



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

August 14, 2013

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on August 14, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Lori Evans, Admin. Asst. Sheriff
Judge Slate
Sue Krueger, Clerk of Circuit Court
Coroner Darlene Strey

Terri Stellmacher, CSA
James Beaman
Dan Hurst, Corporation Counsel
Norman Sonderman

AGENDA

Motion/Second (Schubert/Wendt) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the July 10, 2013 and July 23, 2013 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

Norm Sonderman, who lives on STH 23, appeared regarding reducing vehicle noise such as loud mufflers and jake brakes. He stated his reasoning and asked for increased vigilance by law enforcement and for efforts by the County Board to make the public more aware of the need to reduce vehicle noise. The Committee suggested that Mr. Sonderman check with the Clerk's Office to get put on the County Board agenda and further suggested that he bring along others who share his concern. The Committee also instructed Corporation Counsel Hurst to check into our ordinance and asked that this matter be placed on next month's Judicial Law Enforcement Committee agenda.

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

E-mail thanking Deputy Dustan Thompson for the help he gave recently with a recent stroke victim, she was very grateful for the help that Officer Thompson gave.

FLOOD STAGE SLOW NO WAKE ORDINANCE

James Beaman of Berlin appeared regarding Slow No Wake on the Fox River. He has lived on the river for 65 years and has 1/3 of a mile of riverbank on the Waushara County side of the river. He stated that Berlin is the only City on the river that doesn't have a slow/no wake zone year around. He says not having it is dangerous and adds to erosion. He has lost 20' of frontage in the time he has lived there. He would like to see the County enact a Slow/No Wake all of the time. The Committee instructed that this topic should be placed on next month's agenda.

2014 BUDGET

The Clerk of Courts sent along in the packet a modified 2014 wage page for her Department. The Committee appreciated her doing so.

PURCHASE REQUESTS

Motion/Second (Wendt/Schubert) for approval of the purchase of a boat for the Sheriff's Office. This will be a replacement for the big boat which has depreciated out. This is funded at a rate of approximately 60% over 5 years through a DNR grant. Funds from the sale of the old boat will be used along with 2014 outlay funds, with the balance being paid from Committed Funds. Since we may get more from the old boat than what is listed in the following account breakdown, the division of the amounts may have to be adjusted, any extra funds will be left in the Committed Funds Account. Brunswick is the sole government vendor for this boat. Boat

DNR Equipment Sales	Account Number 14-101-09-52150-999-002	\$12,500
Capital Outlay	Account Number 14-100-09-52150-810-001	\$ 3,000
Committed Funds	Account Number 14-101-09-52150-999-001	\$41,881

Motion also includes the approval for the purchase of a boat trailer for the boat from Float-on Corporation. This will be a replacement for the big boat trailer which has depreciated out. This is funded at a rate of approximately 60% over 5 years through a DNR grant. Bids were from Float-on Corporation for \$3,897.00 and from J.D.C.I. Enterprises, Inc. for \$4,433.00. Capital Outlay Acct No. 13-100-09-52150-810-001. All Ayes. Motion carried.

RESOLUTIONS AND ORDINANCES

None

VOLUNTARY UNPAID LEAVE REQUESTS

The Clerk of Courts presented an unpaid leave request for Kathy Sommers from February 10 – 21, 2014. **Motion/Second (Wendt/Schubert)** for approval of the unpaid leave request and to forward it on to the Personnel Committee. All Ayes. Motion carried.

DEPARTMENT COMMENTS

Judge Slate asked about purchasing a desktop scanner. Rules at the State level are changing. The County would have to pay for the scanner, but the State will maintain it. Judge Slate anticipates having funds in his block at the end of the year, but not in the line for that item. He would like to know if he can purchase it. The Committee requests that this be put on the agenda for next month's meeting.

Sue Krueger, Clerk of Courts reported that she will be going over budget in her Guardian Ad Litem line for 2013. She should keep the Committee apprised of the situation and when she goes over a decision will have to be made as to whether or not to send it on to the Finance Committee.

Terri Stellmacher gave kudos to her staff for improving their case numbers on cases with arrears collections. The State monitors those cases and gives awards to agencies that have an 80% rating or above. Last year Green Lake County had a rating of 79%. This year to date, the rating is at 82.25%.

The Sheriff was unable to attend as he is at a Badger State Sheriff's Conference. The Chief Deputy was unable to attend as he is out with the CTU team on a mutual aid request from Waushara County. Lori Evans reported that the Sheriff's Department now has a Facebook page and urged the Committee members to go on line and take a look at it.

POLICIES AND PROCEDURES

None

TRAINING

Motion/Second (Schubert/Wendt) to approve the training requests that were in the packet from the Sheriff's Office, Child Support and the Coroner's office. All Ayes. Motion carried.

BUDGET ADJUSTMENTS

The Sheriff's Office presented a request for the creation of new accounts for the sale and purchase of DNR related items such as boats and snowmobiles. Funds generated from sales of such items are required to be monitored and used for purchase of new DNR related items. *Motion/Second (Starshak/Wendt)* for approval of the creation of account number 13-100-09-48326-000-001 as a revenue account for the sale of DNR related equipment and for the creation of account number 13-100-09-52150-999-002 for use in purchasing DNR related items with the revenues generated from sales of the DNR related items. All Ayes. Motion carried. A restricted fund (101) will have to be approved for this via County Board resolution in December.

MONTHLY SHERIFF REPORTS

Motion/Second (Starshak/Wendt) to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

EXPENSE AND REVENUE REPORTS

Motion/Second (Starshak/Wendt) to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated August 14, 2013 for the following offices in the following amounts:

Child Support:	\$	1,131.15
Clerk of Circuit Court:	\$	7,192.78
Coroner:	\$	797.27
District Attorney:	\$	1,898.25
Emergency Management	\$	3,000.00
Judge-Circuit Court:	\$	5,313.08
Sheriff's Office:	\$	65,255.57

Motion/Second (Schubert/Starshak) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated August 14, 2013 for the following office in the following amount:

Clerk of Courts:	\$	96.26	(For Sue Wendt)
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Motion/Second (Starshak/Schubert) to approve all the above claims. 3 Ayes, Wendt-Abstained. Motion carried.

CLOSED SESSION

Motion/second (Schubert/Starshak) to move into closed session per ss. 19.85(1) (5), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Evaluations and Interviews for MCA/Communications Officer. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:25 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Schubert/Wendt) to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:36 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Starshak) to approve the evaluation from the Child Support Office for Jeanne Thuene and forward it to the Clerk's Office. All Ayes. Motion carried.

Motion/Second (Schubert/Wendt) for approval that the one candidate interviewed for a Master Control Aide in the Sheriff's Office shall continue on in the hiring process. All Ayes. Motion carried.

COMMITTEE DISCUSSION

None

NEXT MEETING DATE

Next regular meeting set for Wednesday, September 11, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Schubert/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:41 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff