the defendant was warned about unacceptable behavior in the court room. There was no incident.

The Judge admonished spectators not to make faces at the Jurors. There was no incident.

Discussion of facility issues

- **UW Extension room**: Question of placing jurors in the UWEX training room if the courtrooms are occupied. Bostelmann stated that the County Board room can also be used if the UWEX training room is not available.
- Open Lobby door early: Judge asked if the door could be opened earlier than 8 am if something was scheduled to start at 8 am. Sheriff Podoll stated he just needs to be notify if the doors need to be opened earlier and they will accommodate the special circumstances.

Supreme Court Rule 68.05 (4)

a. A list of prohibited items not allowed to be brought into the court facility: No discussion.

- b. A plan for dealing with disruptions at court proceedings, including trial and pretrial involvement particularly dangerous or disruptive litigants: Judge has discussed this with Joel Gerth.
- c. A preparedness plan for disasters impacting or affecting court operations in coordination with the local emergency management department. No discussion
- d. A procedure to review features of the buildings' exterior with security features in mind, such an electronic surveillance system and external lighting. No discussion
- e. A juror safety policy: Policy needs to address threats by family/spectators to jurors. Something needs to be changed so jurors do not leave the courtroom and go into the public hallway after the trial.
- f. A policy for the handling and storage of firearms, other dangerous instrumentalities and contraband received as evidence during court proceedings. This is the responsibility of the Clerk of Courts. A policy will be drafted.

Adjournment

Motion/Second (Weir/Dissing) to adjourn at 3:35 pm. Motion carried.