PROPERTY AND INSURANCE COMMITTEE August 6, 2013

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, August 6, 2013 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom Absent: Joanne Guden

Mike Stoddard Dave Richter Eugene Henke

Also Present:

Marge Bostelmann, County Clerk
Scott Weir, Maintenance
Dan Hurst, Corporation Counsel
Maureen Schweder, Supervisor

LeRoy Dissing, HHS Director

Phil Robinson, HHS Deputy Director

Sue Wendt, Supervisor

Sheriff Mark Podoll

Tony Daley, Newspaper Ellen Koepen

The pledge of allegiance was recited

AGENDA

Motion/second (Stoddard/Richter) to approve the agenda. Motion carried.

MINUTES

Motion/second (Richter/Henke) to approve the minutes of July 2, 2013 and July 16, 2013. Motion carried.

CORRESPONDENCE

Bostelmann presented a letter from Mike Starshak regarding the proposed thrift store. Starshak outlined the thrift store proposal to date and proposes that the P&I Committee indefinitely suspend further time and effort on the Thrift Store proposal and spearhead an effort to coordinate additional proposals for the Lake Steel building and allow any department and/or supervisor to offer an alternate proposal to the HHS Thrift Store plan.

PUBLIC COMMENT – None

<u>APPEARANCES</u> – None

USE OF COUNTY PROPERTY

Use of County Fairgrounds for overflow parking on September 1st from 7:00 am to noon for the Green lake Half Marathon. Ellen Koeppen appeared and explained the Green Lake Half Marathon and the possible need for parking.

Motion/second(Stoddard/Henke) to approve and send on to the Highway Committee.

UPDATE ON PROPOSED USE OF THE OLD HEALTH AND HUMAN SERVICES BUILDING

Phil Robinson stated that they are discussing other ideas for the old HHS building. He also stated that because of the cost presented last month they have reviewed a different approach. He called to see if demolishing the building and building a pole building would be less expensive. The price was also excessive for the consideration. Someone also called offering to sell a building on highway 23. The food pantry can be moved there with the thrift store also located on the property in a second building. This is something that can be looked at and considered, with more information. Another thought would be to use only a small portion of the old HHS building to start the operation.

Henke believes funding can be spent for roads rather than renovation of a thrift store. He believes the building can be sold. Richter likes the idea of a thrift store helping our disadvantaged people and would like to see the concept developed, he does not know if another property would be an advantage if the cost is high. The cost is high for the developing the building into a thrift store.

Discussion was held on who would be employed at the thrift store and who would work there and be helped by the thrift store by learning job skills. Discussion was held. The consensus of the Committee is to put the project on hold at this time.

2014 BUDGET

911Project budget: Bostelmann presented the 911 budget. Total Levy increase is \$17,452. A levy transfer from the County Purchasing & Utility budget of \$13,000 reduces the overall increase to \$4,452. The increase is due to overall maintenance, contract increase and additional electric/gas costs.

Utility budget: Bostelmann presented a revised Purchasing & Utility Budget moving the electric/gas for the radio tower to the radio tower budget which reduced the levy for Purchasing & Utility by \$13,000. *Motion/second(Henke/Richter)* to approve the revised Purchasing and Utility budget and the 911 budget. Motion carried.

PURCHASE REQUESTS - None

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$5,957.47 Purchasing – \$20,546.30 Parks – \$2,236.78 Radio Tower – 896.75

Motion/second (Stoddard/Henke) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

MAINTENANCE REPORT

The Report was submitted to the Committee.

• Monthly activities – Discussion held.

Roof repair is tentatively scheduled for the first week in September. Weir is working with Highway to relocate the brine tanks.

PARKS & RECREATION

The Report was sent to the Committee – Discussion held.

CLERKS REPORT

Workers Compensation audit: Bostelmann request approval for a workers compensation audit to be performed by Corporate Cost Solutions, Inc. They will review calculations for the current year and all relevant past years. If a mistake is found the refund will be split between the County and Corporate Cost Solutions, Inc.

Motion/second(Richter/Stoddard) to proceed with the Workers compensation. Motion carried.

CLOSED SESSION

Move into closed session per ss. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Annual Evaluation

Motion/second(Henke/Richter) to move into closed session. Roll call vote, all ayes, motion carried.

RESUME OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second(Richter/Henke) to reconvene into open session. Roll call vote, all ayes, motion carried.

Annual evaluation was completed for Scott Weir.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting September 3, 2013 at 4:00 pm.

Future Agenda items for action & discussion: Meet at old HHS building at 4:00 for tour then reconvene at Green Lak County Board room for meeting after tour.

ADJOURNMENT

Motion/second (Stoddard/Henke) to adjourn at 6:05 pm. Motion carried.

Submitted by,

Marge Bostelmann County Clerk